

City of Milford



AGENDA

Monthly Council Meeting

February 11, 2008

Delaware Rural Water Association Meeting Room, 210 Vickers Drive,
Greater Milford Business Park, Milford, Delaware

REGULAR MEETING - 7:30 p.m.

Call to Order - Mayor Joseph R. Rogers

Pledge of Allegiance

Invocation

Approval of Previous Minutes

Recognition

Monthly Police Report

City Manager's Report

Committee Reports

Communications - Notification of Date (Change) of City of Milford Organizational Meeting (5/5/08)

Unfinished Business - Planning Commission Appointment & Vacancy

New Business - Certification of Voter Registration Lists for Special Election

- Approval of Mosquito Control Spray Policy/DNREC

- FY 2007-2008 Budget Amendment/Proceeds of Sale of City Equipment

- City Hall Renovations

 - * FY 2007-2008 Budget Amendment

 - * Change Order/DayStar Sills Contract

 - * Delaware Rural Water Association Invoice

- Downtown Milford, Incorporated Contract

- Commission of Landmarks and Museums/FY 2008-2009 Budget Request

Monthly Finance Report

Executive Session

Adjourn

Executive Session

REFERENCE: Personnel Matter

This agenda shall be subject to change to include additional items including executive sessions or the deletion of items including executive sessions which arise at the time of the public body's meeting.

Posted 0122/08 01/31/08 02/04/08

CITY OF MILFORD

DELAWARE



“THE GARDEN CITY OF TWIN COUNTIES”

OFFICE OF THE CHIEF OF POLICE
E. KEITH HUDSON

400 N.E. FRONT STREET
MILFORD, DELAWARE 19963
(302)422-8081 FAX (302)424-2330

TO: Mayor and Members of City Council

FROM: E. Keith Hudson, Chief of Police

DATE: February 5, 2008

RE: Activity Report/January 2008

=====

A total of 584 arrests were made by the Milford Police Department during January of 2008. Of these arrests, 141 were for criminal offenses and 443 for traffic violations. Criminal offenses consisted of 43 felonies and 98 misdemeanors. Traffic violations consisted of 58 Regular Duty Radar, 18 Drunk-Driving charges, 48 Special Duty Radar and 319 miscellaneous arrests.

Police officers investigated 55 accidents during the month (6 personal injury and 49 property damage) and issued 283 written reprimands. In addition, they responded to 748 various complaints including city requests and other agency assistance.

A total of \$7,112.75 was collected in fines during January.

No False Alarm Violation Citations were issued during the month of January.

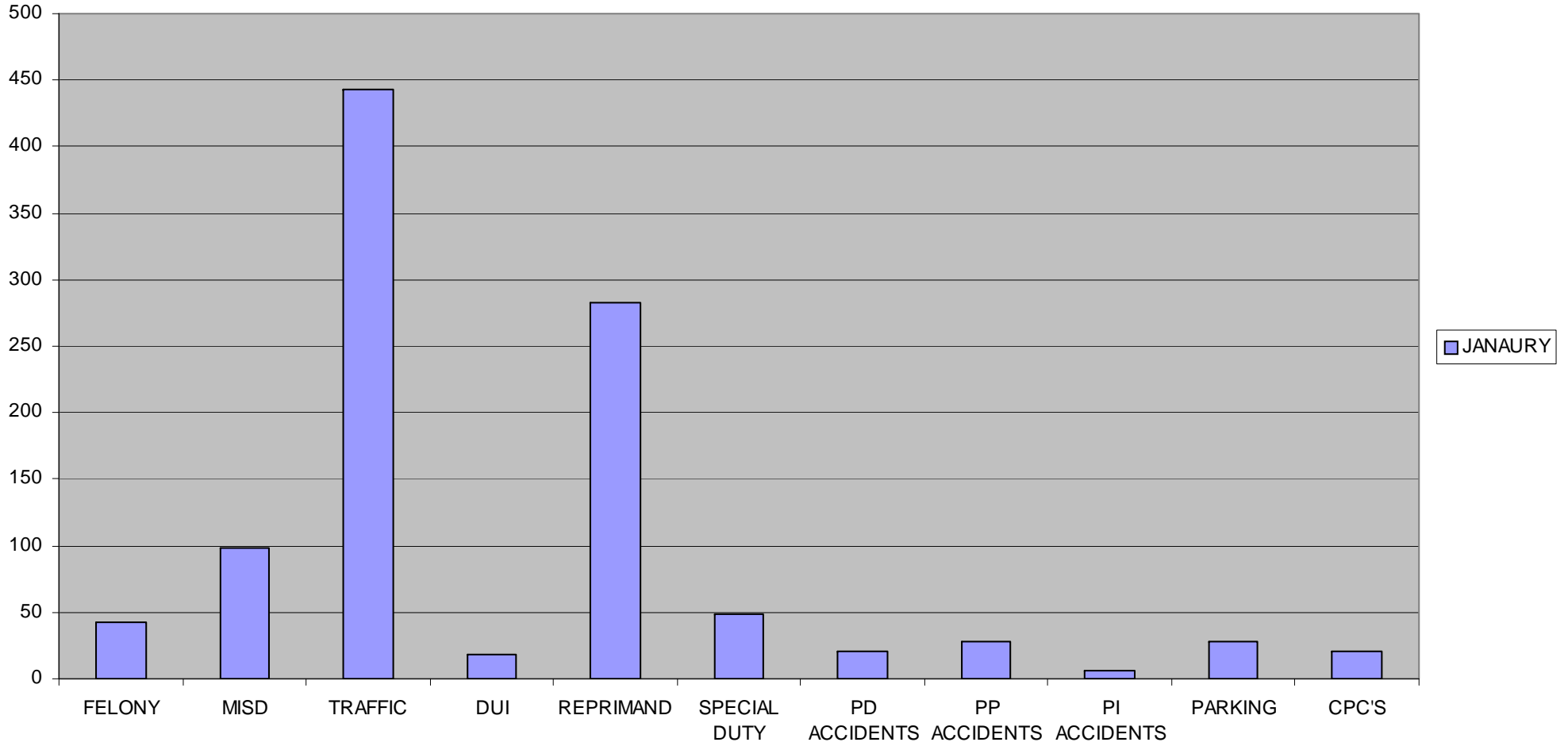
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JANUARY ACTIVITY REPORT

	<u>JAN.2007</u>	<u>TOTAL 2007</u>	<u>JAN. 2008</u>	<u>TOTAL 2008</u>
<u>Complaints</u>	766	766	748	748
<u>Criminal Arrests</u>	147	147	141	141
Felonies	32	32	43	43
Misdemeanors	115	115	98	98
<u>Traffic Arrests</u>	346	346	443	443
Regular Duty Radar	88	88	58	58
D.W.I	12	12	18	18
Special Duty Radar	7	7	48	48
Other	239	239	319	319
<u>Reprimands</u>	248	248	283	283
<u>Accidents</u>	70	70	55	55
Personal Injury	7	7	6	6
Property Damage	63	63	49	49
Fatal	0	0	0	0
<u>Parking Summons</u>	26	26	28	28
<u>Crime Prevention Checks</u>	29	29	21	21
<u>Fines Received</u>	\$9,265.50	\$9,265.50	\$7,112.75	\$7,112.75

JANAURY





CITY MANAGER'S REPORT

February 11, 2008

ADMINISTRATION

City Hall renovations are proceeding on schedule. We have had weekly status meetings and our construction manager believes the April completion date is very realistic. As I anticipated, this project will require numerous change orders because of problems that arise when remodeling an older building. I am pleased with our construction manager's willingness to fit the needed changes into his scheduling.

It is time to begin thinking of building additional working and public access space at the public works facility. Now that the decision has been made to keep our billing and other business personnel at that location, we need to begin planning for some expansion to accommodate our personnel and the public they serve.

SEWER AND WATER

We have had a very thorough inspection of all water towers and reservoirs in recent weeks. The needs are as follows:

- The 10th Street tower was constructed in 1987 and was painted on the outside in the last ten years. It will need painting on the outside and inside along with some miscellaneous repairs that are needed in the next three years. Estimated costs are \$400,000.00.
- The Caulk tower was constructed in 1999 and has had no major work. It shows no signs of needed work at this time, but should be reevaluated in five years.
- The Washington Street tower was constructed in 1938 and will require some major work in the next five years. The estimated cost of painting and repairs is \$500,000.00. I suggest the city consider replacing this 250,000 gallon tower with a new 300,000 gallon tower. The approximate cost of this new tower is \$725,000.00.

STREETS AND SOLID WASTE

Street Superintendent Tim Webb continues to prepare a street repair list for the coming season. He and David Baird are working with DELDOT on the Route 36 project which runs from Route 113 to Rehoboth Blvd. The state will be doing milling and overlays from Route 113 to Walnut Street. That work is scheduled to begin after school breaks for the summer. The city will be more involved in the

CITY MANAGER'S REPORT

February 11, 2008

Page Two

second stage of the project next year with some work on curbing and sidewalks in the Southeast Front Street area.

A report on recycling and once per week residential trash pick-up is being worked on for council. This is the follow-up six-month evaluation requested at the time this program was put into effect.

We have been advised by Delaware Solid Waste of their intent to offer recycling pick-up once every two weeks. They will also offer any customer who needs an additional roll-out on at no additional charge. Councilman Workman has suggested we request a larger roll-out instead of the additional can. Many people do not have storage for two recycling containers and one city roll-out.

Respectfully submitted,

Richard D. Carmean
City Manager



DELAWARE SOLID WASTE AUTHORITY

Pasquale S. Canzano, P.E., BCEE
Chief Executive Officer

Richard P. Watson, P.E., BCEE
Chief Operating Officer

Board of Directors

Richard V. Pryor
Chairman
Ronald G. McCabe
Vice Chairman
Theodore W. Ryan
William J. DiMondi
Timothy P. Sheldon
Tonda L. Parks
Stephanie L. Hansen

January 23, 2008

Mr. Richard Carmean
City of Milford
P.O. Box 159
Milford, DE 19963

Dear Richard:

Enclosed please find the 'Recycle Delaware' numbers for the month of November 2007 for the City of Milford. You will be able to see the savings the City of Milford receives from sponsoring the 'Recycle Delaware' program.

Also enclosed is a summary of the curbside program.

Sincerely,

Rich Von Stetten
Sr. Manager of Statewide Recycling

C:\RV\S\RD correspondence\cityofmilford.doc
Attachments: City of Milford Site Totals
City of Milford Curbside Totals

1128 S. Bradford Street, P.O. Box 455, Dover, Delaware 19903-0455
Phone: (302) 739-5361 Fax: (302) 739-4287

CITIZENS' RESPONSE LINE: 1-800-404-7080 www.dswa.com

MILFORD CURBSIDE PROGRAM

Pick up Day	Households picked up	Total # of Households	weights/lbs	% PICKED UP	Avg Lbs
7/13/2006 (GREEN)	243	1418	5,000	17%	20.58
7/20/2006 (RED)	282	1467	4,300	19%	15.25
7/27/2006 (GREEN)	428	1528	10,800	28%	25.23
JULY TOTALS	953	4413	20,100	21%	20
8/3/2006 (RED)	406	1495	9,300	27%	22.91
8/10/2006 (GREEN)	477	1532	11,460	31%	24.03
8/17/2006 (RED)	481	1517	10,380	32%	21.58
8/24/2006 (GREEN)	377	1527	12,340	25%	32.73
8/31/2006 (RED)	500	1530	11,060	33%	22.12
AUGUST TOTALS	2241	7601	54,540	29%	25
9/7/2006(GREEN)	369	1537	11,140	24%	30.19
9/14/2006 (RED)	429	1544	10,540	28%	24.57
9/21/2006 (GREEN)	464	1529	11,000	30%	23.71
9/28/2006 (RED)	539	1552	11,860	35%	22.00
SEPTEMBER TOTALS	1801	6162	44,540	29%	25
10/5/2006 (GREEN)	428	1529	11,820	28%	27.62
10/12/2006 (RED)	389	1565	9,720	25%	24.99
10/19/2006 (GREEN)	424	1529	13,660	28%	32.22
10/26/2006 (RED)	446	1570	10,680	28%	23.95
OCTOBER TOTALS	1687	6193	45,880	27%	27
11/2/2006 (GREEN)	360	1532	10,920	23%	30.33
11/9/2006 (RED)	379	1577	10,380	24%	27.39
11/16/2006 (GREEN)	439	1532	12,920	29%	29.43
11/24/2006 (RED) HOLID.	298	1582	8,600	19%	28.86
11/30/2006 (GREEN)	400	1532	14,300	26%	35.75
NOVEMBER TOTALS	1876	7755	57,120	24%	30
12/7/2006 (RED)	385	1585	13,820	24%	35.90
12/14/2006 (GREEN)	388	1625	12,180	25%	31.55
12/21/2006 (RED)	386	1587	9,920	24%	25.70
12/28/2006 (GREEN)	297	1524	8,560	19%	28.82
DECEMBER TOTALS	1454	6221	44,480	23%	30
1/4/2007 (RED)	328	1579	10,240	21%	31.22
1/11/2007 (GREEN)	369	1524	10,820	24%	29.32
1/18/2007 (RED)	390	1592	9,940	24%	25.49
1/25/2007 (GREEN)	347	1524	9,340	23%	26.92
JANUARY TOTALS	1434	6219	40,340	23%	28
2/1/2007 (RED)	368	1595	9,000	23%	24.46
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2/15/2007 (RED)	240	1595	8,600	15%	35.83
2/22/07 (GREEN)	421	1526	11,800	28%	28.03
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4/19/2007 (GREEN)	377	1532	11,640	25%	30.88
4/26/2007 (RED)	427	1603	12,500	27%	29.27
APRIL TOTALS	1488	6270	42,500	24%	29
5/3/2007 (GREEN)	356	1534	10,660	23%	29.94
5/10/2007 (RED)	456	1608	11,020	28%	24.17
5/17/2007 (GREEN)	334	1535	9,820	22%	29.40
5/24/2007 (RED)	538	1609	12,360	33%	22.97
5/31/2007 (GREEN)	321	1538	10,080	21%	31.40
MAY TOTALS	2005	7824	53,940	26%	27
6/7/2007 (RED)	394	1610	13,600	24%	34.52
6/14/2007 (GREEN)	187	1539	6,060	12%	32.41
6/21/2007 (RED)	430	1611	12,420	27%	28.88
6/28/2007 (GREEN)	159	1540	6,000	10%	37.74
JUNE TOTALS	1170	6300	38,080	18%	33
7/5/2007 (RED)	412	1613	11,940	26%	28.98
7/12/2007 (GREEN)	210	1540	8,340	14%	39.71
7/19/2007 (RED)	361	1613	9,720	22%	26.93
7/26/2007 (GREEN)	203	1540	9,580	13%	47.19
JULY TOTALS	1186	6306	39,580	19%	36
8/2/2007	892	1251	20,780	55%	30.03
8/9/2007	719	1337	21,500	54%	29.90
8/16/2007	897	1438	26,900	62%	29.99
8/23/2007	899	1481	27,100	61%	30.14
8/30/2007	945	1516	28,360	62%	30.01
AUGUST TOTALS	4152	7023	124,640	60%	30
9/6/2007	897	1477	26,000	61%	28.99
9/13/2007	1029	1552	25,020	66%	24.31
9/20/2007	999	1574	24,900	63%	24.92
9/27/2007	970	1586	23,140	61%	23.86
SEPTEMBER TOTALS	3895	6189	99,060	63%	26
10/4/2007	1022	1593	20,280	64%	19.84
10/11/2007	855	1602	18,500	53%	21.64
10/18/2007	925	1613	18,300	57%	19.78
10/25/2007	950	1617	19,500	59%	20.53
OCTOBER TOTALS	3752	6425	76,580	58%	20
11/1/2007	1062	1640	24,420	65%	22.99
11/8/2007	828	1641	19,000	50%	22.95
11/15/2007	1129	1588	25,000	71%	22.14
11/22/2007 (HOLIDAY)	291	1572	8,000	19%	27.49
11/29/2007	989	1647	22,500	60%	22.75
NOVEMBER TOTALS	4299	8088	98,920	53%	24
12/6/2007	847	1657	21,440	51%	25.31
12/13/2007	956	1672	23,900	57%	25.00
12/20/2007	902	1668	22,100	54%	24.50
12/28/07 (HOLIDAY)	610	1668	16,000	37%	26.23
DECEMBER TOTALS	3315	6665	83,440	50%	25

RD SITE TOTALS

CITY OF MILFORD November-07	JUNK ML	ONP	PLASTIC	CLEAR	BROWN	GREEN	OCC	CANS	TOTAL	USED OIL
LOCATION	LBS	LBS	LBS	LBS	LBS	LBS	LBS	LBS	LBS	
MARSHALL ST	5,419	59,483	4,548	3,014	691	1,565	8,467	3,745	86,932	400
MILFORD COMMONS	3,319	7,572	1,203	802	225	356	3,025	1,248	17,750	
TOTAL POUNDS	8,738	67,055	5,751	3,816	916	1,921	11,492	4,993	104,682	
TOTAL TONS	4.37	33.53	2.88	1.91	0.46	0.96	5.75	2.50	52.34	
AVOIDED USER FEE	\$268.69	\$2,061.94	\$176.84	\$117.34	\$28.17	\$59.07	\$353.38	\$153.53	\$3,218.97	



DELAWARE SOLID WASTE AUTHORITY

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Tonda L. Parks
Stephanie L. Hansen

January 29, 2008

Mr. Richard Carmean
City of Milford
P.O. Box 159
Milford, DE 19963

Dear Richard:

Enclosed please find the 'Recycle Delaware' numbers for the month of December 2007 for the City of Milford. You will be able to see the savings the City of Milford receives from sponsoring the 'Recycle Delaware' program.

Also enclosed is a summary of the curbside program.

Sincerely,

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C:\RVS\RD correspondence\cityofmilford.doc
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RD SITE TOTALS

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LOCATION	LBS	LBS	LBS	LBS	LBS	LBS	LBS	LBS	LBS	LBS
MARSHALL ST	4,929	58,567	4,446	2,830	687	1,394	7,903	3,271	84,027	500
MILFORD COMMONS	3,019	7,456	1,176	753	224	317	2,824	1,090	16,859	
TOTAL POUNDS	7,948	66,023	5,622	3,583	911	1,711	10,727	4,361	100,886	
TOTAL TONS	3.97	33.01	2.81	1.79	0.46	0.86	5.36	2.18	50.44	
AVOIDED USER FEE	\$244.40	\$2,030.21	\$172.88	\$110.18	\$28.01	\$52.61	\$329.86	\$134.10	\$3,102.24	

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DECEMBER TOTALS	3315	6665	83,440	50%	25

**DELAWARE LEAGUE OF LOCAL GOVERNMENTS
MONTHLY DINNER MEETING
FEBRUARY 28, 2008
SHERATON DOVER HOTEL
1570 NORTH DUPONT HIGHWAY
DOVER, DELAWARE**

SOCIAL HOUR: 6:00 P.M. - 6:45 P.M.
INFORMATION TIME: 6:45 P.M. - 7:15 P.M.
OPENING: 7:15 P.M. - 7:25 P.M.
DINNER: 7:25 P.M. - 7:55 P.M.
Program: 7:55 P.M. - 8:30 P.M.

**PROGRAM: MAKING THE MOST OF YOUR CABLE FRANCHISE
AGREEMENT**

DANIEL S. COHEN, OF THE COHEN LAW GROUP, WILL PROVIDE IMPORTANT TIPS ON HOW TO NEGOTIATE A BETTER DEAL FOR YOUR MUNICIPALITY WITH BOTH INCUMBENT AND COMPETITIVE CABLE PROVIDERS. MR. COHEN WILL ALSO DISCUSS THE CURRENT STATE OF MUNICIPAL RIGHTS PERTAINING TO CABLE FRANCHISING, INCLUDING THE RECENT FEDERAL COMMUNICATIONS COMMISSION ORDER THAT CHANGED THE REGULATORY LANDSCAPE ON VIDEO FRANCHISING.

MR. COHEN HAS WORKED ON CABLE AND TELECOMMUNICATIONS ISSUES ON BEHALF OF MUNICIPALITIES FOR OVER SEVENTEEN YEARS. HIS LAW FIRM REPRESENTS OVER 250 MUNICIPALITIES IN CABLE FRANCHISE MATTERS. PRIOR TO WORKING AS A TELECOMMUNICATIONS ATTORNEY, MR. COHEN SERVED AS A MEMBER OF THE PITTSBURGH CITY COUNCIL FOR THREE TERMS. MR. COHEN IS ALSO AN ACTIVE MEMBER OF THE NATIONAL ASSOCIATION OF TELECOMMUNICATIONS OFFICERS AND ADVISORS (NATOA).

NEXT MEETING: MARCH 27, 2008

Special diets can be accommodated with 24 hours notice. **WE MUST HAVE YOUR RESERVATIONS NO LATER THAN February 15, 2008.**

Mail To: Delaware League of Local Governments
P.O. Box 484
Dover, Delaware 19903
TELEPHONE: 678-0991 FAX 678-4777

_____ will have _____ attendees
(Municipality/County/Agency)

PLEASE LIST THE NAMES OF THOSE ATTENDING

- () Check enclosed for () dinners @ \$20.00 each
- () Please direct bill the Municipality/Agency
- () Payment will be made at the door
- () Enclosed for () dinners @ \$20.00 each

<u>NAME & TITLE</u>

Cohen Law Group

January 30, 2008

Richard D. Carmean
City Manager, City of Milford
City Hall, 180 Vickers Dr., P.O. Box 159
Milford, DE 19963

RE: Cable Franchise Agreement with Verizon

Dear Mr. Carmean:

As you may know, Verizon Delaware, LLC, known for providing telephone service, is in the process of entering the cable television market in Delaware. Verizon will soon be competing with your local cable operator in offering cable television (as well as telephone and internet) service to the residents of your municipality.

Prior to providing cable service, Verizon must first obtain a cable franchise agreement from your municipality. While Verizon needs this agreement to offer cable service, a well-negotiated agreement will also provide your municipality with important benefits, many of which Verizon will not bring to your attention. It is essential, therefore, for your municipality to negotiate your municipal rights and benefits into a franchise agreement. These rights and benefits include, but are not limited to, more franchise fee revenue, a monetary grant, a full build-out commitment, educational and governmental ("EG") channels, and strong customer service standards.

For 10 years, the Cohen Law Group has assisted over 250 municipalities in cable franchise negotiations with every major cable operator. We have also negotiated numerous agreements with Verizon, including representing the City of Dover in its negotiations with Verizon. **On February 28, 2008, I will be speaking at the Delaware League of Municipalities meeting at the Sheraton in Dover at 6:00 p.m.** We will discuss important tips for negotiating franchise agreements with both Verizon and your incumbent cable operator. I hope that you can attend this meeting. In the meantime, we welcome the opportunity to discuss with you how the Cohen Law Group can assist your municipality in obtaining maximum benefits and protecting its interests in the new competitive cable environment.

Sincerely yours,



Daniel S. Cohen

Comcast Bay Shore Group.
5729 W. Denneys Road
Dover, DE 19904
302 674-2494 / 800 343-2494
FAX 302 674-2538

Comcast Bay Shore Group.
8301 Coastal Highway
Ocean City, MD 21842

Comcast Bay Shore Group
6465 Hobbs Road
Salisbury, MD 21801



January 30, 2008

Mr. Richard Carmean
City Manager
City of Milford
201 S. Walnut Street
Milford, DE 19963

Dear Mr. Carmean:

Comcast is committed to offering the best value in home entertainment in our competitive marketplace, providing a wide variety of programming and an array of packages to accommodate customers' preferences.

Comcast offers customers unprecedented choice with bundled video, voice and high-speed Internet services that offer cost savings and the convenience of one provider. We've more than doubled the amount of viewing choices for customers who now have more High Definition TV and Video On Demand viewing options than ever in the history of cable television. Our customers now enjoy 29 High Definition channels and hundreds of hours of High Definition On Demand programming. Our Comcast On Demand library of programming has grown to include more than 6000 titles, the vast majority of which are available for no additional charge to Digital Cable customers. Customers have also received more than 18 new channels added in the past year, including Food HD, TBS HD, A&E HD, National Geographic HD, WE: Women's Entertainment, Fuse, Fox Business Network and IFC: Independent Film Channel.

We have also made a \$260 million investment in the Region last year, which includes Sussex County, to provide advanced products and services and improved customer service. This investment allows us to deliver everything from call center enhancements to network improvements, new hires, advanced equipment for customer-facing employees, training and more.

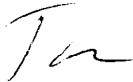
Due to increased investments we're making in technology, programming and customer care to bring our customers the best products and services we can offer, beginning March 1, 2008 we are adjusting the prices on some of our analog and digital cable television services. Price adjustments reflect the increased cost and value of these services and a continued investment in the Sussex County market to provide advanced products and improve customer service. For customers currently enjoying a promotion, their rate will remain in effect until the scheduled expiration date. There are no increases for our high-speed Internet or Digital Voice services.

This is the fifth consecutive year that we have not increased our high-speed Internet prices, we have never increased our Comcast Digital Voice (CDV) pricing.

Enclosed please find a copy of the notification to our subscribers which will provide you with detailed information regarding the scheduled price adjustments.

I or Bill Malone, our Government Relations Manager, are available to meet with you at your convenience to discuss questions that you may have regarding this letter. You can contact me directly at 302-672-5936. Bill can be reached at 302-672-5942.

Sincerely,

A handwritten signature in black ink, appearing to read 'Tom', written in a cursive style.

R. Thomas Worley
Director of Government Relations

Annual Organization Meeting scheduled for Monday, May 5, 2008:

**AN ACT TO AMEND THE DELAWARE CODE DEALING WITH
MUNICIPAL ELECTIONS.**

Election results; recounts; contests.

- (a) A person certified as being elected shall not take office before the seventh day following the election.

Chapter 57: PLANNING COMMISSION

§ 57-1. Establishment.

There is hereby established, pursuant to 22 Del. C. § 701 et seq., the Milford Planning Commission.

§ 57-2. Membership; terms of office. Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. I).

The Commission shall consist of nine members to be appointed by the Council. The term of each member so appointed and confirmed shall be for three years, except that of the members first appointed, three shall be appointed to a term of three years, three shall be appointed to a term of two years and three shall be appointed to a term of one year.

§ 57-3. Removal; vacancies.

Any member of the Planning Commission may be removed for cause, after a public hearing, by the Mayor with the approval of the City Council. A vacancy occurring otherwise than by expiration of term shall be filled for the unexpired term in the same manner as an original appointment.

§ 57-4. Ex officio members.

The Mayor and City Manager shall be ex officio members of the Planning Commission and may exercise all of the powers of the regular members; provided, however, that an ex officio member may not hold an office on the Commission and shall have no right to vote on matters coming before the Commission.

§ 57-5. Salaries and compensation.

All members of the Commission shall serve without compensation but may be reimbursed for actual expenses incurred in connection with their official duties.

§ 57-6. Officers; staff; custodian of records.

The Commission shall elect annually a Chairman and Secretary from among its own number and may employ experts, clerical help and other assistants. The Commission may appoint a custodian of its Comprehensive Plan and records, who may be the City Manager or other employee of the Council.

§ 57-7. Rules of procedure; meetings; records.

The Commission shall adopt its own rules of procedure and determine the times of its meetings and methods of notice thereof. All meetings of the Commission at which any official action is taken shall be open to the public, and all records of the Commission shall be public records.

§ 57-8. Powers and duties; reports. [Amended 2-13-1968]

The Milford Planning Commission shall have all the powers and authority vested in municipal planning commissions under the provisions of Title 22, Delaware Code, Chapter 7, subject to the same conditions and limitations set forth therein at the effective date of this chapter. The Planning Commission shall report at each monthly meeting of the Council and shall present copies of its minutes of the preceding month.

A

Aden, Bruce W.	312 McColley Street
Aden, Eloise H.	312 McColley Street
Alvey, Karen Renee	302 McColley Street
Ambrose, Irvin M.	210 S. E. Front Street
Ambrose, Marilyn M.	210 S. E. Front Street
Ament, Patricia C.	3701-D S. Sagamore Drive, Hearthstone Manor
Andersen, Harry C.	501 Maple Street, Marshall Commons
Anderson, Elizabeth A.	308 Claude Street
Andrews, Ann Lee	205 Matthew Circle, Hearthstone Manor
Andrews, Kathryn J.	702 Lindsay Lane, Matlinds Estates
Andrews, Terry M.	205 Matthew Circle, Hearthstone Manor
Arnold, Joyce L.	509 Cedarwood Avenue*
Austin, Christine	610 S. E. Second Street
Austin, Keith A.	304 Matthew Circle, Matlinds Estates
Austin, Veronica D.	304 Matthew Circle, Matlinds Estates
Azzanesi, Steven	9 Green Lane, Orchard Hill
Azzanesi, Margaux Fischer	9 Green Lane, Orchard Hill

B

Bailey, James C.	607 S. Washington Street
Bailey-Brown, Helen	103 Barksdale Court, Hearthstone Manor
Baker, Alice V.	919 S.E. Third Street*
Baker, Richard D.	601 Cedarwood Avenue, Marshall Commons
Baker, Yvonne S.	601 Cedarwood Avenue, Marshall Commons
Baker, William C.	919 S.E. Third Street*
Banks, Joan H.	801 South Walnut Street
Banks, Mark Robin	801 South Walnut Street
Barker, Barbara A.	165 Hickory Branch Court, Hearthstone
Bason, Claudia	400 Matthew Circle, Matlinds Estates
Bason, Frank J.	400 Matthew Circle, Matlinds Estates
Batchelor, Collins B.	417 S. Washington Street
Baumgarner, Jessie M.	306 McColley Street
Billings, Audrey J.	133 Hickory Branch Court, Hearthstone Manor
Billings, Clarence	133 Hickory Branch Court, Hearthstone Manor
Blackson, W. Scott	412 Marshall Street
Blankenship, Arlene Ann	502 Maple Street
Blankenship, Leland J.	502 Maple Street
Boddy, Mitzi H.	9 Elizabeth Street
Boddy, William L.	9 Elizabeth Street
Bonner, Joanne E.	18 Kingston Terrace, Hearthstone Manor
Bonner, John E.	18 Kingston Terrace, Hearthstone Manor
Boos, Lynn M.	609 Beechwood Avenue
Boos, Paul M.	609 Beechwood Avenue
Born, Cynthia	314 Matthew Circle, Matlinds Estates
Bowers, Donna C.	435 S. Walnut Street
Bowers, Kevin R.	435 S. Walnut Street

*Change of Address Form Required

**Change of Name Form Required

***Non-Resident/Property Owner

****Non-Resident/Property Owner Registered in Other Ward(s)

Branson, Charles Wm.	158 Rock Ledge Court, Hearthstone Manor
Bray, D. Aileen	305 Columbia Street
Brewer, Bernice Ann	507 S. Walnut Street
Brewer, Jr., James G.	507 S. Walnut Street
Brickley, Robert J.	4 Fairway Court, Orchard Hill
Brittingham, Thomas R.	313 Matthew Circle, Matlinds Estates
Brooks, Carol Sue	303 S. Walnut Street
Brooks, Warren L.	303 S. Walnut Street
Brown, Lorraine E.	135 Hickory Branch Court, Hearthstone Manor
Brown, K. Elizabeth	400 S. Washington Street
Brown, Woodrow	103 Barksdale Court, Hearthstone Manor
Bullock, Beverly G.	6 Delaware Avenue
Bullock, Jr., William E.	6 Delaware Avenue
Burton, Carla J.	3402H S. Sagamore Drive, Hearthstone Manor
Byerly, Alicia Lynne	606 S. E. Second Street
Bythway, Catherine	601 Montgomery Street

C

Cadmus, Jeanne C.	28 Clearview Drive, Hearthstone Manor
Cadmus, Russell M.	28 Clearview Drive, Hearthstone Manor
Caiola, Debra M.	701 S. Walnut Street
Caiola, Robert M.	701 S. Walnut Street
Calvert, Carol T.	702 S. E. Fifth Street
Calvert, James Bishop	702 S. E. Fifth Street
Campbell, Charles A.	305 Richard Street
Cannon, John W.	606 S. E. Second Street
Cantu, Juan J.	104 S. E. Second Street
Cardea, Marianne W.	3 Royal Drive, Orchard Hill
Carmean, Adam R.	102 McCoy Avenue
Carmean, Jacqueline W.	102 McCoy Avenue
Carmean, Richard Dennis	102 McCoy Avenue
Carter, JoAnn	13 Delaware Avenue
Carter, Kim C.	13 Delaware Avenue
Cassase, Robert J.	405 Mispillion Apts.
Cavanaugh, Linda E.	7 E. Green Lane, Orchard Hill
Cavanaugh, Michael M.	7 E. Green Lane, Orchard Hill
Clark-Thompson, Sara Martha	34 Clearview Drive, Hearthstone Manor
Clendaniel, George T.	410 Bridgeham Avenue
Cocorikis, Lillian N.	26 Clearview Drive, Hearthstone Manor
Cocorikis, William T.	26 Clearview Drive, Hearthstone Manor
Cohen, Frank M.	106 Franklin Street
Cole, Trudy G.	618 Cedarwood Avenue, Marshall Commons
Coleman, Andrew L.	14 Clearview Drive, Hearthstone Manor
Colletti, Johanna C.	13 Homestead Boulevard, Hearthstone Manor
Connelly, Norma P.	1203 Mispillion Apartments
Cormier, Sandra L.	137 Barksdale Court, Hearthstone Manor
Cormier, Theodore S.	137 Barksdale Court, Hearthstone Manor
Coverdale, Earl A.	203 Bridgeham Avenue

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***Non-Resident/Property Owner

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Coverdale, Noela M.	203 Bridgeham Avenue
Cripps, Gary D.	26 Fairway Street, Orchard Hill
Cromer, James Wesley	604 Beechwood Avenue, Marshall Commons
Crossley, Eric Edward	26 Kingston Terrace, Hearthstone Manor
Crossley, Loretta	26 Kingston Terrace, Hearthstone Manor
Culotta, Charles R.	6 E. Clarke Avenue
Culp, Anna M.	5 Delaware Avenue

D

Daino, Alice	24 Fairway Street, Orchard Hill
Daino, Edward	24 Fairway Street, Orchard Hill
Dale, Donna M.	1006 S. E. Second Street
Davis, Betty L.	11 S.E. Second Street***
Davis, Carol Lee	515 Cedarwood Avenue
Davis, Jr., Jehu M.	113 Barksdale Court, Hearthstone Manor
Davis, Kenneth C.	701 Lindsay Lane*
Davis, Laura A.	103-A S. Washington Street
Davis, Marie R.	113 Barksdale Court, Hearthstone Manor
Davis, Victoria L.	305 Fisher Avenue
Davison, Virginia L.	18 Elizabeth Street
Davis, William H.	11 S.E. Second Street***
Day, George E.	103 Delaware Avenue
Day, Marian A.	513 S. Walnut Street
DeRose, Anthony J.	159 Aspen Court, Unit 28B
DeRose, Margaret D.	159 Aspen Court, Unit 28B
Dickerson, Derrick J.	7 Delaware Avenue
Dickerson, Frances M.	901 S. E. Third Street
Donohoe, M. Charlotte	405 S. Walnut Street
Donovan, George R.	913 S. E. Third Street
Donovan, Jay R.	1020 S. E. Second Street
Doran, Katie Brown	409 S. Walnut Street
Dorler, Nancy-Ellen Marie	601 Maple Street, Marshall Commons
Doughty, Lillian V.	603 S. Washington Street
Downes, Lena Mae	303 Richard Street
Duncan, Lorraine E.	408 Marshall Street
Duphily, F. Jane	15 Nelson Street

E

Edwards, Doris J.	312 Marshall Street
Eisenbrey, John C. III	16 Delaware Avenue
Eitelbach, Elaine M.	303 Columbia Street
Elliott, Ronald N.	310 McColley Street
Emory, Cecil L.	413 S. Walnut Street
Emory, Donald M.	4 Pennsylvania Avenue
Emory, R. Marie	413 S. Walnut Street
Ernsberger, Donna Kay	109 Marlin Street, Orchard Hill

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***Non-Resident/Property Owner

****Non-Resident/Property Owner Registered in Other Ward(s)

Ernsberger, James Clifford 109 Marlin Street, Orchard Hill
 Evans, Laconda Sue 16 Clearview Drive, Hearthstone Manor
 Evans, Jr., Parry O. 811 S.E. Fourth Street

F

Fader, Doris 30 McCoy Avenue
 Fannin, Elmer G. Rd. 211 & 225***
 Fannin, Mary Ann Rd. 211 & 225***
 Farrall, Ruth J. 504 Gilcrest Street
 Fitzgerald, Mary L. 1031 S. Walnut Street
 Fong, Cecelia L.K. 503 Charles Street
 Forbes, Gordon S. 2 Fairway Court, Orchard Hill
 Forbes, Margaret A. 2 Fairway Court, Orchard Hill
 Fox, Charlotte D. 802 S. E. Second Street
 Fox, Michelle L. 200 E. Clarke Avenue
 Fox, Phyllis M. 200 E. Clarke Avenue
 Fox, Sarah Elizabeth 200 E. Clarke Avenue
 Fox, William J. 200 E. Clarke Avenue
 Frey, Sonja M. 208 Lovers Lane
 Fry, Holly M. 501 S. Walnut Street

G

Garner, Martha E. 632 Marshall Street
 Garner, Robert L. 632 Marshall Street
 Garrett, Henry J. 306 S. E. Front Street
 Gilbert, Lisette C. 25 E. Green Lane, Orchard Hill
 Gill, Jr., Charles E. 209 McColley Street
 Gill, Dora J. 209 McColley Street
 Gillespie, Steven D. 1025 S. Walnut Street
 Gillette, Betty J. 304 Richard Street
 Gillette, Robert F. 304 Richard Street
 Ginn, Vivian Fowler 20 Clearview Drive, Hearthstone Manor
 Glanden, Kandy E. 417 S. Walnut Street
 Glanden, Kenneth V. 417 S. Walnut Street
 Goodman, D. Corrine 803 Joshua Drive, Matlinds Estates
 Goodman, James P. 803 Joshua Drive, Matlinds Estates
 Goodwin, Shirley E. 204 Charles Street
 Goracci, Marie 404 Matthew Circle, Matlinds Estates
 Goracci, Robert 404 Matthew Circle, Matlinds Estates
 Gottfried, Benjamin F. 14 Royal Court, Orchard Hill
 Gottfried, Nancy L. 14 Royal Court, Orchard Hill
 Greenwood, Anna E. 139 Hickory Branch Court, Hearthstone Manor
 Grier, Garrett Layton 7 Delaware Avenue
 Griffin, Earl B. 22 E. Green Lane, Orchard Hill
 Griffin, Rachel G. 22 E. Green Lane, Orchard Hill
 Guerke, Gwen F. 709 S. Walnut Street

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***Non-Resident/Property Owner

****Non-Resident/Property Owner Registered in Other Ward(s)

H

Hall, Joyce A.	32 Elizabeth Street
Hamer, Patricia E.	135 Aspen Court, Hearthstone Manor
Hamer, Thomas H.	135 Aspen Court, Hearthstone Manor
Hardy, Alice S.	604 McColley Street
Hardy, I, William A.	604 McColley Street
Hardy, II, William A.	521 McColley Street
Harrison, Beverly Rhodes	141 Barksdale Court, Hearthstone Manor
Harte, Ruth P.	707 S. Walnut Street
Hastings, Bonnie J.	312 Fisher Avenue
Hastings, Granville E. Jr.	312 Fisher Avenue
Hastings, Ivah J.	312 Fisher Avenue
Hauser, Charles A.	302 McColley Street
Hazzard, Carla J.	703 Lindsay Lane, Matlinds Estates
Hazzard, Richard M.	703 Lindsay Lane, Matlinds Estates
Heath, Nancy E.	4 Fairway Court, Orchard Hill
Hemshrot, Gene A.	101 W. Green Lane, Orchard Hill
Hepford, Sharon R.	139 Aspen Court, Hearthstone Manor
Hepford, Walter J.	139 Aspen Court, Hearthstone Manor
Henderson, Judith Ann	3401D S. Sagamore Drive, Hearthstone Manor
Henderson, Walter W.	3401D S. Sagamore Drive, Hearthstone Manor
Heringslake, Rona A.	302 Marshall Street
Hill, William D.	906 S. E. Second Street
Hitchens, Virginia Richard	314 Marshall Street
Holleger, Bayard	3901B Fullerton Court, Hearthstone Manor
Holleger, Julia L.	3901B Fullerton Court, Hearthstone Manor
Hoomans, Claudia A.	213 S. Walnut Street
Hoomans, Richard P.	213 S. Walnut Street
Horne, Barbara A.	203 Matthew Circle, Matlinds Estates
Horne, David W.	203 Matthew Circle, Matlinds Estates
Hosbach, Norman A.	425 S. Washington Street
Hoskin, Mary Amelia	44 Clearview Drive, Hearthstone Manor
Howard, George C.	25 Elizabeth Street
Howard, Kevin E.	19 Nelson Street
Howard, Lynn M.	19 Nelson Street
Howell, Constance L.	317 S. Walnut Street
Hudson, Sheldon Paul	2903 S. Heather Drive, Hearthstone Manor
Huff, JoAnn H.	119 Hickory Branch Court, Hearthstone Manor
Huff, Warren R.	119 Hickory Branch Court, Hearthstone Manor
Hughes, Nancy M	6 Fairway Court, Orchard Hill
Hughes, William S.	6 Fairway Court, Orchard Hill
Hunt, Christine A.	147 Barksdale Court, Hearthstone Manor
Hunt, Peter J.	147 Barksdale Court, Hearthstone Manor
Hurd, Brenda M.	3 Nelson Street
Hurd, R. Wayne	3 Nelson Street

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I

Irons, Jr., Charles G.	3 Elizabeth Street
Irons, Sandra, F.	3 Elizabeth Street
Irwin, Selma R.	8 Pennsylvania Avenue
Irwin, Willard J.	8 Pennsylvania Avenue
Irwin, Willard J., Jr.	8 Pennsylvania Avenue

J

Jackson, Carol A.	151 Hickory Branch Court, Hearthstone Manor
Jackson, John L. Jr.	151 Hickory Branch Court, Hearthstone Manor
James, Augusta G.	305 S. Walnut Street
James, Joseph E.	305 S. Walnut Street
Jefferson, Charles F.	608 McColley Street
Jefferson, Marilyn T.	608 McColley Street
Jester, Barbara P.	17 McCoy Street
Jester, Donald M	17 McCoy Street
Johansson, Patrica C.	703 Beechwood Court, Marshall Commons
Johansson, William F.	703 Beechwood Court, Marshall Commons
Johnson, Charles E. II	4002G N. Sagamore Drive, Hearthstone Manor
Johnson, June Elaine	645 Beechwood Avenue
Johnson, Guadalupe M.	313 S. Walnut Street
Johnson, Jewell Y.	600 Beechwood Avenue
Johnson, Raymond O.	600 Beechwood Avenue
Johnson, Steven L.	3703L S. Sagamore Drive, Hearthstone Manor
Johnson, Richard M.	1035 S. Walnut Street
Jones, Bessie	315 Fisher Avenue
Jones, Betty R.	509 S. Marshall Street, Apt. A
Jones, Jesse A. Jr.	5 Elizabeth Street
Jones, Jonathan David	7 Delaware Avenue

K

Kaleyias, Coula	108 Marlin Street, Orchard Hill
Kaleyias, Frank Steve	108 Marlin Street, Orchard Hill
Kane, Barbara A.	137 Barksdale Court, Hearthstone Manor
Karcher, Myrtle J.	620 Cedarwood Avenue
Keeney, David B.	626 Beechwood Avenue
Kelsey, Margaret C.	402 Charles Street
Kemper, Carmen V.	13 McCoy Street
Kendzierski, F. Sigmund	401 McColley Street
Kenton, Elouise B.	309 S. Washington Street
Kenton, G. Nelson	309 S. Washington Street
Kiefer, Carol A.	312 Matthews Circle, Matlinds Estates
Kiefer, John M.	312 Matthews Circle, Matlinds Estates
KimmeY, JoEllen	12 E. Clarke Avenue
KimmeY, Ted M.	12 E. Clarke Avenue

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****Non-Resident/Property Owner Registered in Other Ward(s)

Kingsley, Joann Ellen	3602F N. Sagamore Drive, Hearthstone Manor
Kinkle, Barbara R.	160 Rock Ledge Court, Hearthstone Manor
Kinkle, Carol A.	160 Rock Ledge Court, Hearthstone Manor
Kirby, Robert W. III	206 S. E. Front Street
Kirby, Christine C.	206 S. E. Front Street
Kirk, Rita Jacqueline	105 E. Delaware Avenue
Kirlin, Anna Marie	708 Lindsay Lane, Matlinds Estates
Kniceley, Beatrice V.	209 E. Clarke Avenue
Kniceley, John E.	209 E. Clarke Avenue
Koetz, Jacqueline	136 Manor Lane, Marshall Manor
Kopf, Herman Otto	808 S. E. Second Street
Kotwas, Alexander E.	145 Barksdale Court, Hearthstone Manor
Kramlich, Ellen M.	419 Marshall Street
Kramlich, Essie E.	300 S. E. Front Street
Kramlich, Fred S.	300 S. E. Front Street
Kramlich, John F.	419 Marshall Street
Kugelman, Sue	311 S. Walnut Street
Kulhanek, Stephanie M.	416 Marshall Street
Burnet-Kurtz, Eleanor Frances	3903-I Fullerton Court, Hearthstone Manor

L

Lane, William J.	7 Hickory Branch Lane, Hearthstone Manor
Lane-Johnson, Diane H.	403 S. Washington Street
LaRoss, David Ryan	509-E Marshall Street
Lash, Jack R.	810 S. E. Second Street
Lash, Martha H.	810 S. E. Second Street
Lear, Mary Jo	616 Cedarwood Avenue
Lear, Sr., Norman J.	616 Cedarwood Avenue
Legg, Donald T. Sr.	10 Clearview Drive, Hearthstone Manor
Legg, Rosalie D.	10 Clearview Drive, Hearthstone Manor
Lehr, Darlene R.	24 Clearview Drive, Hearthstone Manor
Levenson, Louis Elliott	17 Fairway Street, Orchard Hill
Lewis, Dorothy D.	808 S. E. Fifth Street
Lewis, Evelyn Rae	423 S. Walnut Street
Lewis, Sr., Lawrence E.	423 S. Walnut Street
Littman, Hellmut K.	3301A N. Sagamore Drive, Hearthstone Manor
Loeffler, Adam E.	1002 S. E. Second Street
Long, Gary R.	201 Matthew Circle, Matlinds Estates
Long, Sydell R.	201 Matthew Circle, Matlinds Estates
Lush, Mary Ann E.	31 East Green Lane, Orchard Hill
Lush, Richard M.	31 East Green Lane, Orchard Hill

Mc

McDuffie, Leona A. Warfield	208 Fisher Avenue
McCarthy, Donna Reel	4001B Fullerton Court, Hearthstone Manor
McCarthy, Richard Hugh	4001B Fullerton Court, Hearthstone Manor

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***Non-Resident/Property Owner

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McFaul, Mary G. 28 Fairway Street, Orchard Hill
 McFaul, Wallace F. Jr. 28 Fairway Street, Orchard Hill
 McGill, Christopher R. 9 Delaware Avenue
 McGill, Corey Christopher 9 Delaware Avenue
 McGill, Karla L. 9 Delaware Avenue
 McGill, Sarah V. 9 Delaware Avenue
 McGrath, Ronald T. 3102H W. Brookmyer Drive, Hearthstone Manor
 McGriffin, James G. 200 S. E. Second Street
 McKain, Michael D. 705 Cedarwood Court, Marshall Commons
 McKenzie, Renate H. 310 Charles Street
 McLeod, Barbara A. 6 Kingston Terrace, Hearthstone Manor
 McLeod, Robert Harry 6 Kingston Terrace, Hearthstone Manor
 McPherson, Jerry H. 614 Beechwood Avenue
 McVeigh, Juanita F. 24 Clearview Drive, Hearthstone Manor

M

Mack, Dawn L. 11 Pennsylvania Avenue
 Maloney, Cecil W. 15 Elizabeth Street
 Maloney, Clara C. 15 Elizabeth Street
 Maloney, Gladys D. 1006 Lemuel Street
 Maloney, Thomas A. 1006 Lemuel Street
 Mancini, Sally Ann 145 Barksdale Court, Hearthstone
 Marcavage, Joseph E. 22 Clearview Drive, Hearthstone Manor***
 Marcavage, Josephine M. 22 Clearview Drive, Hearthstone Manor***
 Marcin, Jo Ann 707 Lindsay Lane, Matlinds Estates
 Mason, Carole G. 153 Barksdale Court, Hearthstone Manor
 Mason, George A. 153 Barksdale Court, Hearthstone Manor
 Matthews, William B. Jr. 26 E. Green Lane, Orchard Hill
 Matsinger, Alice Jeanne 3201B East Brookmyer Drive, Hearthstone Manor
 Matsinger, William B. 3201B East Brookmyer Drive, Hearthstone Manor
 Maybee, Suzanne S. 408 Bridgeham Avenue
 Merchant, Donna L. 108 Franklin Street
 Mergner, Christopher Henry 1 Delores Court, Orchard Hill
 Mergner, Leslie A. 1 Delores Court, Orchard Hill
 Messick, Cleo* 103 Manor Lane, Marshall Manor
 Meszaros, Christina Graviat 21 East Green Lane, Orchard Hill
 Meszaros, Joseph John 21 East Green Lane, Orchard Hill
 Meushaw, Jean Ann 12 Clearview Drive, Hearthstone Manor
 Meushaw, Ronald Wayne 12 Clearview Drive, Hearthstone Manor
 Miles, Louise Jordan 207 S. Walnut Street
 Miller, Christine A. 707 Lindsay Lane, Matlinds Estates
 Millman, Pamela M. 110 Rock Ledge Court, Hearthstone Manor
 Mitchell, Laura B. 215-B S. Walnut Street
 Mondorf, Cathy Lynne 505 S. Walnut Street
 Montgomery, Eugene C. 6 East Green Lane, Orchard Hill
 Moorman, Laurie Kobasa 637 Beechwood Avenue
 Moorman, Travis C. 637 Beechwood Avenue

*Change of Address Form Required

**Change of Name Form Required

***Non-Resident/Property Owner

****Non-Resident/Property Owner Registered in Other Ward(s)

Morgan, Jacqueline Marie	1000 Lemuel Street
Morgan, Joan K.	25 Kingston Terrace, Hearthstone Manor
Morgan, Woodrow W.	25 Kingston Terrace, Hearthstone Manor
Morole, Michelle A.	206 Matthew Circle, Matlinds Estates
Morole, Peter A.	206 Matthew Circle, Matlinds Estates
Morole, Nicholas P.	206 Matthew Circle, Matlinds Estates
Morris, John E.	34½ McCoy Avenue
Morris, Judy C.	34½ McCoy Avenue
Morris, William B.	211 S. Walnut Street
Morrison, Blanche R.	207 Marshall Street
Munday, Carol Jean	800 Joshua Drive, Matlinds Estates
Munday, Herbert L. Jr.	800 Joshua Drive, Matlinds Estates
Murphy, Thomas Dennis	400 S. Washington Street

N

Noll, Daniel M.	300 Bridgeham Avenue
Norris, Gary J.	3603K S. Sagamore Drive, Hearthstone Manor
Nowakowski, Bernard J.	504 Matthew Circle, Matlinds Estates
Nowakowski, Brandi M.	504 Matthew Circle, Matlinds Estates

O

Orkin, Ellan J.	16 Nelson Street
Osborne, Eugene M.	409 S. Washington Street
Ostroski, Lenora V.	3801C S. Sagamore Drive, Hearthstone Manor
Ostruska, Joseph	806 Joshua Drive, Matlinds Estates
Ostruska, Margot P.	806 Joshua Drive. Matlinds Estates

P

Paladino, James Jerome	4 East Green Lane, Orchard Hill
Paladino, Lisa M.	4 East Green Lane, Orchard Hill
Paliwoda, Laura A.	17 Homestead Boulevard, Hearthstone Manor
Paliwoda, Theodore T.	17 Homestead Bouelvard, Hearthstone Manor
Parker, Beverly Ennis	105 Beaufort Lane, Orchard Hill
Parker, Gordon Otis Jr.	105 Beaufort Lane, Orchard Hill
Parkhouse, Edward Patrick	322 Matthew Circle, Matlinds Estates
Parkhouse, Elise L.	322 Matthew Circle, Matlinds Estates
Parson, Robin L.	301 Lovers Lane
Parsons, Donna R.	216 McColley Street
Parsons, Ronald David	216 McColley Street
Passwaters, Samuel J. III	315 Columbia Street
Pavlak, Barbara	12 Royal Drive
Pavlak, Scott T.	12 Royal Drive
Perdue, David P.	610 Cedarwood Avenue
Perdue, Deborah L.	610 Cedarwood Avenue
Peters, Michelle A.	611 S. Washington Street

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Peterson, Alger L.	614 Cedarwood Avenue
Peterson, Elizabeth C.	614 Cedarwood Avenue
Phillips, Earl V.	321 S. Walnut Street
Phillips, Peggy A.	321 S. Walnut Street
Phillips, Vernon Joseph Sr.	500 Maple Street, Marshall Commons
Pingue, Elizabeth A.	305 Richard Street
Pikus, Terry S.	302 Columbia Street
Plack, William F. Jr.	1000 Lemuel Street*
Polichetti, Anna Marie	5 Royal Court, Orchard Hill
Polichetti, Joseph M. Jr.	5 Royal Court, Orchard Hill
Pontius, Margaret C.	208 Bridgeham Avenue
Porter, David L.	211 McColley Street
Powers, Betty J.	14 E. Green Lane, Orchard Hill
Powers, Robert D.	14 E. Green Lane, Orchard Hill
Price, Charles	108 S. E. Second Street
Protonentis, Eric C.	122 S. E. Second Street
Protonentis, Jackie L.	122 S. E. Second Street
Protonentis, Steve	122 S. E. Second Street
Prunty, Evangeline A.	13 Royal Drive, Orchard Hill
Prunty, Harold E.	13 Royal Drive, Orchard Hill
Pusey, Cheryl	800 S. E. Second Street
Pusey, Larry	800 S. E. Second Street
Pyne, Jean B.	326 S. E. Second Street

R

Rambo, Eric M.	23 Elizabeth Street
Rambo, Tina R.	23 Elizabeth Street
Ramsey, Jon Eric	649 Beechwood Avenue, Marshall Commons
Ramsey, Pamela M.	649 Beechwood Avenue, Marshall Commons
Ranney, Roberta A.	640 Beechwood Avenue, Marshall Commons
Raspberry, Joseph T.	29 E. Green Lane, Orchard Hill
Raspberry, Mary Christine	29 E. Green Lane, Orchard Hill
Raymond, Melinda	219 S. Walnut Street
Redden, Thomas H.	429 S. Walnut Street
Reilly, James J.	13 E. Green Lane, Orchard Hill
Reilly, Peggy C.	13 E. Green Lane, Orchard Hill
Richards, Brenda L.	18 Clearview Drive, Hearthstone Manor
Rienzi, Dorothea H.	320 Matthew Circle, Matlinds Estates
Rienzi, Leonard J.	320 Matthew Circle, Matlinds Estates
Rhodes, Jerry W.	206 Marshall Street
Rhodes, Rebecca T.	206 Marshall Street
Rittershofer, Priscilla J.	20 Kingston Terrace, Hearthstone Manor
Roberts, Richard	12 Kingston Terrace, Hearthstone Manor
Robinson, Carol A.	523 S. Washington Street
Robinson, Phyllis	314 Bridgeham Avenue
Rodriguez-Diaz, Manual	422 S. Washington Street
Roehl, Denise L.	605 S. Walnut Street

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Rogers, Charles J.	105 E. Clarke Avenue
Rogers, Doreen J.	418 Fisher Avenue
Rogers, J. Edward Jr.	806 S.E. Second Street
Rogers, Lewis W.	418 Fisher Avenue
Rogers, Lucille E.	105 E. Clarke Avenue
Rosengren, Emily K.	630 Beechwood Avenue, Marshall Commons
Ross, Oneida S.	3403J N. Sagamore Drive, Hearthstone Manor***
Ross, Robert L.	3403J N. Sagamore Drive, Hearthstone Manor***
Rouse, Bradley Thomas	10 E. Clarke Avenue
Rupp, Hildegard S.	143 Aspen Court, Hearthstone Manor
Ryan, Danahey	163 Barksdale Court, Hearthstone Manor
Ryan, Patricia N.	163 Barksdale Court, Hearthstone Manor

S

Sabia, Eleanor R.	155 Barksdale Court
Sabia, Mauro A.	155 Barksdale Court
Salvisky, Florence G.	215 S. Walnut Street
Saez, Jose Morales	4 Pond Drive, Orchard Hill
Saez, Zona C.	4 Pond Drive, Orchard Hill
Sanchez, Eva	403 McColley Street
Sapp, Jane Savin	204 McColley Street
Savage, Sara Louise	125 Hickory Branch Court, Hearthstone Manor
Scheetz, Timothy Edward	3601A N. Sagamore Drive, Hearthstone Manor
Schmidt, Carl R. Jr.	4 Clearview Drive, Hearthstone Manor
Schmidt, Eric G.	416 S. Washington Street
Schmidt, Olivia L.	4 Clearview Drive, Hearthstone Manor
Scott, Cynthia Ann	708 Lindsay Lane, Matlinds Estates
Sender, Carole Louise	3601D S. Sagamore Drive, Hearthstone Manor
Sender, John Bernard Jr.	3601D S. Sagamore Drive, Hearthstone Manor
Shaap, Cindy	1012 S. E. Second Street*/**
Sharp, Delema E.	305 Marshall Street
Sharp, Ronald H.	305 Marshall Street
Shea, Bonnie W.	12 Delaware Avenue
Shea, Elizabeth H.	10 Delaware Avenue
Shea, Gary D.	12 Delaware Avenue
Sherman, Gerald G.	912 S. E. Second Street
Sherwood, Carol C.	13 E. Clarke Avenue
Sherwood, Richard M.	13 E. Clarke Avenue
Shifflett, Cynthia B.	804 Joshua Drive, Matlinds Estates
Shifflett, Willis R.	804 Joshua Drive, Matlinds Estates
Short, Scott Douglas	7 Nelson Street
Shupe, Sheridan Allayne	805 Joshua Drive, Matlinds Estates
Shupe, William J.	805 Joshua Drive, Matlinds Estates
Silbereisen, Albert J.	301 Marshall Street
Sinner, Dorothy Levitsky	13 Elizabeth Street
Siok, Cheryl L.	22 Nelson Street
Simpatico, Anupa	417 S. Walnut Street

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Sirkis, James R.	915 S. E. Third Street
Slonacher, Frances A.	1020 S. E. Second Street
Smith, Ann H.	407 S. Walnut Street
Smith, Frank M.	407 S. Walnut Street
Smith, Hilda Ruth	1002 Lemuel Street
Snead, Natasha C.	511 McColley Street
Snook, Linda G.	107 Marlin Court, Orchard Hill
Snook, Iver Vincent	107 Marlin Court, Orchard Hill
Soden, Matthew A.	5 Nelson Street
Soden, Penny D.	5 Nelson Street
Sophos, Dorothy	3 Delaware Avenue
Spillane, Michael David	20 Clearview Drive, Hearthstone Manor
Spurio, Joan C.	3001D South Heather Drive, Hearthstone Manor
Spurio, Ernest J. Jr.	3001D South Heather Drive, Hearthstone Manor
Steinhice, Mary Frances	117 Aspen Court, Hearthstone Manor
Steinhice, Philip R.	117 Aspen Court, Hearthstone Manor
Stenaka, Joan D.	629 Beechwood Avenue
Stenaka, Leo J.	629 Beechwood Avenue
Stevenson, David T.	507 S. Walnut Street
Stevenson, Kimberly Hoey	507 S. Walnut Street
Stratman, Elizabeth P.	643 S. Marshall Street
Stratton, Judy L.	8 Delaware Avenue*
Stratton, William J.	8 Delaware Avenue*

T

Tebbens, Madeline	900 S. E. Fifth Street
Temparali, Patricia Phyllis	2 East Green Lane, Orchard Hill
Thomas, Elizabeth S.	310 Charles Street
Thomas-Kenney, April R.	626 Beechwood Avenue, Marshall Commons
Thoms, Paula A.	601 Maple Street
Thompson, Gary L.	34 Clearview Drive, Hearthstone Manor
Tobler, Ruth Ann	3501C S. Sagamore Drive, Hearthstone Manor
Townsend, John R.	4003L N, Sagamore Drive, Hearthstone Manor
Tozier, Delores L.	101 Barksdale Court, Hearthstone Manor
Tozier, Richard M.	101 Barksdale Court, Hearthstone Manor
Truitt, William C.	312 Fisher Avenue
Tucker, Jr., Atwood	507 Marshall Street
Tucker, Mary F.	507 Marshall Street
Tucker, William Fred	706 Cedarwood Court, Marshall Commons
Turner, Verna L.	303 Matthew Circle, Matlinds Estates

U

Uffner, Martin J.	8 E. Clarke Avenue
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V

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***Non-Resident/Property Owner

****Non-Resident/Property Owner Registered in Other Ward(s)

Vanaman, Charles P.	217 McColley Street*
Vanaman, Susan B.	700 S. E. Fifth Street
VanVorst, Gladys E.	14 Elizabeth Street
VanVorst, Robert E.	14 Elizabeth Street
Vazquez, Cesar M.	3201D West Brookmeyer Drive, Hearthstone Manor
Viohl, Donald L.	105 Franklin Street

W

Wachel, Georgeana	511-F S. Marshall Street
Wachter, Melvin L.	403 McColley Street
Wagner, Genie Drialo	316 Matthew Circle, Matlinds Estates
Wagner, John Charles	316 Matthew Circle, Matlinds Estates
Walls, John W.	805 S. E. Fifth Street
Walls, James Jay	809 S. E. Fifth Street
Walls-Culotta, Sandra	6 E. Clarke Avenue
Walther, Joan D.	3203I E. Brookmyer Drive, Hearthstone Manor
Ward, William Michael	702 S. E. Second Street
Warrington, Caleb Van III	109 West Green Lane, Orchard Hill
Warrington, Judith R.	109 West Green Lane, Orchard Hill
Webb, John D.	610 S. E. Second Street
Webb, Pauline May	300 McColley Street
Webb, Walter	300 McColley Street
Weeks, Robert E.	3502F N. Sagamore Drive, Hearthstone
Wells, Rita F.	10 Nelson Street****
Wells, Joseph W.	10 Nelson Street****
West, B. Agnes	514 Marshall Street
West, Esther Catherine	606 Montgomery Street*
White, Ernestine Helene	143 Hickory Branch Court, Hearthstone Manor
White, Kathleen E.	26 McCoy Street
White, Michael R.	308 Fisher Avenue
White, Peter W.	5 Delaware Avenue
Whitney, Wayne B.	403 Marshall Street
Wilkins, Howard C. II	410 Bridgeham Avenue***
Wilkins, Jessie L.	307 Richard Street
Wilkins, Loraine W.	307 Richard Street
Wilkinson, Jr., Floyd H.	503 McColley Street
Wilkinson, Janet	503 McColley Street
Willey, Ruth E.	214 Charles Street
Williams, Betty Lou	411 S. Washington Street
Williams, S. Harvey	411 S. Washington Street
Williamson, James Richard	209 Lovers Lane
Willis, Hilda B.	1001 Mispillion III
Wilson, Carlene	11 Nelson Street
Wilson, Richard A.	110 Manor Lane, Marshall Manor
Wilson, Michael L.	11 Nelson Street
Windle, Edwin R.	115 Hickory Branch Court, Hearthstone Manor
Windle, Josephine P.	115 Hickory Branch Court, Hearthstone Manor

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WARD I

VOTER REGISTRATION

2008

Windle, Richard Albert	115 Hickory Branch Court, Hearthstone Manor
Winkler, Carol Anne	4201D Fullerton Court, Hearthstone Manor
Wood, Lois A.	510 McColley Street
Worsley, Donnamarie	9 Hickory Branch Lane, Hearthstone Manor
Worsley, Grant Jr.	9 Hickory Branch Lane, Hearthstone Manor
Wothers, Mary C.	303 Mispillion I
Wright, Barbara S.	3703I N. Sagamore Drive, Hearthstone Manor

Y

Yeager, Esther R.	206 E. Clarke Avenue
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Z

Zaferis, Norma M.	210 Bridgeham Avenue
Zicarelli, Cynthia J.	601 S. Walnut Street
Zicarelli, Frank A.	601 S. Walnut Street
Zimmerman, Joseph C. Jr.	306 S. Washington Street

PURGED FROM WARD I 2008REASON

Bennett, Marie W.	1021 S. Walnut Street	Moved Out of Town
Blankenship, Arlene Ann	502 Maple Street	Moved Out of Town
Blankenship, Leland J.	502 Maple Street	Moved Out of Town
Vican, Jr., Anthony J.	201 McColley Street	Moved to 2 nd Ward
Vican, Barbara	201 McColley Street	Moved to 2 nd Ward
Yourgal, Frances Irene	101 Manor Lane, Marshall Commons	Deceased

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****Non-Resident/Property Owner Registered in Other Ward(s)

A

Adkins, Ruth A.	513 Kings Highway
Adkins, William C.	521 Kings Highway
Adkins, William O.	513 Kings Highway
Alexander, Roger S.	308 Lakeview Avenue
Amory, Bridget R.	604 S. Walnut Street
Antonik, Christopher G.	415 Woodland Drive
Antonik, Carol Susan	415 Woodland Drive
Austin, Gladys A.	509 Reed Road
Awayes, Abdelgaffar Q.	511 Kings Highway
Awayes, Maha	511 Kings Highway

B

Bacon, Kathleen L.	903 S. DuPont Boulevard
Bacon, Jr., Paul W.	903 S. DuPont Boulevard
Bacon, Sr., Paul W.	903 S. DuPont Boulevard
Bailey, J. Patrick	602 Marvel Road
Bailey, Jay E.	602 Marvel Road
Bailey, Patricia L.	999 S. DuPont Boulevard
Bailey, Sharon Jean	602 Marvel Road
Baker, Patricia M.	515 Lakeview Avenue
Baker, Ronald R.	515 Lakeview Avenue
Banning, Hildray O.	703 North Shore Drive
Banning, Iva M.	703 North Shore Drive
Barr, Robert T.	226 Jefferson Avenue*
Barto, June G.	10 W. Clarke Avenue
Bayalis, Jr., John A.	29 Church Street
Bayalis, Margaret J.	29 Church Street
Beideman, Ruth Ann	605 Lakeview Avenue
Berry, Myrtle W.	15 W. Clarke Avenue
Billings, Dorothy L.	202 Grier Lane
Billings, Herschel	202 Grier Lane
Bird, Monroe Murphy Jr.	101 Lakelawn Drive
Bird, Nancy K.	101 Lakelawn Drive
Blackwell, Daisy Campbell	Milford Manor*
Bleadow, Cheryl Y.	901 S. DuPont Highway
Bleadow, Kenneth A.	901 S. DuPont Highway
Boutin, Amy Clare	308 S. Walnut Street
Boutin, Theresa M.	308 S. Walnut Street
Boutin, Virginia L.	308 S. Walnut Street
Brenneman, Patricia	507 Crestview Drive
Brenneman, Wayne M.	507 Crestview Drive

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Briggs, Mary E.	1019 S. DuPont Boulevard
Bullock, Brian Scott	4 Sunset Lane
Bunselmeyer, Louis Richard	109 School Place
Burch, Mary Lee	327 S. DuPont Boulevard
Burk, Albert J.	423 Kings Highway
Burk, Amanda S.	423 Kings Highway
Burn, Thomas	503 Seabury Avenue
Burris, Allison	602 Reed Road
Burris, Deborah B.	417 Kings Highway
Burris, Howard W.	417 Kings Highway
Burris, Janice H.	602 Reed Road
Burris, Linda	420 Kings Highway**
Burris, Michael W.	420 Kings Highway
Burton, Ann	208 Grier Lane
Burton, David G.	208 Grier Lane

C

Cahall, Arthur B. III	446 Kings Highway
Callahan, Billy B.	439 Kings Highway
Carlino, Lorraine H.	721 New Street
Cartright, Laura M.	500 Caulk Road
Cartright, Paul Hanford	500 Caulk Road
Carpenter, William Cecil	401 Crestview Drive
Carroll, George Lee	26 N. W. Front Street
Chamberlin, Charles H.	8 W. Clarke Avenue
Chamberlin, Sharon S.	8 W, Clarke Avenue
Chodkowski, Jean C.	314 Lakelawn Drive
Clendaniel, Anna	700 Marvel Road
Clendaniel, Deborah W.	302 S. Walnut Street
Clendaniel, F. Brooke	302 S. Walnut Street
Clendaniel, Eugenia	505 New Street
Clendaniel, Lawrence E.	300 Hall Place
Comstock, Janice L.	442 Kings Highway
Comstock, Richard D. Jr.	442 Kings Highway
Connelly, Barbara H.	801 New Street
Connelly, Larry W.	801 New Street
Copple, Ruth Ann	507 Caulk Road
Corder, Ida C.	560 S. DuPont Highway
Corder, Orray W.	560 S. DuPont Highway
Coulbourne, Gary L.	512 Crestview Drive
Coverdale, Charles A.	7 Donovan Street
Coverdale, Clifford Wilson	111½ School Place
Coverdale, Marcia A.	7 Donovan Street

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***Non-Resident/Property Owner

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Coverdale, Tara J.	111½ School Place
Crabb, Patricia H.	430 Kings Highway
Crabb, Richard B.	430 Kings Highway
Craft, Darryl	201 Williams Street*
Crane, Mitchell G.	402 Woodland Drive
Crouch, Clifford T.	424 S. Walnut Street
Crouch, Vaughn P.	424 S. Walnut Street
Currie, Robert W. Jr.	510 Lakeview Avenue
Curtin, Carol A.	402 Lakeview Avenue
Curtin, John A.	402 Lakeview Avenue

D

Danielson-O'Hearn, Ruth D.	843 S. DuPont Boulevard
Darsney, John P.	307 Hall Place
Darsney, Sheila M.	307 Hall Place
David, Evelyn C.	204 S. Walnut Street
David, Kathleen A.	204 S. Walnut Street
David, Luis L.	204 S. Walnut Street
Davis, Jerry K.	216 N. W. Front Street
Davis, Susan L.	216 N. W. Front Street
Dennehy, Kristin Yvette	305 Hall Place
Derrickson, Susan L.	2 Sunset Lane
Dickerson, Elaine T.	500 Marvel Road
Donovan, Ernest L.	104 S. Walnut Street
Dugan, Brad M.	100 Causey Avenue
Dutton, Ruth Ann	328 Lakelawn Drive

E

Eastburn, Donald	405 Lakelawn Drive
Edmondson, Loretta I.	208 Lakeview Avenue
Edmondson, Guy Mitchell	208 Lakeview Avenue
Ehrmann, Ann Sonetto	817 Seabury Avenue
Ehrmann, George H.	817 Seabury Avenue
Ehrmann, George H. Sr.	817 Seabury Avenue
Elliott, Dodson Edward	203 Lakelawn Drive
Ellison, Abraham L.	604 Marvel Road
Ellison, Betty	604 Marvel Road
Emory, Judy Kay L.	110 Old Shawnee Road
Emory, Patrick Jason	110 Old Shawnee Road
Evans, George T.	313 Hall Place
Evans, Martha Lee	313 Hall Place
Evans, Rosellen G.	121 School Place

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F

Feindt, Sharon A.	4 Lakelawn Drive
Feindt, Walter G.	4 Lakelawn Drive
Fetterman, David L.C.	517 Kings Highway
Fetterman, Joan W.	517 Kings Highway
Fischer, Joanne T.	12 Lakelawn Drive
Fisher, Carlton	202 Cherry Street
Fisher, Donald	502 Crestview Drive
Fisher, Patricia M.	502 Crestview Drive
Fluharty, Dorothy S.	710 New Street
Foster, Beechie L.	4 N. Maple Avenue
Foster, JoAnn	38 N. Walnut Street
Fox, Connie	809 New Street
Fox, Duane T.	809 New Street
Fox, Miriam S.	409 Marvel Road
Francis, Earl C.	118 N. W. Front Street
Francis, Kay O.	118 N. W. Front Street
French, Alvin W.	512 Kings Highway
French, Cynthia W.	512 Kings Highway
Frense, Joan M.	318 Lakelawn Drive
Friedman, Rhoda	447 Kings Highway
Frost, Thaddeus W.	108 Lakelawn Drive
Furnish, Dorothy P.	508 Kings Highway

G

Gagne', Roger	One Gagne Lane
Gallagher, Barbara	7 Sunset Lane
Garbutt, Ella F.	105 Wilbur Street
Garbutt, John W.	105 Wilbur Street
Garbutt, Marie O.	401 Marvel Road
Garbutt, Thomas E.	401 Marvel Road
Garbutt, Thomas W.	109 Wilbur Street
Geise, Ellis W.	7 Clarke Avenue
Geise, Marian M.	7 Clarke Avenue
Gillis, Andrew Glenn	500 S. Walnut Street
Gilliss, Glenn R.	500 S. Walnut Street
Gilliss, Patricia G.	500 S. Walnut Street
Gleysteen, Dirk Graham	426 S. Walnut Street
Gleysteen, Diana M.	426 S. Walnut Street
Goodwin, Esther S.	4 Kings Highway
Gorrin, Ann R.	125 School Lane

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Gorrin, Paul E.	125 School Place
Govatos, Beth	445 Kings Highway
Govatos, Theodore P.	445 Kings Highway
Grabowski, Henry	14 W. Clarke Avenue
Grabowski, Linda L.	14 W. Clarke Avenue
Gray, Rachel T.	104 Kings Highway
Green, Priscilla J.	415 Kings Highway
Green, Richard A.	415 Kings Highway
Gunning, Emma W.	317 S. DuPont Boulevard
Gunning, Francis J.	317 S. DuPont Boulevard

H

Haack, Audrey H.	814 New Street
Haack, Clifford W.	814 New Street
Hall, Hilda T.	610 S. Walnut Street
Hall, Richard T.	610 S. Walnut Street
Harris, Dorothy S.	835 S. DuPont Boulevard***/NEW FORM REQ.
Harris, Estelle K.	610 Lakelawn Drive
Harris, John T.	835 S. DuPont Boulevard***
Harris, Thomas Lee	610 Lakelawn Drive
Hart, Gloria M.	516 N. W. Front Street, Apt. 2
Hatfield, Robert D.	506 Caulk Road
Haverkamp, Howard F.	5 Donovan Street
Hayes, Paul D.	10 Causey Avenue
Heinold, Mary Ann	607 Lakelawn Drive
Herholdt, Patricia O.	603 New Street
Herholdt, Thomas S.	603 New Street
Herring, James B.	308 Regent Road
Hoey, Amy L.	802 New Street
Hoey, Walter J. III	802 New Street
Holland, Ilona	505 Seabury Avenue
Holland, Randy J.	505 Seabury Avenue
Hopkins, Dawn M.	434 Kings Highway
Horney, Edward H.	3 Clarke Avenue
Horney, Maryvone A.	3 Clarke Avenue
Howard, Jerald W.	707 Seabury Avenue
Howard, Maxine R.	707 Seabury Avenue
Hudson, Rebecca K.	504 Marvel Road
Humes, Carolyn M.	102 Lakelawn Drive
Humes, Harry E.	102 Lakelawn Drive
Hunter, Elsie R.	816 New Street

J

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Jacobs, Bobbie	509 Crestview Drive
Jacobs, Forrest V.	509 Crestview Drive
Japinoski, Elaine J.	304 Regent Road
Jerread, Gladys A.	Milford Manor*
Jewell, Margaret W.	705 S. DuPont Boulevard
Johnson, Cynthia A.	624 N. W. Front Street
Johnson, Ivar C.	Heritage of Milford*
Jones, June	5 Maple Avenue*
Jones, Margaret Ann	The Heritage/Milford Manor*

K

Kable, Charles W.	101 Lakelawn Drive
Kamalski, Joseph	1001 S. DuPont Highway
Keller, Christian A.	502 Caulk Road
Keller, Nancy M.	502 Caulk Road
Kemp, Barbara S.	8 Maple Avenue
Kemp, Ronald J.	305 Regent Road*
Kemp, Jr., Roy B.	305 Regent Road
Kemp, Ruth Ann	305 Regent Road
Kenton, David W.	200 Lakeview Avenue
Kenton, Dawn D.	200 Lakeview Avenue
Killen, Frances C.	RD 5, Box 314
Kimmel, Doris	300 Lakelawn Drive
King, David	5 Clarke Avenue
King, Gary D.	10 Sunset Lane
King, Joan	719 New Street
King, Sally	5 Clarke Avenue
Kirby, Blanche L.	821 S. DuPont Boulevard
Kirby, Robert J. Jr.	406 Evergreen Circle, Lakelawn
Kirby, Russell Rudy II	206 Cherry Street
Kirwan, Jeffrey	607 Lakeview Avenue
Kitzmiller, Arthur L.	4 W. Clarke Avenue
Kitzmmiller, Colleen M.	4 W. Clarke Avenue
Koenig, Jeanne	502 S. Walnut Street
Koenig, John J.	502 S. Walnut Street
Kopinke, Rena F.	38 N. Walnut Street***
Kozora, Gary A.	704 Lakeview Avenue
Kovack, Jerry F.	17776 Oak Hill Drive*
Kunkle, John H.	605 Marvel Road

L

Lank, Diane J.	13 Sunset Lane
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Lank, Robert B.	13 Sunset Lane
Lawrence, Nancy J.	454 Kings Highway
Lawrence, Ronald W.	454 Kings Highway
Layfield, Anita L.	900 S. DuPont Boulevard
Layfield, Jehu C.	900 S. DuPont Boulevard
Layton, Jane H.	113 School Place
Layton, Lulu H.	601 Lakeview Avenue
Layton, Robert L.	601 Lakeview Avenue
LeBright, Josephine A.	718 New Street
Lemmon, Jr., John P.	403 Crestview Drive
Lemmon, Hazel	403 Crestview Drive
Lindale, Nicholas B.	11 Mill Street
Lofland, Barbara B.	711 S. DuPont Boulevard
Lofland, Medford R.	711 S. DuPont Boulevard
Love, Catherine W.	901 Seabury Avenue
Lucas, Phoebe H.	430 S. Walnut Street
Luff, Rhoda A.	117 School Place
Luff, Thomas P.	117 School Place
Luiken, Dharma A.	403 Lakeview Avenue
Luiken, Richard C.	403 Lakeview Avenue
Lurwick, Charles S.	102 Pine Street
Lurwick, Mary E.	102 Pine Street

Mc

McDonough, Donald T.	601 Reed Road
McDonough, Stephanie	601 Reed Road
McFarland, Jessica Dawn	113A S. Church Street
McKenzie, John D.	206 Grier Lane
McNatt, Dorothy W.	431 Kings Highway
McNatt, Herman S.	431 Kings Highway
McPherson, Nancy S.	7A S. Maple Avenue
McWilliams, Jessie I.	839 S. DuPont Bouelvard
McWilliams, John H.	839 S. DuPont Boulevard

M

Macky, Walter B.	303 Hall Place
MacMillan, Donald D.	18 Clarke Avenue
MacMillan, Teri R.	18 Clarke Avenue
Majoch, Kaye M.	504 Crestview Drive
Majoch, Ladislav V.	504 Crestview Drive
Mallamo, Amy G.	320 Lakelawn Drive
Mallamo, Mark S.	320 Lakelawn Drive

*Change of Address Form Required

**Change of Name Form Required

***Non-Resident/Property Owner

****Non-Resident/Property Owner Registered in Other Ward(s)

Mallamo, Tamela D.	320 Lakelawn Drive
Marcouillier, Larry J.	106-A Causey Avenue
Marshall, Donnell M.	601 New Street*
Marshall, Eva	3 Lakelawn Drive
Marshall, Jr., Samuel M. D.	3 Lakelawn Drive
Marvel, Jr., David H.	RD 5 Box 318
Marvel, Jr., Harvey G.	409 Woodland Drive
Marvel, Kate	409 Woodland Drive
Marvel, Violet C.	510 Crestview Drive
Masten, Jr., Charles R.	106 Causey Avenue
Masten, Elizabeth	8 Lakelawn Drive
Masten, Kathy	106 Causey Avenue
Masten, Lise N.	103 Lakelawn Drive
Masten, Patricia Ann	406 Lakeview Avenue
Masten, Robert	8 Lakelawn Drive
Masten, Robert Wesley	103 Lakelawn Drive
Masten, Sr., Stephen T.	406 Lakeview Avenue
Meade, Kay Lynn	604 Lakelawn Drive
Meade, Robert J.	604 Lakelawn Drive
Messick-Coulbourn, Catherine A.	512 Crestview Drive
Messick, Lew A.	709 S. DuPont Boulevard
Messick, Rachel Frances	709 S. DuPont Boulevard
Mihaylo, Andrew J.	412 S. Walnut Street
Miller, Marianna Gail	28 W. Clarke Avenue
Moore, Denise C.	6502 Shawnee Road
Morgan, Avis M.	105 Elm Street
Morgan, Arthur D.	105 Elm Street
Morgan, Charles E.	720 New Street
Moses, Charles	106 Lakelawn Drive
Muller, Loretta M.	9 Mill Street
Muller, Warren J.	9 Mill Street
Murphy, Charles D.	405 Lakeview Avenue
Murphy, Jean W.	815 New Street
Murphy, Ruth R.	405 Lakeview Avenue
Myers, Wilma Kaye	807 Seabury Avenue

NO

O'Gara, Michael C.	112 Sussex Avenue
O'Gara, Ronda R.	112 Sussex Avenue
O'Neill, Brigid C.	612 Lakelawn Drive
O'Neill, Deborah	612 Lakelawn Drive

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WARD II

VOTER REGISTRATION

2008

O'Neill, James	612 Lakelawn Drive
O'Neill, Maire Blaise	612 Lakelawn Drive
O'Neill, Robert J.	612 Lakelawn Drive
Osterholm, Albert V.	508 Caulk Road
Otwell, James R.	404 N. W. Front Street

P

Palomba, Anne M.	205 Lakelawn Drive
Passwaters, Jr., David A.	436 Kings Highway
Passwaters, Joan	416 N. W. Front Street
Passwaters, Judith Ann	436 Kings Highway
Passwaters, Larry B.	416 N. W. Front Street
Payne, Stella A.	509 Kings Highway
Pederson, Gordon Keir	408 Lakeview Avenue
Pederson, Huno K.	408 Lakeview Avenue
Pedersen, Mildred K.	408 Lakeview Avenue
Pendelton, Carolyn	819 New Street
Pendelton, John	819 New Street
Pennington, Frances	506 Crestview Drive
Phillips, Adam W.	414 Evergreen Circle
Phillips, Susan S.	414 Evergreen Circle
Pikus, S. Allen	16 W. Clarke Avenue
Pierce, Thomas S. Jr.	38 N. Walnut Street
Pink, Gertrude	109 S. Church Street
Pink, Gordon	109 S. Church Street
Pletcher, Marianian S.	428 S. Walnut Street
Price, Carolyn A.	611 Seabury Avenue
Price, John D.	611 Seabury Avenue
Pritchett, Vickie L.	28 W. Clarke Avenue
Progar, Gary A.	11 Causey Avenue
Progar, Leslie A. W.	11 Causey Avenue

R

Ranney, John D.	611 Lakeview Avenue
Ranney, Margo	611 Lakeview Avenue
Rau, Eleanor S.	101 Pine Street
Reed, Carolyn C.	307 Woodland Drive
Reed, Florence H.	103 Kings Highway
Reed, Helene	405 Marvel Road
Reed, James	405 Marvel Road
Reichhold, Inge C.	713 Seabury Avenue
Reilly, Karen M.	904 Lakeview Avenue

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Reynolds, Gertrude M.	18 Clarke Avenue
Reynolds, Sandra L.	616 N. W. Front Street
Roberts, Harold Everett	409 Lakeview Avenue
Roberts, Mary L.	409 Lakeview Avenue
Robinson, Barbara L.	723 New Street
Rogers, Ann B.	806 S. Walnut Street
Rogers, Diane C.	301 Lakeview Avenue
Rogers, Joseph R.	504 Caulk Road
Rogers, Joseph R. II	806 S. Walnut Street
Rogers, Perry W.	301 Lakeview Avenue
Rogers, Ruth D.	504 Caulk Road
Rosenberger, Janet Lee	713 New Street
Rosenberger, Richard Alan	713 New Street
Rowe, Robert Landon	603 Marvel Road
Russell, Bonnie D.	321 Hall Place
Russell, Clara W.	414 Kings Highway
Russell, Jr., George G.	414 Kings Highway
Ryan, Louise S.	106 Kings Highway

S

Salevan, David A.	816 New Street
Saunders, Beverly	501 Lakeview Avenue
Saunders, Jr., Henry S.	501 Lakeview Avenue
Scott, Anna M.	RD 5, Box 304
Sharp, Edna M.	Milford Manor*
Sharp, Eugene M. III	706 N. Shore Drive
Sharp, Rebecca L.	706 N. Shore Drive
Sheaffer, John B.	432 Kings Highway
Sheaffer, Mary Lou	432 Kings Highway
Showell, Marie C.	Milford Manor*
Shugart, G. Gardner	608 Lakelawn Drive***
Shugart, Janet S.	608 Lakelawn Drive***
Sills, Norma	510 Kings Highway
Simmons, Nathaniel P.	208 N. W. Front Street
Simpson, Deborah K.	6 W. Clarke Avenue
Simpson, F. Gary	6 W. Clarke Avenue
Simpson, Olive P.	1000 S. Walnut Street
Siok, Joseph F.	404 S. Walnut Street
Siok, Leslie G.	404 S. Walnut Street
Sipple, Constance V.	603 Seabury Avenue
Sipple, Larry Robert	603 Seabury Avenue
Smith, Bernice	615 Seabury Avenue
Smith, Iva A.	111 School Place

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***Non-Resident/Property Owner

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Smith, Mary A.	505 Caulk Road
Smith, Mina J.	921 S. DuPont Boulevard
Smith, Neil R.	111 School Place
Smith, Norman T.	921 S. DuPont Boulevard
Smith, Roy L.	505 Caulk Road
Smith, Stephanie S.	100 Lakelawn Drive
Smith, Wayne E.	615 S. DuPont Boulevard
Southard, Alan R.	502A N. W. Front Street
Spadaccini, Robert F.	811 S. DuPont Highway
Stanko, Charles L.	26 N. W. Front Street
Starkey, Kathleen S.	13 W. Clarke Avenue
Starkey, Robert G.	13 W. Clarke Avenue
Steiner, Donald L.	7 Lakelawn Drive
Steiner, Marie	7 Lakelawn Drive
Straub, Ruth B.	103 Pine Street
Summers, Marjorie	32 Clarke Avenue
Sutcliffe, Carol J.	5 Sunset Lane
Sutcliffe, Robert R.	5 Sunset Lane

T

Taylor, Mary W.	401 Woodland Drive
Thomas, Cynthia P.	609 Lakelawn Drive
Thomas, Sr., Karl J.	609 Lakelawn Drive
Thomas, Renate	609 Lakelawn Drive
Thompson, Charles P.	414B N. W. Front Street
Tosques, Vicki A.	5 Causey Avenue, Apt. 4
Tschantre, Joyce M.	815 Seabury Avenue
Tschantre, Leon E.	815 Seabury Avenue
Turner, Octavia F.	506 S. Walnut Street

V

Vican, Anthony J. Jr.	602 N.W. Front Street*
Vican, Barbara	602 N.W. Front Street*
Vican, Denise Kaye	414 Fisher Avenue*
Vican, Richard A.	414 Fisher Avenue*
VanGorder, Joan J.	301 S. DuPont Highway
VanGorder, Robert F.	301 S. Dupont Highway
Voshell, Joyce A.	506 Reed Road
Voshell, Robert J.	506 Reed Road

W

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***Non-Resident/Property Owner

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Wadkins, Pearl B.	11 W. Clarke Avenue
Wadkins, Jr., William T.	11 W. Clarke Avenue
Wadkins, Sr., William T.	11 W. Clarke Avenue
Walch, Diana L.	406 Marvel Road
Walch, Vernon H.	406 Marvel Road
Walls, Verna L.	5859 Old Shawnee Road
Walsh, Florence K.	809 Seabury Avenue
Walsh, James M.	809 Seabury Avenue
Waltman, Albert	14-22 N. W. Front Street, Apt. 12
Warren, Asa P.	1031 S. DuPont Highway
Warren, Cecelia M.	1031 S. DuPont Highway
Warren, Mary Ann	400 Sussex Avenue
Warren, Myron C.	20 W. Clarke Avenue
Watson, Glenn M.	709 New Street
Watson, Katie T.	709 New Street
Webb, William E.	805 S. DuPont Boulevard
Welch, Linda B.	714 New Street***
Wells, Joseph W.	10 N. W. Front Street****
Wells, Rita	10 N. W. Front Street****
Wenter, William	310 Hall Place
Whalen, Deborah S.	800 S. Walnut Street
Whalen, Joseph P.	800 S. Walnut Street
Wheelock, Charlotte L.	606 S. Walnut Street
Wilcutts, Mary L.	624 N. W. Front Street
Wilcutts, Roy	624 N. W. Front Street
Wiley, Joseph E.	202 Lakeview Avenue
Wiley, Renate K.	202 Lakeview Avenue
Wilgus, Valentina D.	404 Woodland Drive
Wilkins, Aileen C.	19 Clarke Avenue
Wilkins, Audie M.	308 Hall Place*
Wilkins, Bernice J.	418 Kings Highway
Wilkins, Clyde Lyons	308 Hall Place*
Wilkins, Sheila B.	301 Kings Highway
Williams, Bernadette J.	5 Wilbur Street
Williams, Daniel C.	5 Wilbur Street
Williams, Jenny Lynn	405 Woodland Drive
Williams, Richard Taylor	405 Woodland Drive
Willis, Dawn L.	304 Hall Place
Willis, Doris M.	601 Marvel Road
Wolf, Mary E.	308 Regent Road
Workman, John R.	402 Woodland Drive

Y

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WARD II

VOTER REGISTRATION

2008

Yonker, Janet W.
Young, Terry L.

304 Woodland Drive
601 Lakelawn Drive

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PURGED FROM WARD II 2008

		<u>REASON</u>
Brereton, Dorothy H.	514 Kings Highway	Deceased
Brittingham, Karen Emory	603 Lakelawn Drive	Property Sold
Kerr, Hilda M.	504 Seabury Avenue	Moved Out of Town
Sills, David N.	510 Kings Highway	Deceased
Turner, William P.	506 S. Walnut Street	Deceased

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****Non-Resident/Property Owner Registered in Other Ward(s)

A

Abbott, Gary S. 706 N. Washington Street*
 Adams, Gregory W. 811 N. Walnut Street

B

Bailey, James A. 709 N. Washington Street
 Bailey, Lorenz M. 32 Charles Street
 Bailey, Mary K. 709 N. Washington Street
 Baney, Jacquelynn P. 507 S. E. Front Street*
 Barnett, Dorothy E. 5 N. E. Tenth Street
 Baynard, Tamara D. 401-A S. E. Front Street
 Beebe, Norman W. 11 S. Walnut Street, Apt. 4
 Beilema, Dale R. 1005 N. Walnut Street
 Beneventano, Steven 10 Big Pond Drive
 Bennett, Gina R. 19 Columbia Street
 Benson, Thurman O. III 619 S.E. Front Street*
 Benton, Laura S. 211 East Street
 Bernadzikowski, Donna L. 13 E. Bullrush Drive
 Bernadzikowski, Walter R. 13 E. Bullrush Drive
 Black, Alice M. RD 3, Box 306
 Blum, James R. 15 Big Pond Drive
 Boone, Karen F. 402 N. E. Fourth Street
 Bovis, Irving 600 S. E. Front Street
 Bradford, William F. 509 S. E. Second Street
 Bradley, Carrie Beth 507 N. Washington Street
 Bradley, Jr., Jimmy R. 705 S. E. Front Street
 Bradley, Michael John 507 N. Washington Street
 Brady, Jr., Norman 111 Brady Drive
 Brooks, Jr., Owen S. 301 N. E. Tenth Street
 Brooks, Rose Anne 301 N. E. Tenth Street
 Brown, Carrie P. 413 N. E. Front Street
 Brown, Helen L. 102 Lovers Lane
 Brown, Mary 700 N. Washington Street*
 Brown, Newton W. 700 N. Washington Street*
 Brown, Richard T. 4 E. Bullrush Drive
 Brown, Sharon R. 4 E. Bullrush Drive
 Bunting, Eric D. 108 Charles Street
 Bunting, Patricia R. 108 Charles Street
 Burke, Dorothy J. 40 Meadow Lark Drive
 Burke, Neil A. 40 Meadow Lark Drive
 Butcavage, Lorraine D. 9 Little Pond Drive
 Butcavage, Nicholas J. 9 Little Pond Drive

C

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***Non-Resident/Property Owner

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Callaway, Robert E.	520 Cedar Beach Road
Campbell, Arthur James	6 Little Pond Drive
Campbell, Veronica	6 Little Pond Drive
Carmean, Jr., Richard W.	417 N. E. Front Street
Carpenter, Jr., Louis H.	9 General Torbert Drive
Carter, Judy K.	303 Pierce Street
Cassedy, Gary R.	705 N. Walnut Street
Chidzik, Delores Jean	6 Bullrush Drive
Chidzik, Walter	6 Bullrush Drive
Chilton, Henrietta I.	38 Meadow Lark Drive
Chilton, Thomas J.	38 Meadow Lark Drive
Cimo, Mary E.	410 East Street
Cioni, Albert	34 Meadow Lark Drive
Clarke, Barbara A.	1 E. Bullrush Drive
Clarke, Charles Wilson	1 E. Bullrush Drive
Collins, Cynthia H.	RD 5, Box 84A1
Collins, Jr., George C.	601 S. E. Second Street
Collins, Kenneth W.	RD 1, Box 84A1
Cornwell, John G.	613 N. Washington Street
Coulet, Dominique R.	15 Marshall Street
Coverdale, Beatrice A.	703 N. Washington Street
Cromer, Debra S.	507 N. Walnut Street
Currie, Jack Daniel	200 N.E. Fourth Street***

D

Davis, Claretta	804 N. Washington Street
Davis, Gordon P.	601 N. Walnut Street
Davis, Harriet S.	814 East Street
Davis, Kathryn W.	9 N. E. Sixth Street
Davis, Melanie Donna	401 N. Washington Street
Davis, Robert A.	804 N. Washington Street
Davis, Sadie M.	505 Mispillion Street
Dawson, Earl J. Jr.	15 E. Bullrush Drive
Delrossi, Jeannine	4 Windy Drive
Delrossi, Kent C.	4 Windy Drive
Denneny, Colleen M.	42 Fisher Avenue
Densten, Marilyn A.	7 E. Bullrush Drive
Densten, Paul L.	7 E. Bullrush Drive
DeRue, Barbara E.	17 E. Bullrush Drive
DeRue, John III	17 E. Bullrush Drive
Dickerson, Jack N.	615 N. Walnut Street
Dickerson, John	616 N. Washington Street

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Dickerson, Marian N.	616 N. Washington Street
Dickerson, Nancy K.	615 N. Walnut Street
Diogo, Teresa Toni	222 N.E. Second Street*/**
Dodd, Donna K.	810 East Street
Donovan, Meta M.	711 N. Washington Street
Donnelly, James M.	802 S.E. Front Street***
Donnelly, Patricia A.	802 S.E. Front Street***
Downing, Helen M.	17 McColley Street
Downing, William Ervin	17 McColley Street
Downes, Betty	306 S. Rehoboth Boulevard
Duncan, Carol A.	509 N. Walnut Street
Duncan, Richard R.	509 N. Walnut Street

E

Elliott, Granville A.	604 S. E. Front Street
Elton, Richard A.	701 N. Walnut Street
Emory, Alice M.	107 N. E. Tenth Street
Ewadinger, Maureen E.	5 Little Pond Drive

F

Farrell, Kathleen S.	900 S. E. Front Street
Fannon, James J.	17 W. Thrush Drive
Fannon, Mary A.	17 W. Thrush Drive
Farrell, Dorothy A.	16 W. Bullrush Drive
Farrell, Robert John	16 W. Bullrush Drive
Farrell, Robert J. Jr.	16 W. Bullrush Drive
Feehan, John S.	6171 Kirby Road
Fister, Holly K.	509 Carlisle Lane*
Flanary, Willard Oland	6177 Kirby Road
Flanary, Sandra Schwartz	6177 Kirby Road
Fountain, Hayes	107 N. E. Fourth Street
Fountain, Mary L.	107 N. E. Fourth Street
Fullman, Dorothy	19 Columbia Street
Fullman, Sadie	21 Columbia Street

G

Gallego, Margaret K.	803 N. Washington Street
Gilewski, Diane	310 S. Rehoboth Boulevard
Gilewski, Robert	310 S. Rehoboth Boulevard
Gillespie, Harvey D.	508 Mispillion Street
Gillespie, Laraine J.	508 Mispillion Street

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Gillespie, Margaret A.	505 N. Washington Street
Gleason, Charles O.	301 S.E. Second Street***/NEW FORM NEEDED
Godwin, Milton B.	811 S. E. Second Street
Goldstein, Marsha	15 W. Thrush Drive
Goldstein, Paul R.	15 W. Thrush Drive
Gonzalez, Elaise	803A S.E. Second Street
Gooden, James A.	909 N. Walnut Street
Gooden, Lora A.	909 N. Walnut Street
Gosnell, Elaisa Sanchez	16 Little Pond Drive
Gosnell, Peter J.	16 Little Pond Drive
Graham, Joyce F.	Cedar Beach Road
Gregory, Ida Mae	104 Brady Drive

H

Hall, Ralph D.	RD 5, Box 83
Hamilton, Mary M.	701 S. E. Front Street
Hammond, Wyatt F.	1111 North DuPont Boulevard
Hangstefer, Priscilla Lynn	14 W. Thrush Drive
Hare, Lou Ann	907 Berry Street
Harris, John D.	25 McColley Street
Hart, Darcel D.	18 Little Pond Drive
Hart, Samuel	18 Little Pond Drive
Hastings, Rorie S.	41 Fisher Avenue
Hays, Clarence H.	805 S. E. Second Street
Hays, Patricia J.	805 S. E. Second Street
Heller, Betty M.	18 General Torbert Drive, Sawmill Village
Heller, David S.	18 General Torbert Drive, Sawmill Village
Henry, Sophronia	107 Brady Drive
Hill, Barry	1017 S. E. Second Street
Holleger, Hilda M.	101 Charles Street
Holleger, Jr., Richard J.	101 Charles Street
Hopkins, Edith Z.	18 Marshall Street
Hopkins, Harmon R.	18 Marshall Street
Howard, Melva L.	105 Bridgeham Avenue
Howell, Bonnie Lee	RD 5 Box 84-A Cedar Beach Road
Hoyer, Michael W.	605½ N. Walnut Street
Hudy, Anthony W.	811 N. Washington Street
Hudy, Mary Jo	811 N. Washington Street
Hughes, Jr., Frederick A.	206 N. E. Fourth Street
Hughes, John M.	701 S. E. Second Street
Hughes, Shirley J.	206 N. E. Fourth Street

I

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***Non-Resident/Property Owner

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Isenbarger, Dennis L. 810 East Street

J

Jenkins, Clarence E. 316 S. Rehoboth Boulevard
 Jenkins, Daniel O. 5 Governor Watson Court
 Jenkins, Patricia A. 5 Governor Watson Court
 Jenkins, Tammy S. 316 S. Rehoboth Boulevard
 Jensen, Robert J. 104 Bridgeham Avenue
 Jefferson, Justin C. 314 S. Rehoboth Bouelvard
 Jefferson, Kim M. 314 S. Rehoboth Boulevard
 Jester, Alan R. 809 N. Walnut Street
 Jester, Allen S. Jr. 401 N. Rehoboth Boulevard*
 Jester, Diane L. 415 East Street
 Johns, Edward Andre 8 Little Pond Drive
 Johnson, Cindy Lynn 23 E. Bullrush Drive
 Johnson, George W. Jr. 23 E. Bullrush Drive
 Johnson, Grace 104 N. E. Tenth Street
 Johnson, Nathalia E. 210 East Street
 Johnson, Samuel C. 104 N. E. Tenth Street
 Jones, Helen M. RD 5, Box 79A
 Jones, John C. RD 5, Box 79A
 Jones, Margarette C. 801 N. Washington Street
 Joseph, John W. 921 S. E. Front Street
 Joseph, Mae 804 S. E. Front Street

K

Killian, Kevin Patrick 44 Meadow Lark Drive
 Killian, Patricia Marie 44 Meadow Lark Drive
 King, Alton Clarence 710 N. Washington Street
 King, Deborah Faye 710 N. Washington Street
 Kopack, Elvira Marie 17 W. Bullrush Drive
 Kovach, Olga 318 N. Rehoboth Boulevard

L

Lane, Lula M. 118 Marshall Street
 Larocca Vanessa 219 N. Walnut Street
 Larue, Eric Todd 207 N. E. Fourth Street
 Lebengood, Ann M. 9 Windy Drive
 Lebengood, Peter Reed 9 Windy Drive
 Lee, Mary S. 617-A S. E. Front Street
 Ligon, Christopher J. 203 S. E. Front Street

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Lofland, Joan W.	6 Columbia Street (NEW FORM)
Lofland, Joseph Sudler	6 Columbia Street (NEW FORM)
Lomax, Judith A.	110 Bridgeham Avenue
Lopez, Jose Martin	703 S. E. Second Street
Loveland, Margaret	701 S. E. Front Street

Mc

McAdams, Heather C.	203 S. E. Front Street
McColley, Irene L.	812 East Street
McCollough, Virginia W.	106 N. E. Fourth Street
McGee, Kathy Ann	504 S. E. Front Street
McGee, Mary R.	100 N. E. Fourth Street
McGee, Michael J.	504 S. E. Front Street
McGalagly, Gloria Marie	13 Little Pond Drive
McGalagly, John J.	13 Little Pond Drive

M

Maire, Kathleen E.	701 S. E. Front Street
Marabello, Daniel	1 Windy Drive
Marabello, Licinia	1 Windy Drive
Markowitz, David H.	8 E. Thrush Drive
Markowitz, Gloria K.	8 E. Thrush Drive
Marsh, Frank O.	RD 5, Box 76
Marsh, Thersa A.	RD 5, Box 76
Martin, Ina Ola	22 Marshall Street
Martin, Joseph R.	913 S. E. Second Street
Martin, Katherine L.	701 N. Washington Street
Martin, Ralph A.	211 S. E. Front Street
Martin, II, William J.	509 Carlisle Lane
Mason, Sheila G.	401 N. Washington Street
Meding, Ann	617 N. Washington Street
Meding, Henry	617 N. Washington Street
Mendez, Abbey M.	7 N. E. Sixth Street
Messick, Faith H.	220 N. E. Second Street
Messick, Harold G.	220 N. E. Second Street
Miller, Ellen E.	8 Big Pond Drive
Miller, Scott A.	45 Fisher Avenue
Miller, Theresa L.	45 Fisher Avenue*
Mills, Katherine A.	18 W. Bullrush Drive
Mintzer, Betty Lou	509 S. E. Front Street
Mintzer, William	509 S. E. Front Street
Mitchell, Alan J.	109 Fisher Avenue

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Morris, James C.	103 Bridgeham Avenue
Morrow, Sr., Douglas E.	803 N. Walnut Street
Morrow, Linda Lee	803 N. Walnut Street
Mosley, Michael L.	401-A S. E. Front Street
Mullaney, Joseph A. II	1 West Thrush Drive

N

Newhouse, Edna A.	110 Lovers Lane
Newhouse, Theodore M.	110 Lovers Lane
Nieves, Carmen Lydia	101 N. E. Sixth Street
Nixon, Jean F.	201 N. E. Fourth Street

O

Olson, Kenneth C.	9 N. E. Fourth Street
Ouge, Gladys M.	54 Meadow Lark Drive
Ouge, Joseph M.	54 Meadow Lark Drive

P

Palermo, Joseph George	5 Misty Vale Court
Palumbo, III, Joseph V.	1019 S. E. Second Street
Palumbo, Roberta M.	1019 S. E. Second Street
Paradis, Mildred A.	509 S. E. Second Street
Paradis, Roger Emile	509 S. E. Second Street
Paradis, Theresa J.	919 S. E. Second Street
Parker, Charles	119 N. Walnut Street
Parsons, Lisa K.	415 East Street
Perez, Danny Garcia	29 General Torbert Drive
Peterson, Jason D.	519 N. Washington Street
Phelps, Margie S.	400 N. E. Fourth Street
Phillips, James	10 Salevan Place
Pileggi, Martha V.	607 S.E. Second Street
Piper, Lorraine R.	21 W. Bullrush Drive
Porter, Christine Ann	509 S. E. Second Street
Potter, Purnell G.	501 East Street
Powell, Derek J.	505 S. E. Front Street
Powell, Lamont G.	19 Columbia Street
Pratzner, Elaine Marie	52 Meadow Lark Drive***

R

Raffy, June H.	515 N. Walnut Street
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***Non-Resident/Property Owner

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Ralph, Gary D.	268-B North Rehoboth Boulevard
Reedy, Myrtle H.	37 Fisher Avenue
Reynolds, Ralph C.	6 General Torbert Drive
Reynolds, Suzanne D.	6 General Torbert Drive
Rhodes, Linda	28 Fisher Avenue
Rhodes, Roy D.	28 Fisher Avenue
Roberts, Dana Lee	10 N. E. Fifth Street
Roberts, Kathleen L.	6 Big Pond Drive
Roberts, Wayne H.	6 Big Pond Drive
Robertson, Lilly E.	803 S. E. Front Street
Robbins, Mildred Louise	35 Meadow Lark Drive
Rockwell, Nancy M.	507 N. Washington Street
Rodenberg, Robert Thomas	6 Briar Court
Rodenberg, Wanda L.	6 Briar Court
Rodgers, Douglas Edward	8 Briar Court
Ross, Bessie May	204 N. E. Fourth Street
Rottman, Edward A.	23 W. Bullrush Drive
Ruiz, Phillip Henry	413 East Street
Russo, Joan K.	513 N. Washington Street

S

Sarro, Regina	26 Cedar Beach Road
Savage, Cynthia L.	403 N. Washington Street
Savage, Harry R.	403 N. Washington Street
Savage, Stephanie Marie	403 N. Washington Street
Schaap, Robert	211 East Street
Schleigh, David William	2 West Trush Drive
Scotton, Carol V.	905 S. E. Front Street
Scotton, II, Leslie	905 S. E. Front Street
Sheffe, Christopher D.	11 E. Bullrush Drive
Shockley, Brandi Lynn	210 N. E. Fourth Street
Shockley, Debbie A.	210 N. E. Fourth Street
Shockley, John D.	210 N. E. Fourth Street
Shockley, David A.	614 S. E. Front Street
Short, Thomas C.	42 Fisher Avenue
Shorter, Thelma R.	509 Carlisle Lane
Shupard, Jr., Howard D.	405 N. Washington Street
Shupard, Rosanne T.	405 N. Washington Street
Silicato, Carolyn E.	608 N. E. Tenth Street
Silicato, Dennis E.	608 N. E. Tenth Street
Skinner, Danny M.	907 N. Walnut Street
Skinner, Kathryn M.	907 N. Walnut Street
Smith, Charles G.	19 General Torbert Drive

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****Non-Resident/Property Owner Registered in Other Ward(s)

Smith, Doris A.	19 General Torbert Drive
Smith, Gary W.	211 S. E. Front Street
Smith, Mabel C.	708 S. E. Front Street
Smith, Maude	109 McColley Street
Smith, Verda M.	211 S. E. Front Street
Spain, Dorothy R.	620 N. Washington Street
Spain, Ralph E.	620 N. Washington Street
Steiner, Anthony L.	21 Meadow Lark Drive
Steiner, Linda J.	21 Meadow Lark Drive
Sullivan, Susan C.	6 East Thrush Drive
Sullivan, Lawrence	6 East Thrush Drive
Swain, Susan Kaye	35 Fisher Avenue
Sweeney, Edward J.	9 Misty Vale Court
Sweeney, Elizabeth A.	9 Misty Vale Court

T

Thawley, Beverly A.	6 N. E. Sixth Street***
Tucker, Samuel D.	106 Lovers Lane
Turner, George W.	103 Charles Street
Turner, Jane J.	103 Charles Street

V

VanHorn, Anita T.	6 Governor Tharp Court
VanHorn, Franklin	6 Governor Tharp Court
VanVorst, Kathleen D.	706 N. Washington Street
Vaughn, John C. Sr.	503 N. E. Fifth Street
Vaughn, Nancy F.	503 N. E. Fifth Street
Veals, Thelma Judy	8 Briar Court
Vezmar, Michael W.	27 General Torbert Drive
Vicino, Jean	8 E. Bullrush Drive
Vicino, Michael J.	8 E. Bullrush Drive

W

Walker, David B.	37 General Torbert Drive
Walker, Keith E.	108 Charles Street
Walker, Ronda D.	511 S. E. Front Street
Walls, George W.	RD 1, Box 520
Walls, Lula A.	417 N. E. Front Street
Walls, Sara E.	603 N. Walnut Street
Waltman, Norma F.	919 S. E. Second Street
Warfel, Brendon T.	960 N. E. Front Street

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Warren, Catherine D.	503 N. E. Front Street
Webb, Aileen R.	909 Berry Lane***
Webb, Harold L.	101 N. E. Eighth Street
Webb, Melissa P.	101 N. E. Eighth Street
Webb, Thomas E.	909 Berry Lane***
Wells, Joseph W.	5-9 N. E. Second Street****
Wells, Rita F.	5-9 N. E. Second Street****
Western, Paul W.	404 N. Washington Street***
Whalen, Edith S.	108 Brady Drive
Wheatley, Bruce D.	11 W. Bullrush Drive
Wheatley, Mary Lou	11 W. Bullrush Drive
Wilkins, Elizabeth W.	912 S. E. Front Street
Williams, Donald E.	20 E. Bullrush Drive
Terrell-Williams, Maxine	20 E. Bullrush Drive
Wilson, William A.	615 N. Washington Street
Wix, Mary Ellen Thomas	809 N. Washington Street
Wolfe, Kenneth W.	505 S. E. Front Street***
Wood, Alice M.	419 N. E. Front Street
Wood, Willis B.	419 N. E. Front Street
Wooters, Lois J.	709 N. Washington Street
Worthy, Bradie	217 N. E. Fourth Street
Worthy, Ivery L.	217 N. E. Fourth Street
Wyatt, Lance A.	806 S. E. Front Street

Y

Yordy, Michael K.	6165 Kirby Road
Young, Naomi M.	204 Rehoboth Boulevard
Young, Oscar	204 Rehoboth Boulevard

PURGED FROM WARD III 2008

		<u>REASON</u>
Astfalk, Julia E.	24 N. E. Tenth Street	Deceased
Cannon, Elizabeth	511 N. Washington Street	Deceased
Carpenter, Margaret	510 N. Washington Street	Deceased
Collins, Janice S.	601 S. E. Second Street	
Jarman, Carolyn	703 N. Walnut Street	Moved Out of Town
Jarman, II, Harry E.	703 N. Walnut Street	Moved Out of Town

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Mitchell, Charles Samuel	409 S. E. Front Street	Moved Out of Town
Mitchell, Laura B.	409 S. E. Front Street	Moved Out of Town
Young, Shari	107 Brady Drive	Deceased

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A

Artis, Lloyd P.	125 N. W. Second Street
Artis, Odessa P.	102 Brightway
Atwell, Irene	508 Parson Thorne Apartments*

B

Baier, Valerie H.	105 West Street
Baker, James L.	4 Salevan Place
Baker, Lester Samuel	126 N. W. Second Street
Baynard, Bertha J.	611 North Street Extended
Beckett, Vivi V.	114 Brightway
Becton, Sherron C.	606 Church Street
Betts, Harold L.	402 Truitt Avenue
Blackston, Eloise C.	704 Truitt Avenue
Blackston, Samuel A.	704 Truitt Avenue
Blackston, Samuel J.	704 Truitt Avenue
Boehm, Richard D.	1036 N. Walnut Street
Bond, Sharon M.	101 N. W. Front Street
Booz, Sally T.	Silver Lake Estates Apt. 312*
Bowe, Ethel T.	216 North Street
Bowen, Gary Allen	235 S. Landing Drive, Knotts Landing
Bowen, Helene Phyllis	235 S. Landing Drive, Knotts Landing
Bradley, Thomas C.	117 N. W. Front Street
Bradley, William J.	311-B N. W. Second Street
Brereton, William S.	103 Silver Hill Apt.*
Brewington, Cynthia M.	409 1/2 Church Street
Brockett, Hattie	104-A Moyer Circle West
Brockett, Ronald E.	201 North Street
Brown, Howard Lee	408 North Street
Brown, Jane R.	26 N. W. Tenth Street
Brown, Walter V.	26 N. W. Tenth Street
Burk, Blanche A.	5 Linstone Lane, Apt. 101
Burke, Agnes N.	602 Truitt Avenue Ext.
Burke, Gowens Ashley	602 Truitt Avenue Ext.
Burkett, Sybil E.	103 Ashley Way*
Byrd, Betty Diane	200-26 Valley Drive*

C

Calhoun, Robin L.	205 North Street
Callaway, Dorothy J.	203 Parson Thorne Apartments
Callaway, Thomas E.	203 Parson Thorne Apartments
Campbell, David C.	15 N. W. Second Street

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WARD IV

VOTER REGISTRATION

2008

Cannon, James Edward Jr.	23 N. W. Second Street
Cartwright, Rita C.	711 Truitt Avenue Ext.
Chapman, Domeka W.	602 Truitt Avenue Ext.
Chapman, James J. Jr.	443 North Street
Cherry, Natalie	117 Starland Way, Knotts Landing
Clark, Donna L.	805 N. DuPont Highway
Clark, Mary Edna	612 North Street Ext.
Clark, Paul E.	805 N. DuPont Highway
Collins, Katherine	5 Linstone Lane
Condiff, Violet M.	107 West Street
Cooper, Lillian K.	701 Moyer Circle East
Coverdale, Cynthia R.	1022 N. Walnut Street
Curry, Pauline G.	Velley Run*

D

Daniels, Wauneti J.	102 Parson Thorne Apartments
Davis, George B.	1020 N. Walnut Street
Davis, Helen	110 N. W. Fourth Street
Davis, Helen E.	1020 N. Walnut Street
Davis, Rebecca E.	110 N. W. Fourth Street
Davis, Sadie M.	207 N. W. Third Street
Davis, Sherry Lee	443 North Street
Davis, Sylvester	104 N. Church Street
Demnicki, Damian J.	600 N. Walnut Street
Demnicki, Pamela T.	600 N. Walnut Street
Deputy, Margaret A.	614 Parson Thorne Apartments
Dickerson, Denise E.	108 Allen Way
Dickerson, Doris L.	502 N. Church Street
Dill, Carolyn E.	212 N. Walnut Street, Apt. A.
Dohring, Nancy W.	5 Linstone Lane, Apt. 3
Donnellan, Hubert J.	103 Starland Way, Knotts Landing
Dorman, Jean	5 Linstone Lane, Apt. 210
Dotson, Roy K.	107 North Street, Apt. 3
Doyle, Catherine C.	111 A N. W. Third Street
Draper, Anne L.	503 Parson Thorne Apartments
Draper, Selene J.	Linstone Lane

EF

Fair, Susan E.	113 Brightway
Fort, Delores L.	518 Truitt Avenue

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WARD IV

VOTER REGISTRATION

2008

Fountain, Alfredia	602 North Street Ext.
Fountain, Cleo H.	510 Truitt Avenue
Fountain, Franklin A.	516 N. Church Street***
Fountain, Gwendolyn M.	608 Truitt Avenue
Fountain, Janice L.	604 Truitt Avenue
Fountain, Kenneth D.	510 Truitt Avenue
Fountain, Reginald DaWayne	604 Truitt Avenue
Fullman, Yvonne Denise	427 North Street*
Franklin, Teresa E.	5 Lucia Circle
Franklin, Teresa M.	604 N. Church Street
Frith, Viola H.	111 N. W. Third Street, Apt. B
Fry, Douglas Ernest	916 Roosa Road***
Fry, Ralph B.	County Road 404***

G

Games, Helen V.	600 Truitt Avenue Ext.
Gibson, Douglas A.	704 North Street Ext.
Griffin, Emma Jane	220 North Street
Griffin, Jennie P.	419 North Street
Griffin, Luther J.	220 North Street
Griffith, Nila M.	402 Ashley Way*

H

Halstead, Ward B.	226 S. Landing Drive, Knotts Landing
Harden, Sharon Y.	4 Lucia Circle
Hardy, Alice Marie	203 North Street, Apt. C
Hardy, Justina Marie	203 North Street
Harmon, Diana C.	304 Truitt Avenue*
Harmon, Theresa Y.	Truitt Avenue*
Harrington, Jean F.	800 Parson Thorne Apartments
Harris, Ronald Dale	309 Church Street
Harris, Tina Y.	106 Brightway
Hazzard, Roy L.	108 N. Church Street
Henry, Frances E.	519 West Street
Herron, Dale Marie	106 Ginger Lane, Knotts Landing
Herron, David William	106 Ginger Lane, Knotts Landing
Hicks, Brian K.	502 Truitt Avenue
Hicks, Darryl L.	502 Truitt Avenue
Hicks, Ida Mae	125 N. W. Second Street
Hicks, Shirley A.	502 Truitt Avenue
Hill, Robert S.	Silver Lake Estates*
Hinks, Isabelle C.	7 Rogers Drive
Hinton, Carolyn E.	100 Brightway

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WARD IV

VOTER REGISTRATION

2008

Hobbs, Doris W.	112 Truitt Avenue
Hobbs, Ormond H.	112 Truitt Avenue
Holden, Claudia H.	100 Drew Street
Holden, Elroy S.	100 Drew Street
Holmes, Theresa C.	715 N. Church Street
Hopkins, Steven E.	3 Lucia Circle
Howard, Caleb Jr.	441 North Street
Hugg, Margaret R.	708 Parson Thorne Apts.
Hughes, Mary Ellen	102 Alexa Court, Knotts Landing
Hurst, John S.	205 South Landing Drive, Knotts Landing
Hurst, Mary Carol	205 South Landing Drive, Knotts Landing
Hutchman, Jean S.	111 Ginger Lane, Knotts Landing

I

J

Jackson, Catherine E.	809 Parson Thorne Apartments
James, Sr., Jason L.	1 Games Drive
James, Pamela T.	1 Games Drive
Johnson, Dorothy S.	102 Parson Thorne Apartments
Johnson, Jeannie N.	Air Park Plaza***
Johnson, Raydia N.	200-3 Valley Drive
Johnson-Sudler, Sonya F.	105 Valley Drive*
Johnson, Teresa M.	700 Truitt Avenue Ext.
Johnson, Timothy S.	Air Park Plaza***
Johnson, William	700 Truitt Avenue Ext.
Jones, Lida M.	206 North Street

K

Kean, David B.	5 Linstone Lane, Apt. 409
Kehler, Jr., Harry C.	103 Parson Thorne Apartments
Kehler, Sarah B.	103 Parson Thorne Apartments
Kellam, Patsy Lea	201 Church Street
Kelly, James Edward	205 N. W. Front Street
Kelly, Raymond H.	205 N. W. Front Street
Kenton, Mariam E.	415-A SilverLake Estates
Kimbrough, Kathy A.	308 North Street
Kinzer, Barbara A.	203 North Street
Kniceley, Betty A.	17 N. W. Second Street
Kniceley, Donald E.	17 N. W. Second Street
Kniceley, Leann J.	17 N. W. Second Street

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L

Leggett, Celestine W.	704 E Moyer Circle
LeGrand, Dana C.	411 N. Church Street
LeGrand, Romonita I.	411 N. Church Street
LeGree, Ellen A.	103 Brightway
Leithmann, Theodor	A-3 Silver Hill Apartments
Lender, Elizabeth J.	104 Alexa Court, Knotts Landing
Lender, Robert B.	104 Alexa Court, Knotts Landing
Leuthauser, Joanne	509 Ashley Way
Leutz, Clara M.	5 Linstone Lane, Apt. 201
Leutz, Henry P.	5 Linstone Lane, Apt. 201
Lewis, Bessie M.	103B Moyer Circle
Lewis, Caroline A.	218 N. Walnut Street
Lewis, Leroy	103B Moyer Circle
Lewis, Linda A.	5 Linstone Lane, Apt. 212
Limardi, Joseph N.	23 Linstone Lane, Apt. 2
Littleton, Beatrice L.	5 Linstone Lane, Apt. 414
LoPresti, Thomas J.	123 N. Landing Drive, Knotts Landing
Love, Cynthia B.	200 Truitt Avenue
Love, Michael J.	200 Truitt Avenue

Mc

McMillan, Michael W.	711 Parson Thorne Apartments
McMillian, Douglas	118 N. W. Third Street
McMillian, Jeanne V.	118 N. W. Third Street
McPherson, Irma	211 Ashley Way*

M

Manolaki, Katrina	106 North Street
Mantineo, Gail A.	218 South Landing Drive, Knotts Landing
Mantineo, Salvatore Jr.	218 South Landing Drive, Knotts Landing
Manzo, Carlos F.	207 N. W. Fourth Street
Marleton, Doris H.	310 Parson Thorne Apartments
Marleton, Ernest L.	310 Parson Thorne Apartments
Marino, Dorothy	102 Ginger Lane, Knotts Landing
Marino, Salvatore J. Jr.	102 Ginger Lane, Knotts Landing
Marsh, Barbara J.	303 N. W. Second Street
Marsh, Steve	303 N. W. Second Street
Marshall, David W.	417 North Street
Marvel, Linda M.	4 Archers Way
Marvel, Randy E.	4 Archers Way
Matthews, Tony M.	115 Bright Way

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WARD IV

VOTER REGISTRATION

2008

Mays, John J.	615 Parson Thorne Apartments
Melott, Douglas E.	707 East Lane, North Shores
Melott, Ruth Ann	707 East Lane, North Shores
Mitchell, Helen P.	1036 N. Walnut Street
Mitchell, Sr., John E.	1036 N. Walnut Street
Mojica, Benito	201 Allen Way, Apt. 32
Moore, Leroy	Silver Lake Estates
Morris, Grace J.	706 Truitt Avenue Ext.
Morris, Jerome S.	706 Truitt Avenue Ext.
Morris, John A.	244 S. Landing Drive, Knotts Landing
Morris, Michael P.	706 Truitt Avenue Ext.
Morris, Wendy L.	505B E. Moyer Circle*
Morse, John R., Jr.	701 North Street
Mumford, Granville, Jr.	24 N. W. Tenth Street
Mumford, Wilson A.	521 N. West Street, Apt. A
Myers, Patricia J.	27 Linstone Lane, Apt. 8

N

Nance, Marlene Walliser	112 Ginger Lane, Knotts Landing
Norman, Henry Jr.	430 North Street

O

Olivera, Dorothy M.	106 West Street
Olivera, Pablo C.	106 West Street
Olson, John L.	10 Rogers Drive
Olson, Ruth S.	10 Rogers Drive
Orta, Mary Ann	104 Brightway

P

Paquette, Virginia O.	18 S. DuPont Highway
Parker, Jr., Claude McKinley	401 Truitt Avenue
Parker, Eva	401 Truitt Avenue
Parker, Lillian M.	211 N. W. Second Street
Parker, Ozzie Mae	6 Lucia Circle
Patillo, Janet	109 North Landing Drive
Patillo, Robert D. Sr.	109 North Landing Drive
Penland, Troy M.	303 Truitt Avenue
Pensel, Charles H. Jr.	237 S. Landing Drive, Knotts Landing
Pensel, Virginia A.	237 S. Landing Drive, Knotts Landing
Pikus, Terry	404 Silver Hill Apartments*
Pope, Jerrie R.	919 Roosa Road
Powell, Mary	304-B West Street*

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WARD IV

VOTER REGISTRATION

2008

Prettyman, Martha M.	510 Parson Thorne Apartments
Primos, Andrea L.	144 Church Hill Road
Primos, Noel Eason	144 Church Hill Road
Prouse, Donald M. Jr.	7 Archers Way
Purnell, Roxie M.	109 West Street

QR

Ramos, Isaura	601 North Street
Ramos, Louis	601 North Street
Ramos, Tony	601 North Street
Rapp, Ethel J.	506 Parson Thorne Apartments
Rathbun, Leslie Ann	1036 N. Walnut Street
Reichelt, Shirley P.	5 Linstone, Lane, Apr. 422
Reynolds, Charlie J.	107 Allenway
Rhodes, Velma M.	5 Linstone Lane, Apt. 24
Richardson, Thomas L.	514-A Church Street
Riecke, Carolyn S.	801 N. DuPont Highway
Rini, Charles	119 Ginger Lane, Knotts Landing
Rivera, Michael R.	200 N. Walnut Street
Roberts, Janet S.	1024 N. Walnut Street
Roberts, Richie D.	1024 N. Walnut Street
Robinson, Cynthia Kay	111 Starland Way, Knotts Landing
Robinson, Ray E.	111 Starland Way, Knotts Landing
Robinson, Verie L.	207 N. W. Fifth Street
Rogers, Grace D.	126 N. W. Second Street
Rogers, Julie E.	109 Parson Thorne Apartments
Rooks, Frances	500 Church Street
Roosa, Glenda Kay	903 Roosa Road
Roosa, III, J. Heyman	903 Roosa Road
Roosa, Mildred S.	917 Roosa Road
Ross, James E.	411 North Street
Ruffin, Marcealeate S.	515 Truitt Avenue***
Rumley, I. Helen	5 Linstone Lane, Apt. 419*
Rumpstich, Ilsa	424 Silver Lake Estates
Russ, Denise E.	109 Allenway Apt. 31

S

Saldana, Luis A.	306 West Street
Scott, Aleathea K.	454 North Street
Scott, Gloria A.	110 N. W. Third Street
Session, Linda	114 Allen Way, Apt. 21

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WARD IV

VOTER REGISTRATION

2008

Seth, Lolita C.	108 Allen Way, Apt. 11
Shafer, Harriett W.	135 N. Landing Drive, Knotts Landing
Shafer, Julian R.	135 N. Landing Drive, Knotts Landing
Shaffer, Scott E.	806 Parson Thorne Apartments
Sharp, Della M. (Parker)	606 Truitt Avenue Ext.**
Sharp, Mary Ann	9 Rogers Drive
Sharp, Regina A.	108 Allenway Apt. 21
Sharp, Jr., William H.	606 Truitt Avenue, Ext.*
Shelton, Geraldine E.	109 Valley Run
Sirois, Gerard B.	108 North Landing Dr., Knotts Landing
Sirois, Jeanne A.	108 North Landing Dr., Knotts Landing
Smith, Constance R.	604 North Street Ext.
Smith, Debra Lynn	23 N. W. Second Street
Smith, Dorothy S.	709 Truitt Avenue Ext.
Smith, Betty E.	600 Parson Thorne Apartments
Smith, Fred P.	600 Parson Thorne Apartments
Smith, Leasa Alane	604 North Street Ext.
Smith, Marion	118 Starland Way, Knotts Landing
Smith, Melvin E.	709 Truitt Avenue Ext.
Smith, Rosie L.	1 Lucia Circle
Smith, Sr., Shelton Lee	1 Lucia Circle
Smith, Thelton T.	Apt. 114 Silver Lake Estates
Smith, Thomas J.	118 Starland Way, Knotts Landing
Snead, James E.	500 Church Street
Sodergren, C. Robert	212 N. Walnut Street
Sorden, George C.	507 Truitt Avenue
Snyder, Mary C.	312 Charles Street*
Spady, David M.	104 Bright Way
Spady, Marvin D.	104 Bright Way
Spivey, Arlene Y.	108 Bright Way
Staley, Georgiana M.	115 N. W. Front Street
Staley, Philip Richard	115 N. W. Front Street
Staley, Tommye C.	115 N. W. Front Street
Stalvey, Donna Lynn	204 Truitt Avenue
Starling, Sr., James O.	713 Truitt Avenue Ext.
Starling, Jeanel D.	713 Truitt Avenue Ext.
Steele, Doris I.	600 Parson Thorne Apartments
Stevens, Charlene E.	119 Brightway
Stevens, Cynthia Ann	119 Brightway
Stevenson, Gloria E.	404 Moyer Circle West
Steward, Carrie B.	301 Truitt Avenue
Steward, James E.	301 Truitt Avenue
Strahle, Albert	500 Parson Thorne Apartments
Strahle, Dorothy G.	500 Parson Thorne Apartments
Stradford, Jeffrey P.	609 North Street

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WARD IV

VOTER REGISTRATION

2008

Stuchlik, M. Susan	203 Parson Thorne Apartments
Sudler, Marion A.	105 Valley Run*
Sullivan, Frances A.	5 Truitt Avenue*
Swanson, Wilbur M.	218 N. Walnut Street
Szczesay, Eileen J.	122 Ginger Lane, Knotts Landing
Szczesay, Richard Joseph	122 Ginger Lane, Knotts Landing

T

Taylor, Mary I.	Silver Lake Estates*
Teagle, Walter	409 1/2 Church Street
Thomas, Isiah T.	125 N. W. Second Street
Thompson, Winford	107 Allenway Apt. 22
Tobin, Anna Patricia	201 Parson Thorne Apts.
Torbert, Carol A.	706 North Street Ext.
Torbert, George E.	706 North Street Ext.
Tucker, Eileen M.	112 N. Landing Drive, Knotts Landing
Tucker, Francis	112 N. Landing Drive, Knotts Landing
Tucker, Jason K.	112 N. Landing Drive, Knotts Landing
Tunnell, Frances M.	708 Truitt Avenue Ext.
Tunnell, Jr., Harvey	708 Truitt Avenue Ext.
Turner, Millicent E.	400 Church Avenue
Turner, Paul A.	107 Starland Way, Knotts Landing

UV

Vann, Mary Ann	108 Allenway, Apt. 31
Vaughn, George H.	233 S. Landing Drive, Knotts Landing
Vaughn, Patricia G.	233 S. Landing Drive, Knotts Landing

W

Walker, Paul E. Jr.	Archers Way (Need Resident Card Needed)
Wanzer, Maxine L.	105 Bright Way
Warrington, Carole A.	803 N. DuPont Boulevard
Waters, Andrea R.	615 North Street
Waters, William Jr.	615 North Street
Watson, Nina Jo	28 N. W. Tenth Street
Watts, Sandra J.	308 North Street
Webster, Mary L.	108 N. Church Avenue
Weires, Patricia B.	511 Parson Thorne Apartments

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WARD IV**VOTER REGISTRATION****2008**

Whaley, Jeremiah K.	110 N. Church Street
Whaley, Latanya J.	110 N. Church Street
White, James	514-B N. Church Street*
White, Pedro T.	105 Bright Way
White, Wallace A.	512 N. Church Street
Wilcox, Shana Le Ann	400 N. Walnut Street
Williams, John R.	408 Church Street
Wilson, Adelaide E.	408 North Street
Wilson, Katrina J.	605 North Street
Wilson, R. Darrell P.	605 North Street
Winder, Diane A.	201 N. Church Street
Wintjen, Barbara Jean	606 N. Walnut Street
Woods, Antonio Lee	110 West Street
Woods, James E.	110 West Street
Wright, Irvin W.	222 North Street
Wright, Lois A.	222 North Street

Y

Young, Dorothy F.	309 North Street
Young, J. Gardner	501 N. W. Front Street
Young, Lucille I.	601 Parson Thorne Apartments
Young, Mable Ann	309 Church Street
Young, Terrie V.	111 Church Street

Z

Zaferis, Marjorie M.	411 Ashley Way*
Zieber, Helen T.	1 Rogers Drive

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WARD IV

VOTER REGISTRATION

2008

PURGED FROM WARD IV 2008

REASON

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****Non-Resident/Property Owner Registered in Other Ward(s)

02/08/08

-11-



STATE OF DELAWARE
DEPARTMENT OF NATURAL RESOURCES
& ENVIRONMENTAL CONTROL
DIVISION OF FISH & WILDLIFE
89 Kings Highway
Dover, Delaware 19901

OFFICE OF THE
DIRECTOR

January 22, 2008

City of Milford
P.O. Box 159
201 South Walnut Street
Milford, DE 19963

Re: Do you want State Mosquito Control services in your city/town next year?

Dear Sir or Madam:

It's now time for you to think about the start of another mosquito control season, involving our program now inquiring about whether your city or town might again want to receive (or might newly want to receive) the State's mosquito control services for the upcoming year (2008). By mid-March, 2008 the **Delaware Mosquito Control Section** will once again start its statewide spring woodland control program (to control larval mosquitoes breeding in wet woodlands). We'll then be performing from early April into early November our usual range of other statewide efforts to control these pests and health menaces, which can originate from coastal tidal marshes, freshwater wetlands, and within developed or domestic settings. As such, **we now want to know if your city or town wants to participate in our control program for the upcoming year**, and to receive at no cost to your municipality the State's mosquito control services.

Potential problems if for some reason you choose not to sign up

In addition to our usual concern for mosquito nuisance problems and their quality-of-life and economic impacts, plus our traditional concern for possible transmission to humans or horses of highly virulent Eastern Equine Encephalitis (EEE), this upcoming season also carries the specter for the quite probable continued occurrence of a relatively new mosquito-borne disease problem given much publicity over the past several years, being West Nile Encephalitis (WNE). While WNE might not be as sickening or deadly a problem as EEE, it will probably more frequently occur, and still be quite problematic for some people who contract this virus.

It's important to understand that if at this time your municipality chooses not to participate in the Section's program, then in event of your sudden change of mind, perhaps due to intolerable nuisance or disease problems sometime during the upcoming year, the Section might *not* be able to take control actions until all the agreements and procedures contained herein are fulfilled by your city or town. This can then slow down or even preclude the Section's ability to take or deliver timely response actions.

Delaware's good nature depends on you!

What you need to do to participate

In order to best serve the public, the Delaware Department of Natural Resources and Environmental Control (DNREC) has developed and adopted the enclosed **Mosquito Control Spray Policy** to govern applications of insecticides, with particular emphasis on the spraying of aerially- or ground-applied adulticides (insecticides to kill adult mosquitoes), and to a lesser degree for aerially-applied larvicides (insecticides to kill immature mosquitoes in their aquatic stages), within incorporated cities or towns. The Spray Policy requires annual consent by municipalities before the Section will undertake certain types of needed insecticide spraying within a city or town's jurisdictional boundaries; provides for contact persons to represent both the municipality and the State; allows through a municipality's own devices for identification of "No-spray zones" for adulticides (if any); and addresses mosquito control in event of a declared public health emergency. This annual consent can be indicated by completing and returning to the Section the enclosed "**Municipality Endorsement**" form. There is also the option on the endorsement form to indicate that your city or town does not wish to participate. We would greatly appreciate your returning the endorsement form in either case. Without receiving the endorsement signed in some manner by the time requested, the Section will assume that your city or town does **not** wish to participate in the upcoming year's control program.

Please note that just by your signing and returning the Municipality Endorsement form it does **not** mean that you then automatically receive **all** of our mosquito control services whenever needed without any further actions on your part. Converse to this and as a specific exception (exclusive of a public health emergency that Mosquito Control might recognize), and as described in our Spray Policy (see Section III-4 on page 5), **each and every time** that you want Mosquito Control to undertake any adulticide spraying (to control adult mosquitoes), done by us either via ground-based or aerial applications within or over areas in your municipality's jurisdiction, **your municipality's designated Mosquito Control contact person** (as you will have indicated on the Municipality Endorsement form, or alternatively it could be some other appropriate city or town official) **must contact the Mosquito Control Section and request such adulticiding**. Please note that there can be occasions when we might recommend to your city or town that such type of spraying be undertaken (based on technical information that our program collects), and whereby we advise you that your municipality then officially requests that we take such spray actions. However, in many instances it will be more a matter of your first contacting us on an **event-by-event** basis that you want Mosquito Control to adulticide (which could be determined by your municipality as being necessary or desirable for us to undertake via several avenues, such as your hearing from your citizens or constituents about intolerable local mosquito infestations, or by other means or devices that your city or town might have at your disposal).

The Mosquito Control Section also requires all participating municipalities **to prepare and sign a waiver on official city or town letterhead stationery** permitting spray application by low-flying aircraft, in order to comply with Federal Aviation Administration (FAA) regulations. Additionally, we have included a map of your city or town's area that was made from a pertinent section(s) of a USGS 7-1/2" topographic map(s), **for your municipality to delineate its current incorporated boundaries**; and for you **to also indicate and delineate requests for adulticide No-spray Zones (if any)** in regard to adulticide aerial spraying, adulticide ground spraying, or both.

Information about the products we use

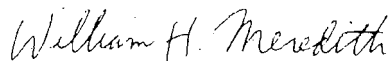
Provided for your information are insecticide product labels and Material Safety Data Sheets (MSDS) for the insecticides mentioned in our enclosed Spray Policy, which constitute the range of products that we might use this upcoming season. These written materials, although technical in nature, can provide a wealth of information to any concerned individuals regarding an insecticide's safety for human health, wildlife or the environment. Of course, we only use EPA-registered products that are applied for the purpose at-hand, safely done in full accordance with federally-approved label instructions. We have also included a copy of our public information handout ["Mosquito Control in Delaware"], which you can reproduce and use however you see fit.

If your city or town wishes to participate in the Section's mosquito control program next year, please sign and return **by no later than March 7 (Friday), 2008:**

1. the enclosed Municipality Endorsement;
2. an FAA waiver letter giving us permission to aeriably spray over your city/town, written on your city/town letterhead;
3. the enclosed USGS topo map, where you have drawn your municipality's current boundaries and indicated any requested No-spray Zones.

Your response should be mailed to: **Delaware Mosquito Control Section, Division of Fish and Wildlife, DNREC, 89 Kings Highway, Dover, DE 19901.** If you have any questions, please call Taja Jones at 302-739-9917, and if she isn't available then ask for me. Thank you for your cooperation.

Sincerely,



William H. Meredith, Ph.D.
Environmental Program Administrator
Delaware Mosquito Control Section

encl: Mosquito Control Spray Policy (for your information)
Product labels and Material Safety Data Sheets (MSDS) (for your information)
Municipality Endorsement form (for your signing)
"Mosquito Control in Delaware" (an informational handout)
USGS topo map (for your indicating municipal boundaries)

MOSQUITO CONTROL SPRAY POLICY

The Delaware Mosquito Control Section (Division of Fish and Wildlife, Department of Natural Resources and Environmental Control) utilizes an Integrated Pest Management (IPM) program to control mosquitoes in Delaware.

I. CONTROL METHOD PRACTICES AND PRIORITIES

The Department's (DNREC's) first preference for control is to use environmentally-sound source reduction techniques such as Open Marsh Water Management (OMWM) for saltmarsh mosquito control, managing or manipulating water levels in high-level coastal impoundments so as to disrupt the mosquito's life cycle, or stocking of larvivorous fishes in stormwater basins, backyard ornamental ponds, beaver ponds, etc. Such biological controls are effective in controlling an estimated 95 percent of mosquitoes breeding in areas treated with source reduction. The Department has a long-term program for implementing such approaches and is carrying out this program as time and resources permit. However, source reduction techniques are not suitable for some mosquito producing habitats, and in some cases landowners will not permit the Department to undertake the activities needed for source reduction purposes. In such circumstances, other control measures must then be employed.

The second preference for control is selective application of environmentally-compatible, EPA-registered larvicides (products designed to kill mosquitoes while they are still in the concentrated aquatic life stage) applied to the areas where mosquitoes breed. Aerial larviciding by fixed-wing aircraft or helicopters is usually not practiced directly over residential or developed areas, but ground-applied larvicides are frequently used to treat roadside ditches, flooded fields, used tire piles, abandoned swimming pools, woodland pools, median strip swales, lawn puddles, etc. in urban areas or suburban communities. Aerial larviciding by fixed-winged aircraft or helicopter is primarily used to treat freshwater wetlands, flooded woodlands, or coastal salt marshes or tidal wetlands, and is done only as warranted based upon intensive field surveys of larval occurrence, distribution and abundance. To be effective, larvicides must be applied during a very restricted period in the mosquito's aquatic phase of development. However, unfavorable weather or tidal conditions may prevent effective larvicide applications during this period. Larvicides routinely used in the recent past have included organophosphates such as temephos (Abate); but there is now a tendency to move toward third-generation larvicides, including juvenile growth hormone mimics such as methoprene (Altosid) or bacterial insecticides such as Bti (VectoBac, Aquabac, Teknar). These products may be either liquid or granular formulations. All larvicide products are applied according to federal, EPA-approved label specifications, as required by the Federal Insecticide, Fungicide, and Rodenticide Act (FIFRA).

When unfavorable larviciding conditions occur or larviciding has been unsuccessful, it might be necessary to resort to adulticiding (the term used to describe spraying practices to control adult mosquitoes). This type of spraying always occurs via a liquid formulation which ultimately becomes a fog or vapor. This is not to be confused with larviciding, which is often done via a dry/granular formulation. The adulticides used for the control of pestiferous mosquito species (e.g. organophosphates such as naled, or synthetic pyrethroids such as permethrin, resmethrin or sumithrin) are EPA-registered insecticides, which (like the larvicides) have demonstrated minimal human health or environmental risks, and as such can be sprayed over or within populated areas. The EPA has determined that all the mosquito control insecticides applied by the Mosquito Control Section can be used to kill mosquitoes without posing unreasonable risks to human health, wildlife or the environment (but this is not to say that there are no risks at all). Once again, all adulticide products are applied according to federally, EPA-approved label specifications, as required by the Federal Insecticide, Fungicide, and Rodenticide

Act (FIFRA). The Department will keep abreast of any EPA announcements that would suggest that a pesticide of choice (larvicide or adulticide) might present greater risks to human health or the environment than previously thought, and certainly comply with any new EPA requirements affecting the use of individual pesticide products.

When adulticides have to be used, our first choice is to apply them aerially within or immediately adjacent to mosquito-breeding areas, immediately after the adult mosquitoes have emerged. This tactic is more effective and less expensive than spraying adulticides over widespread areas after the adults have dispersed. However, before newly-emerged adults migrate to upland zones, the time period available to achieve satisfactory control on or near their breeding habitats is even shorter than for larviciding.

In some cases, however, all of the above controls are inadequate to control mosquito populations prior to their movements into developed areas. In such cases, adulticiding in populated areas might have to be done, particularly if nuisance problems become intolerable or there is the chance of spreading mosquito-borne diseases. These adulticides might be applied aerially (primarily by fixed-wing aircraft) or by ground using truck-mounted sprayers.

This spray policy primarily addresses the issues of insecticide applications in populated areas, with an emphasis on adulticide use whether by aerial or ground applications. The best available scientific information from the EPA and product manufacturers, plus independent research by the University of Delaware and other sources, leads us to conclude that the products we use, and the manner in which we use them, pose no unreasonable risks to the public (human health), wildlife or the environment. The EPA's product-labeling process reflects the permitted use and safety precautions that pesticide applicators must adhere to. The EPA, in order to designate a product's approved use, has to complete a risk assessment, and has to determine that the final end use possesses extremely low human health or environmental risks when applied in accordance with federally-approved label instructions, as required by the Federal Insecticide, Fungicide, and Rodenticide Act (FIFRA).

II. ADULTICIDING IN POPULATED AREAS

The decision to spray for mosquitoes in populated areas depends upon two forms of evidence indicating that mosquito populations are unacceptably high. The first form is physical evidence obtained in populated areas from professional analyses of adult mosquito light-trap data (where available) for population abundance and species composition, or upon adult mosquito landing rate counts. Light-trap counts in populated areas exceeding 25 adult females per night of pestiferous species, or landing rate counts averaging three (3) or more adults per minute in populated areas, indicate a nuisance condition substantially lowering the quality-of-life, as well as an enhanced possibility for mosquito-borne disease transmission. Except when there are additional reasons to believe that some mosquito species may be presenting a significant public health risk, no spraying will be conducted unless physical or complaint evidence suggests that spraying is warranted.

The second form of evidence is public complaints in populated areas, resulting in requests for spraying coming from either individuals, civic or homeowners associations, or local city or town officials within incorporated municipalities. To the extent practicable the Section will investigate in the field the need for a spray response based on the physical evidence previously described, collected in manner as can be practicably obtained in the field in consideration of mosquito species-specific diurnal/nocturnal activity patterns, sampling limitations, and staff or equipment logistical constraints. The Mosquito Control Section will decide whether spraying is

warranted on the basis of physical evidence alone; or by the merit, as determined by the Section, of a municipal request; or by the number and merit, as determined by the Section, of citizen complaints directly received by the Section. **[In regard to public requests for adulticide spraying coming from incorporated areas, the Section requires that citizen requests for spraying during an infestation be coordinated and conveyed to the Section by phone through a designated municipal official.]**

III. PROTOCOLS FOR ADULTICIDING INCORPORATED MUNICIPALITIES

1. Mosquito Control Municipality Spray Endorsement

On an annual basis, each incorporated municipality (city or town) desiring aerial adulticiding or aerial larviciding will prepare and sign a waiver on official municipal letterhead permitting spray application of insecticides by low-flying aircraft for treatments to be done by the Delaware Mosquito Control Section or its contractors, in order to comply with Federal Aviation Administration (FAA) regulations.

Before the start of the pest season (by early or mid-March), the municipality will also acknowledge and agree to through a signed endorsement the Mosquito Control Spray Policy's provisions, in order to allow and request the Mosquito Control Section to spray as warranted either all or portions of areas within the municipality's jurisdiction in accordance with this Spray Policy. Return of the signed endorsement requesting spraying will be needed for the Section to spray by fixed-wing aircraft, helicopter, or truck-mounted sprayer or fogger any adulticides or larvicides within a municipality's borders, with exception of aerial spraying of larvicides over coastal tidal wetlands, and with exception of ground application of larvicides to tidal or non-tidal wetlands or other aquatic breeding sites by truck-mounted sprayers or hand application methods. [In regard to these last two situations, approval from municipalities is *not* necessary for the Section to aerially treat coastal tidal wetlands with larvicides, nor to make ground applications of larvicides in tidal or non-tidal wetlands or other aquatic breeding sites.] Without receipt of this signed endorsement, the Section will assume that the municipality does not want any aerial adulticiding or non-tidal wetland aerial larviciding, nor any truck-mounted spraying of adulticides, within their jurisdiction during the current pest season (mid-March through mid-November). If a municipality does not sign and return the endorsement before start of the pest season, it must be kept in mind that any change of thought resulting in a municipality to then request spraying later in the season cannot be honored until the endorsement is signed and returned to the Section, which in many cases might slow down or even prohibit the Section's ability to provide timely treatment, even in response to severe nuisance problems or potential disease outbreaks.

2. Adulticide No-Spray Requests and No-Spray Zones

The Mosquito Control Section will not spray those municipality areas delineated by the municipality, and agreed to by the Section, to be zones where: 1) no aerial adulticide can be applied; or 2) areas where no ground adulticide can be applied; or 3) areas where neither method of adulticiding can be done. *Residents/property owners within an incorporated municipality desiring not to be included in the aerial or ground adulticide program must make such requests known by contacting their local municipal government officials.* The decision to request or authorize a No-spray zone within a municipality, and the consequences for doing such, are entirely the responsibility of a municipality's officials. It is anticipated that such No-spray zones will not be sought by municipalities for non-residents or non-property owners (i.e. not applicable to casual visitors or tourists). The municipality, after accounting for factors given in Section 3 below (for sizes of No-spray zones), will prepare maps of No-spray zones that were requested by their citizens and approved by the municipality, and submit these maps to the Mosquito Control

Section for review and concurrence. Please note that it is important that the locations and sizes of each No-spray zone within a municipality be identified each and every year, as there will be no automatic carryover of No-spray zone designations from previous years. The Section will review the submitted maps and inform the municipality in writing (by U.S. Mail or e-mail) of its concurrence. If concurrence cannot be given by the Section for the proposed No-Spray zones because of technical or logistical problems, the Section will then meet with municipal officials to resolve these problems. If a municipality wishes to modify the No-spray zone designations after the pest season has started (i.e. after mid-March), the municipality may request such modification from the Section, but should understand that the Section will need at least two weeks advance notice in order to comply with the requested modification.

With exception of a declared public health emergency by appropriate State-level agencies, it must be understood that within a municipality the decision to adulticide for mosquito control purposes or not to spray is totally up to municipal officials, who have to weigh several factors in making this decision, to then possibly be followed by requesting the Mosquito Control Section's treatment services. These officials have to consider the impacts of intolerably high mosquito populations on quality-of-life factors and local economies, along with the possibility of mosquito-borne disease transmission, weighed against very negligible risks to human health or the environment when using EPA-registered adulticides in manner prescribed by the EPA, plus perhaps aircraft noise issues occasionally associated with aerial applications. If a resident or visitor to an incorporated city or town has a problem with this municipal decision, their complaint or grievance should be taken up with the municipality, not with the Mosquito Control Section. If a resident or visitor's complaint or problem involves aircraft noise or other operational issues for how spraying was done, exclusive of concerns or issues dealing with pesticide exposure, the municipality should, in consultation with the Mosquito Control Section, attempt to directly address these issues with the resident or visitor making such complaint. If the complaint or problem concerns pesticide exposure, which in many cases is quite unavoidable in responding to a municipality's request for adulticiding over or within populated areas, the Mosquito Control Section will assist a municipality in technically addressing a complaint or issue raised by a resident or visitor. However, it must be kept in mind that the Section applied the adulticide at the municipality's request, in conjunction with the Section also independently investigating to the extent practicable that the adulticiding was warranted.

3. Sizes of No-Spray zones

Because of technical constraints, a No-spray zone for aerial adulticiding must be a minimum of 6 acres in size (approximately 500 ft. x 500 ft.), and a No-spray zone for ground spraying must be a minimum of 2 acres in size (approximately 300 ft. x 300 ft.). Operationally, in almost all cases it will probably **not** be necessary for the No-spray zone be much larger than these minimums (in order to avoid treating the residence where no spraying has been requested), but the final determination of the size of the No-spray zone will be made by the Section on a case-by-case basis.

It must also be recognized by the local municipalities that certain configurations or densities of No-spray zones might also prohibit adulticide spraying to an extent greater than the mere summation of individual No-spray zones. It must also be kept in mind that in many locations the creation of a No-spray zone for an individual residence will preclude adulticide treatment for many neighbors or nearby residences who desire pest relief -- this situation is a dilemma that the local municipality must resolve.

4. Requests for Adulticide Spraying within Municipalities

A city or town each year signing and returning an annual endorsement form does **not** mean that a municipality then automatically receives **all** of our mosquito control services whenever needed without any further actions on the city's or town's part. Converse to this and as a specific exception (and exclusive of a public health emergency that Mosquito Control might recognize), **each and every time** that a municipality wants Mosquito Control to undertake any **adulticide** spraying (to control adult mosquitoes), done by Mosquito Control either via ground-based or aerial applications within or over areas under a municipality's jurisdiction, **then the municipality's designated Mosquito Control contact person** (as indicated by the city or town on the endorsement form), or some other appropriate city or town official, **must first contact the Mosquito Control Section and request such adulticiding**. Please note that there can be occasions when Mosquito Control might recommend to a city or town that such type of spraying be undertaken (based on technical information that our program collects) and whereby we advise that the municipality then officially requests that we take such spray actions, but in many instances it will be more a matter of the city or town first contacting us on an **event-by-event** basis to request that Mosquito Control performs some adulticide spraying (which could be determined by a city or town as being necessary or desirable for Mosquito Control to undertake via a municipality hearing from its citizens or constituents about intolerable local mosquito infestations, or by other means or devices that a city or town might have at its disposal). For cities or towns in New Castle County and northwestern Kent County (for the latter to include all municipalities north of Dover to the west of Rt. 13, plus Smyrna too), the number to call is our Glasgow office at 302-836-2555; for cities or towns in the remainder of Kent County and all of Sussex County, the number to call is our Milford office at 302-422-1512.

5. Advance Notification of Spray

When there is a good probability that adulticiding operations are imminent within a municipality, to the extent practicable for sake of public notification the Mosquito Control Section will, for each adulticiding event (whether done by air or truck), do the following:

- 1) contact in advance by telephone an appropriate government official and provide by telefax a spraying announcement to each affected municipality;
- 2) place a phone spraying announcement on a Mosquito Control Section recorder that citizens can call toll-free at 1-800-338-8181 to find out about the status of spraying;
- 3) on a statewide basis, contact over 12 local radio stations by telefax and provide a spraying announcement, which the radio stations may or may not choose to broadcast;
- 4) post a similar spraying announcement on the Mosquito Control Section's (Division of Fish and Wildlife's) DNREC webpage, which the public can access via the Internet at <http://www.fw.delaware.gov/Services/MosquitoSection.htm> (go to "Mosquito Spraying Announcements" once you have accessed this webpage).
- 5) for anybody who wants to personally receive via e-mail up-to-date spraying announcements, they can subscribe to a Mosquito Control listserver that will automatically disseminate such announcements to them via the Internet (simultaneously done in conjunction with posting these spraying announcements on Mosquito Control's DNREC webpage)-- the sign-up for this

listserver can be accomplished by accessing the Mosquito Control webpage address given above in item #4;

6) finally, immediately prior to aerial applications of adulticides, the treatment aircraft will briefly circle over pertinent areas within a municipality, to provide final notification or signal in the field of intention to spray.

Any additional notification of intent to spray is up to the participating municipalities to perform or offer, but it is probable that giving additional public notice going beyond what the Mosquito Control Section presently performs would not be very feasible or practicable to do.

To the extent feasible and practicable, with exceptions for health emergencies or when contending with unsettled weather conditions for spraying, such advance notification will be issued by the Mosquito Control Section at least four (4) hours before any adulticide spraying begins, and be done for every adulticiding effort within a municipality's jurisdiction.

The advance notification procedure for spraying described above will now also be followed for every *aerial* larviciding effort within a municipality's jurisdiction (in the past, such notice was routinely provided for spring woodland control aerial larviciding and other aerial treatments of freshwater wetlands, but was not done for aerial larviciding of coastal marshes). While aerial larviciding operations in treating wetland breeding sites usually do not involve spraying directly over people, the unfortunate terrorism events of September 11, 2001 have now greatly increased the public's concern and anxiety about possible bioterrorism incidents, which could occur (at least in theory) via pesticide spray delivery systems, so it is now prudent to ensure that municipal officials are fully aware in advance of any-and-all adulticiding (whether done by air or truck) or aerial larviciding within their jurisdictions. What will not be publicly announced will be truck-based spraying of larvicides (e.g. along roadside ditches) or hand-applied larviciding done on foot (e.g. when treating localized breeding sites in small pocket marshes or in residential areas), since these types of activities are: 1) sometimes numerous and scattered; 2) are often not determined to be necessary until actually on-site; and 3) because of their carefully targeted applications to localized surface water (as opposed to the widespread spraying of adulticide aerosols over uplands or marshes by aircraft or truck, or the relatively widespread aerial spraying of larvicides over wetlands), such applications hardly generate any public awareness, concern or comment.

For sake of good communications, and to help other agencies respond to possible public inquiries about mosquito control spraying activities, advance notifications of spraying are also provided by the Mosquito Control Section via telefax or e-mail to the Delaware Emergency Management Agency (DEMA), to each county's 911 Emergency Call Center, and to the Delaware Department of Agriculture's (DDA) Pesticide Compliance Section and to the DDA's State Apiarist.

Additionally, by a working agreement adopted in 2001 among the Mosquito Control Section, the DDA's State Apiarist, and the Delaware Beekeeping Association, for all aerial adulticide spray announcements the Mosquito Control Section now indicates via coded grid-block numbers (for a special map of Delaware) where aerial adulticide spraying activities are intended to occur. By the tri-party working agreement, it is incumbent upon commercial beekeepers to assume responsibility for their keeping up-to-date and for their being aware about locations where aerial adulticiding is soon intended, achieved by the beekeepers taking advantage of the various spray announcement devices mentioned above (i.e. toll-free phone calls, radio announcements, webpage postings, listserver e-mails). If a commercial beekeeper has a problem with where some spraying will soon occur, the beekeeper should then inform the Mosquito Control Section in timely manner about such concerns, so that appropriate spray measures can be taken by Mosquito Control to avoid or minimize any adverse impacts to beekeeping operations.

Since commercial beekeepers frequently move their bee colonies around in addressing crop pollination needs, and since the need for mosquito control spraying can be quite geographically variable and occur with relatively short notice, it is important that good two-way communications be maintained between Mosquito Control and commercial beekeepers, which adherence to the working agreement's protocols is intended to provide. The State Apiarist distributes to each of Delaware's registered beekeepers a copy of the working agreement and the coded grid map.

6. Time of Spraying

To the extent feasible and practicable, adulticide spraying will be conducted at times which minimize direct human exposure (preferably early morning or late evening for aerial applications). During the summer peak "tourist season" from the Friday evening immediately before the Memorial Day weekend through the Monday evening of Labor Day weekend, aerial adulticide applications in the "coastal resort strip" from Lewes to Fenwick Island may be made on weekdays in the morning from 5:30 to 8:30 a.m. and in the evenings from 6:00 to 9:00 p.m., excluding the weekend that is defined here as Friday evenings through Monday mornings (and through Monday evenings on holiday Mondays). The "coastal resort strip" itself may be viewed as extending landward of the Atlantic Ocean coastline from Lewes to Fenwick Island a distance of up to about 5 miles inland, as well as about 2 miles landward of the primary bayshores composing the Inland Bays. Exceptions to not aerially adulticiding the coastal resort strip between Friday evening and Monday morning can occur at special request (in writing) from a municipality, or in event that inclement weather or other circumstances prevent adulticiding at other times, whereby only the Friday evening to Monday morning weekend period is left for timely spray application. Aerial adulticide applications will only be made when weather conditions comply with product-label spraying requirements (e.g. clear visibility and winds no more than 10 mph). Outside the coastal resort strip area, the weekend exclusion for adulticide spraying will not apply, but the daily time slots for spraying will still apply. An exception to the desired early morning and evening times for aerial spraying can occur when unusual weather conditions (e.g. fog, excessive wind, temperature inversions) preclude applications at the desired times, and yet the mosquito situation is so bad that spraying must still be performed that day, in which case spraying would also be permissible in the day between early morning and late evening. Ground applications of adulticides statewide may generally be done from early evening through early morning on weekdays or weekends, except that municipalities within the coastal resort strip from Lewes to Fenwick Island during the summer peak "tourist season" will generally not receive ground adulticide applications on the weekends (defined as above); municipalities within the coastal resort strip still might be ground-sprayed on weekends at special request (in writing) of a municipality, or if inclement weather or other circumstances prevent timely ground applications at other times. Ground applications will only be done when weather conditions comply with product-label spraying requirements.

7. Adulticides Used

The Mosquito Control Section may aerially apply by twin-engine aircraft at application rates up to those indicated below one or more of the following adulticides, with the choice of which product to use per spray event dependent upon the problem species to treat and other technical factors or local considerations:

- 1) Dibrom Concentrate (naled) applied at 0.10 lbs. AI/A, applied in ULV concentrated formulation of 1.0 oz./A, or
- 2) Trumpet EC (naled) applied at 0.10 lbs. AI/A, applied in ULV concentrated formulation of 1.2 oz./A, or
- 3) Scourge 18%+54% MF (resmethrin + PBO) applied at 0.007 lbs. resmethrin AI/A + 0.021 lbs. PBO AI/A, mixed with mineral oil, applied at a total volume of 3 oz./A (0.6 oz. Scourge 18-54/A plus 2.4 oz. mineral oil/A), or
- 4) Anvil 10+10 (sumithrin + PBO) applied at 0.0036 lbs. AI/A, applied in ULV concentrated formulation of 0.62 oz./A, or
- 5) Permanone 31-66 (permethrin + PBO) applied at 0.0035 lbs. AI/A, mixed with mineral oil applied in ULV concentrated formulation, or
- 6) Biomist 31+66 ULV (permethrin + PBO) applied at 0.0035 lbs. AI/A, mixed with mineral oil applied in ULV concentrated formulation, or
- 7) Kontrol 31-67 Concentrate (permethrin + PBO) applied at 0.0035 lbs. AI/A, mixed with mineral oil applied in ULV concentrated formulation, or
- 8) Evoluer 30-30 ULV (permethrin + PBO) applied at 0.0035 lbs. AI/A, mixed with mineral oil applied in ULV concentrated formulation, or
- 9) Aqualuer 20-20 (permethrin + PBO) applied at 0.0035 lbs. AI/A applied in ULV concentrated formulation.

The following adulticides may be ground applied at application rates up to those indicated by truck-mounted Beecomist ULV (Ultra Low Volume) or London Fog ULV ground foggers:

- 1) Scourge 18%+54% MF (resmethrin + PBO) applied at a rate up to 0.007 lbs. resmethrin AI/A + 0.021 lbs. PBO AI/A, mixed with mineral oil, applied at a total volume of 3 oz./A (0.6 oz. Scourge 18-54/A plus 2.4 oz. mineral oil/A), or
- 2) Anvil 10+10 (sumithrin + PBO) applied at 0.0036 lbs. AI/A, mixed with mineral oil, applied at a total volume of 1.24 oz./A (0.62 oz./A Anvil 10+10 plus 0.62 oz. mineral oil/A), or
- 3) Permanone 31-66 (permethrin + PBO) applied at 0.0035 lbs. AI/A, mixed with mineral oil applied in ULV concentrated formulation, or
- 4) Biomist 31+66 ULV (permethrin + PBO) applied at 0.0035 lbs. AI/A, mixed with mineral oil applied in ULV concentrated formulation, or
- 5) Kontrol 31-67 Concentrate (permethrin + PBO) applied at 0.0035 lbs. AI/A, mixed with mineral oil applied in ULV concentrated formulation, or
- 6) Evoluer 30-30 ULV (permethrin + PBO) applied at 0.0035 lbs. AI/A, mixed with mineral oil applied in ULV concentrated formulation, or
- 7) Aqualuer 20-20 (permethrin + PBO) applied at 0.0035 lbs. AI/A, applied in ULV concentrated formulation.

The Mosquito Control Section will provide a copy of each adulticide's product label and its accompanying Material Safety Data Sheet (MSDS) to each municipality for their information.

8. Larvicides Used

The Mosquito Control Section may apply at application rates up to those indicated one or more of the following larvicides aerially by twin-engine aircraft or helicopter, or from the ground using truck-mounted sprayers or hand application methods, with the choice of which product to use per spray event dependent upon the problem species to treat and other technical factors or local considerations:

- 1) Abate 4E (temephos) applied at 0.048 lbs. AI/A, applied at 1.5 oz. Abate 4E/A mixed with water to achieve a final application volume of 64 oz./A, or
- 2) Abate 5BG (temephos) applied at 0.1 lbs. AI/A, applied in granular formulation at 2 lbs./A, or
- 3) Abate 2BG (temephos) applied at 0.1 lbs. AI/A, applied in granular formulation at 5 lbs./A, or
- 4) VectoBac 12AS (Bti) applied at 32 oz./A, or
- 5) VectoBac CG or G (Bti) applied in granular formulation at 10 lbs./A, or
- 6) Aquabac XT (Bti) applied at 32 oz./A, or
- 7) Aquabac 200G (Bti) applied in granular formulation at 10 lbs./A, or
- 8) Teknar HPD (Bti) applied at 32 oz./A, or
- 9) Teknar G (Bti) applied in granular formulation at 10 lbs./A, or
- 10) Altosid Liquid Larvicide (5% methoprene) applied at 0.013 lbs. AI/A, applied at 4 oz./A mixed with water to achieve a final application volume of 32 oz./A, or
- 11) Altosid Liquid Concentrate (20% methoprene) applied at 0.013 lbs. AI/A, applied at 1 oz./A mixed with water to achieve a final application volume of 32 oz./A, or
- 12) Altosid Pellets (methoprene) applied at 10 lbs./A, or
- 13) Altosid SBG (methoprene) applied in granular formulation at 10 lbs./A, or
- 14) Altosid Briquets (methoprene) applied at one briquet/100 sq. ft., or
- 15) Altosid XR Extended Residual Briquets (methoprene) applied at one briquet/200 sq. ft., or
- 16) VectoLex CG (Bacillus sphaericus) applied in granular formulation at 20 lbs./A, or
- 17) Agnique MMF (nonionic surfactant) applied at 3 oz/1000 sq. ft., or

18) Arosurf (nonionic surfactant) applied at 3 oz/1000 sq. ft.

The Mosquito Control Section will provide a copy of each larvicide's product label and its accompanying Material Safety Data Sheet (MSDS) to each municipality for their information.

9. Public Health Emergencies

In the event of an Eastern Equine Encephalitis (EEE), St. Louis Encephalitis (SLE), or West Nile Encephalitis (WNE) public health emergency, jointly recognized by DNREC and the Delaware Division of Public Health, aerial or ground adulticiding might be carried out over municipalities that have not signed the Spray Policy endorsement agreeing to permit such activities, as well as spraying also possibly occurring in designated No-spray zones, ceasing when the public health emergency is terminated. In event of a public health emergency, general public health considerations to prevent or lessen serious disease problems must take precedent over individual desires to avoid a short-term exposure to an insecticide that is registered by the EPA for application over populated areas, with knowledge that such exposures will of course take place but which are of minimum risk to human health and safety. The Section will try to continue to observe to the extent feasible and practicable its policies on advance notification, timing of spraying, and type of insecticides used, but public health concerns during emergencies may necessitate deviations from these protocols, such as for application timing, for treating No-spray zones, etc.

IV. PROTOCOLS FOR ADULTICIDING UNINCORPORATED AREAS

The spraying of adulticides by aerial or ground application in unincorporated areas does not require a signed Mosquito Control Spray Policy endorsement such as is needed prior to spraying incorporated municipalities. Because of insurmountable practical and logistical problems in communicating with individual citizens or civic associations in unincorporated areas, the Mosquito Control Section must assume that timely and safe adulticiding is allowable and desired whenever pest populations become excessive or mosquito-borne disease potentially threatens. The Section will determine when and where adulticiding is necessary, based on physical evidence and in conjunction with complaints from individual citizens or civic associations. Similarly, the Section's ability to use larvicides, whether applied aerially or by ground, will not require any signed endorsements for when spraying is done in unincorporated areas.

Requests for no spraying of ground or aerially-applied adulticides in unincorporated areas can be made by individual residents or property owners by directly contacting the Mosquito Control Section, to request a form for applying for No-spray zone consideration, which after completion should then be returned to the Mosquito Control Section at the address indicated on the form (note: to request the application form, contact the Mosquito Control Section at 302-739-9917; or write to Delaware Mosquito Control Section, Division of Fish and Wildlife, DNREC, 89 Kings Highway, Dover, DE. 19901; or you can download a copy of the form over the Internet, by accessing <http://www.fw.delaware.gov/Services/MosquitoSection.htm>, and then go to "Request a No-spray Zone application"). All such requests must be made prior to March 1 for each pest season and must be made in writing using the approved form, which will request information such as name, address, and telephone number of the resident or property owner requesting no spraying, a map indicating the location of the property not to be adulticided, and the reason(s) for requesting the No-spray zone. The names, addresses and phone numbers of all residents or property owners bordering a property where no spraying is requested, or who would be located within the requested No-spray zone block, must also be submitted by a person requesting a No-spray zone. This will assist the Mosquito Control Section in evaluating the No-

spray zone request and in providing explanations to people who might then not receive pest relief services, resulting from their neighbor being granted a No-spray zone designation. However, if the entire requested No-spray zone block all fits inside the property of the person requesting such designation, with the borders of the requested No-spray zone coming no closer than 300 feet to any neighbor's property boundaries, then submitting information about neighboring residents or property owners will not be required. Individuals must indicate whether they are requesting no aerially-applied adulticides, no ground-applied adulticides, or both. This request for no spraying must be submitted each and every year using the approved form, as there will be no automatic carryover of No-spray zone requests from year to year. If an individual citizen or civic association in an unincorporated area wishes to request a No-spray zone after the pest season has started (i.e. after mid-March), such requests may be submitted in writing to the Section similar to requests made prior to mid-March. However, due to the logistical problems in changing operational spraying procedures and advising contractors of revisions, the requester should understand that the Section will need at least two weeks advance notice in order to consider and review the request and to initiate procedural changes (if any).

Based upon the written requests for no spraying of adulticides, the Section will determine the need for and boundaries of No-spray zones and will notify the individual of the Section's decision. When possible, the Section prefers that individual requests for no spraying in areas or neighborhoods that have civic associations be coordinated and conveyed in writing to the Section by the civic associations prior to mid-March; however, individual requests can still be presented to the Section.

The application of adulticides in unincorporated areas will be similar to what is done in incorporated municipalities regarding times of spraying, insecticides used, and public health emergencies. However, in regards to providing advance notification of each spraying event, and because of insurmountable logistical problems, telephone calls or other personal contacts by the Section to individual citizens or civic associations will *not* be made. Nonetheless, concerned citizens can still inquire about the Section's intentions to spray by contacting, on a daily basis, the toll-free phone recording at 1-800-338-8181 or the Section's webpage posting at <http://www.fw.delaware.gov/Services/MosquitoSection.htm> (and go to "Mosquito Spraying Announcements" on the webpage), or they can subscribe to the Section's listserver to automatically receive such spray announcements via the Internet, and they can also be aware of pending spray operations by listening to any spray announcements that may be broadcast by local radio stations.

V. RESOLVING CONFLICTS IN UNINCORPORATED AREAS BETWEEN PERSONS REQUESTING NO SPRAYING VS. PERSONS WANTING PEST RELIEF VIA ADULTICIDING

Whenever possible, persons living in unincorporated areas who do not desire adulticiding will try to be accommodated by the Mosquito Control Section. However, conflicts sometimes arise when one or more nearby neighbors demand adulticiding for pest relief. Such conflict can arise either during the consideration or designation process for a No-spray zone or after a No-spray zone has been designated. When such conflict arises, the Section will attempt to resolve the disputes on a case-by-case basis, resulting in either continuation or resumption of adulticiding measures, modification of adulticiding measures, or stopping or continued cessation of adulticiding measures. Value judgments of public health, safety, comfort and quality-of-life must be weighed against the health or other concerns of an individual requesting no spraying. Individuals with special medical problems possibly attributed to pesticide exposure can obtain a physician's written opinion acknowledging pesticide sensitivity, and such people will be given special consideration by the Section to the extent feasible and practicable. The Section will try to resolve all conflicts in a manner acceptable to all parties, but public health concerns (e.g.

arbovirus encephalitis outbreaks) must take precedence over other considerations. For most individuals having health-related concerns involving adulticide exposures, such people can satisfactorily minimize their concerns by paying attention to the advance spray notification process, followed by their taking common-sense measures to minimize or avoid exposure (e.g. temporarily leave the spraying area, temporarily moving inside, temporarily closing windows and doors, etc.). However, please note that given the safety of the types of EPA-registered adulticides or larvicides that the Section uses, and how these products are then applied with very minimal human health risks, which for a vast majority of people no special precautions need to be taken to avoid exposure to the Section's operational spraying.

VI. POLICY APPLICABILITY – TYPES OF SPRAY APPLICATIONS

This policy's requirements to request participation of incorporated cities or towns, and to give advance notice of intention to spray in incorporated cities or towns, is applicable to aerial applications of adulticides, as well as for ground application of adulticides when delivered by truck-mounted sprayers. Participatory consent by cities or towns is also needed for aerial applications of larvicides during the spring woodland control program or for aerial larviciding of other freshwater wetlands; but such participatory consent from municipalities is not needed for aerial larviciding over coastal tidal wetlands, nor for the ground application of larvicides by truck-mounted sprayers or hand application methods. However, advance spraying notice of all aerial larviciding within municipalities will be given. This policy's requirements for the Mosquito Control Section to give advance notice to cities or towns of intention to spray is not applicable to ground applications of larvicides when delivered by truck-mounted sprayers or on-foot by back-pack sprayer, hand-held sprayer, or hand toss. [It must be noted that if a municipality desires only on-foot applications of insecticides that are done by hand, and does not agree to aerial applications of insecticides nor to adulticide applications by truck-mounted sprayers, in many cases and locations it will then not be possible to provide satisfactory nuisance control or disease prevention.]

The spray policy is also applicable to insecticide applications that are made for mosquito control in unincorporated areas, in regard to many needs, matters or practices that are similar to what occurs in cities or towns; as well as providing some protocols that are specific or unique for adulticiding in unincorporated areas, where municipal government interactions are not possible nor applicable.

Finally, requirements to follow this spray policy can be waived by DNREC during a declared public health emergency (see Section III-8).

VII. GENERAL EMERGENCY WAIVERS

The Department, for exceptional circumstances or during emergencies, may modify this policy on a case-by-case basis.

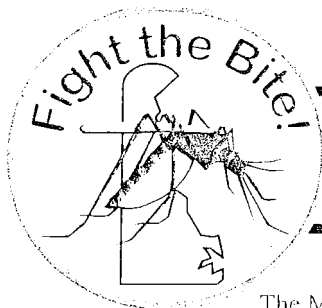
VIII. POLICY ADOPTION

This "Mosquito Control Spray Policy" is adopted as Delaware Department of Natural Resources and Environmental Control management policy, and supersedes any previous written or unwritten policies.

First formulated and adopted in February, 1990.

Latest revision = January 10, 2008.

Mosquito Control in Delaware



The Mosquito Control Section of the Department of Natural Resources and Environmental Control's Division of Fish and Wildlife is the agency responsible for reducing mosquito populations in Delaware without adversely affecting human health or the environment. Currently the Section maintains operational offices in Newark and Milford.

The Mosquito Control Section utilizes an Integrated Pest Management program which combines chemical, biological, and physical control measures. Control of larvae is usually more effective than widespread adult control since the larvae are concentrated in smaller, well-defined aquatic habitats. Biological control of larvae is best achieved through water management projects which provide mosquito consuming fish access to mosquito breeding sites. If larval control methods are successful, the need for adult control is greatly reduced or eliminated.

Mosquito nuisance levels are monitored via public complaints, field inspections, and automated traps. Control measures are initiated when mosquito populations reach nuisance levels or mosquito-transmitted diseases are detected. Blood or tissue samples are taken from caged chickens exposed to biting mosquitoes and specific species of dead wild birds (contact Mosquito Control for the current list of accepted species) to determine the presence of viral organisms which can be transmitted to humans or animals

by the bite of mosquitoes.

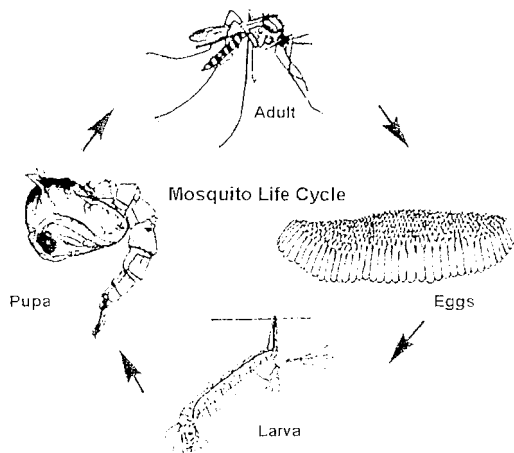
Insecticides are strategically applied using ground or aerial equipment to control adult or larval (immature) mosquitoes. All insecticides used by the Mosquito Control Section are registered by the Environmental Protection Agency (EPA) for mosquito control and applied according to EPA approved label instructions. The EPA has determined that these products can be used without posing unreasonable risks to human health, wildlife, or the environment.

The following topics are discussed in detail:

- **Mosquito Biology** - life cycle and habitats of mosquitoes
- **Mosquito Sampling Programs** - techniques used to measure mosquito abundance and the presence of mosquito transmitted diseases
- **Mosquito Control with Insecticides** - types of insecticides used to control mosquitoes
- **Biological Mosquito Control Using Water Management** - reducing larval mosquito populations using water management techniques which promote natural mosquito control

Mosquito Biology

Mosquitoes are a diverse group of insects closely related to flies, with at least 57 mosquito species occurring in Delaware. Male and female mosquitoes feed mainly on flower nectar for energy. Only female mosquitoes bite,



Mosquito life cycle—Clockwise from right—egg raft on water surface, larva, pupa, and adult. Some species lay their eggs on standing water, while other species lay eggs on moist mud. (Image used with permission from Ohio State University Extension.)

drawing blood with piercing and sucking mouthparts to enable egg production. Most species are fairly specific in their biting preferences (e.g., some bite only amphibians, some only birds, while others only mammals such as horses or humans) and some will feed on a combination of animals.

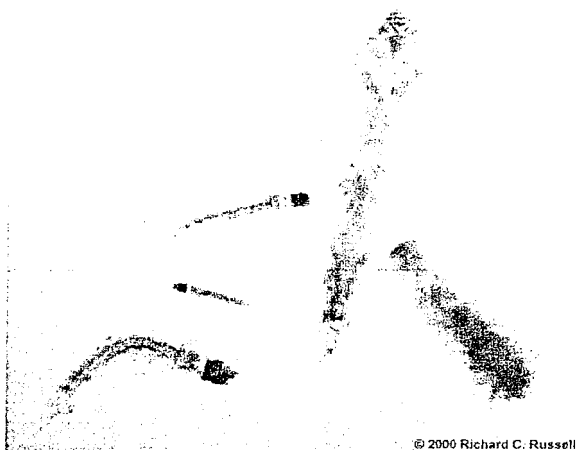
All mosquito species require water to complete their life cycles from egg to adult. All life stages except the adult are aquatic. Eggs are deposited on water or on moist soil near water. Eggs deposited on moist soil hatch when flooded by water. Mosquitoes develop through four larval stages, progress to a pupal stage (the final stage before adult emergence), and finally emerge as adults. The process from egg to adult can take as little as five days during hot weather and up to as long as a month or more in cool weather. The mosquito season in Delaware starts in March and can extend through November, with adults most abundant from April through September. Some species can produce 10 generations per year.

Mosquitoes utilize a wide variety of aquatic habitats as breeding sites, with individual species usually restricted to a specific habitat. Stagnant water isolated from mosquito predators is ideal breeding habitat. Salt and fresh water marshes, flooded woodlands, and various habitat associated with human occupation (e.g., old tires, clogged rain gutters, and blocked drainage ditches) are the principle mosquito breeding habitats in Delaware. Each habitat produces a

unique group of mosquito species.

Variations in rainfall patterns influence mosquito population levels. Mosquitoes which deposit eggs directly on water (e.g., *Culex* and *Anopheles* species) are most abundant after periods of high rainfall. Rainfall also affects quantities of floodwater species on fresh water marshes. The abundance of the saltmarsh mosquito (*Aedes sollicitans*) is dependent on both tidal flooding and rainfall patterns. Saltmarsh mosquito populations are lowest when weather or astronomical conditions prevent flooding of high marsh areas where eggs have been deposited. The greatest production occurs when rainfall or higher than normal tides flood high areas of the salt marsh after a dry period.

Some mosquito species remain close to their breeding areas after emerging as adults while others, such as the saltmarsh mosquito, can fly up to 40 miles from their larval development areas.



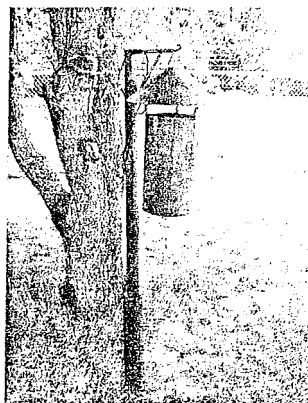
Larval instars—four larval instars (growth stages) are represented above along with the final stage, the pupa (on right). (Image used with permission from The Department of Medical Entomology <http://medent.usyd.edu.au>.)

Mosquito Sampling Programs

Accurate monitoring of mosquito population levels is essential to the timely and effective control of mosquito outbreaks. Vigilant sampling of larval (immature) mosquito populations provides data which assist in timing insecticide applications to control larvae before emergence as biting adults. Information on larval densities, age, species, and percent of the area breeding mosquitoes is used in determining where and when insecticide treatment is required. Estimates of adult female mosquito abundance are made by counting the number of mosquitoes landing on Mosquito Control inspectors during one minute. Automated light traps which attract and collect adult mosquitoes are also utilized throughout the state to determine levels of adult mosquito infestation. Chemical control measures are initiated when sampling indicates high populations of adult mosquitoes known to bite humans.

In addition to measuring mosquito nuisance levels, the Mosquito Control Section also monitors for the presence of diseases which can be transmitted by mosquitoes to humans or animals. Of primary concern are Eastern Equine

Encephalitis (EEE) and West Nile virus (WNV), both potentially deadly viruses which infect the brain of susceptible birds and mammals (e.g., horses and humans). Within the human population, the elderly are the most at risk. Mosquitoes contract both viruses by feeding on an infected wild bird and later transmit the virus while feeding on another animal.



A "New Jersey" style light trap for monitoring adult mosquitoes. A light to attract the mosquitoes is under the funnel and a fan near the top directs mosquitoes into a collection jar at the bottom.

EEE and WNV levels are monitored by Mosquito Control using several techniques. In June, caged chickens are distributed throughout the state and exposed to biting mosquitoes for the purpose of disease surveillance. These sentinel flocks remain in the field until early November. Weekly blood samples are collected from the chickens and analyzed for the presence of EEE and/or WNV by the Division of Public Health laboratory. Certain species of dead wild birds are also tested for WNV. Mosquito species known to transmit these viruses are sometimes analyzed as well. When Mosquito Control's monitoring programs document the presence of EEE and WNV, control measures are initiated in order to minimize the chance of human infection. Horses can be protected from both viruses with vigilant vaccination.

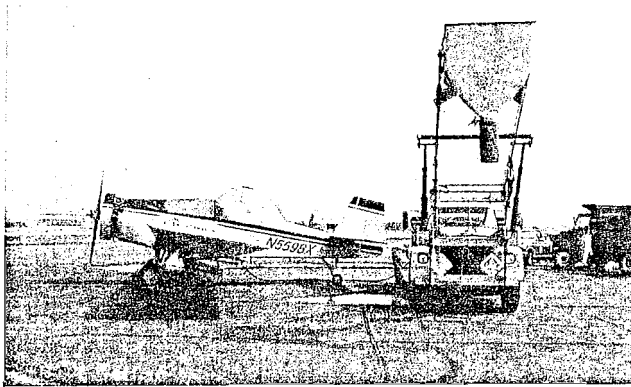
Canine heartworm, a disease fatal to dogs, is circulated within the dog population by biting mosquitoes. The Mosquito Control Section does not monitor heartworm levels in the mosquito population. Dog owners are encouraged to protect their pets from heartworm by administering preventative medications year-round.

Mosquito Control with Insecticides

Insecticides used for mosquito control are grouped into two categories. Larvicides are used in aquatic habitats to control immature (larval) mosquitoes. Adulticides are applied to the air to control adult mosquitoes. All insecticides used by Mosquito Control are registered by the U.S. Environmental Protection Agency and pose no unreasonable risk to human health, wildlife, or the environment when used as directed.

Larviciding is the most efficient and effective method of controlling mosquitoes since the larvae are concentrated in relatively small breeding areas. Larvicides are applied to primary mosquito breeding habitats within Delaware before the larvae emerge as adults. The primary breeding habitats found in Delaware are salt marshes, fresh water wetlands,

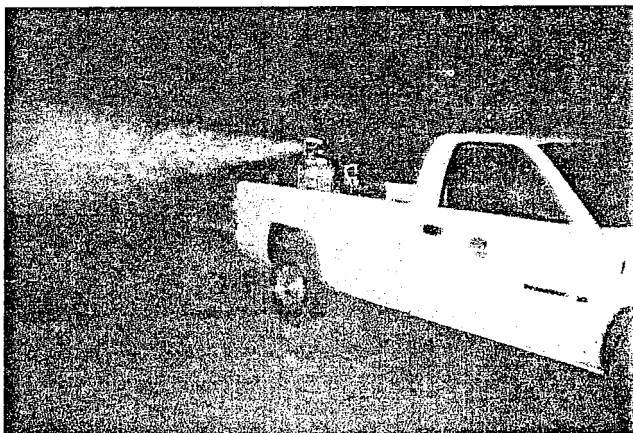
wet woodlands, and roadside ditches. Larviciding is accomplished in small areas using hand-held or truck-mounted equipment. Larger tracts of land are treated using helicopters or airplanes. Methoprene, Bti, and temephos are currently the principle larvicides used by Mosquito Control. These products are environmentally compatible due to the rapid "breakdown" of the product.



Fixed-wing aircraft are used to apply insecticides when vast expanses of marsh, woods, or developed areas need treatment.

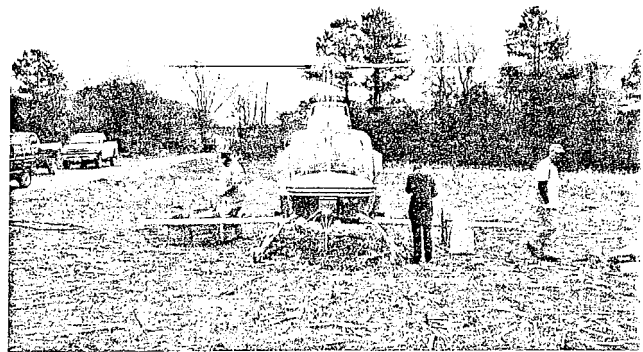
Control of adult mosquitoes becomes necessary if larviciding is ineffective or not accomplished due to weather. Truck-mounted "foggers" are used to apply adulticides in relatively small areas such as housing developments. Airplanes are used to apply adulticides over large areas such as towns or rural areas when necessary.

The adulticide compounds currently used in Delaware are naled and synthetic pyrethroids. These products are short-lived and must be reapplied for each adult mosquito infestation. Adulticiding is generally more costly than larviciding because adulticide applications are usually performed over larger areas.



Adulticides are applied by a truck-mounted "fogger" in residential areas.

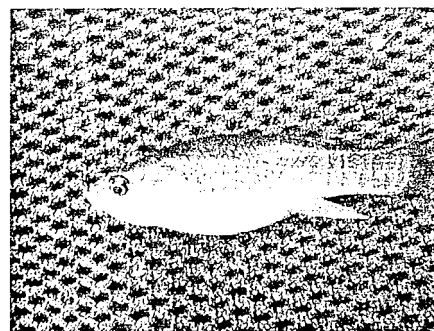
The Mosquito Control Section evaluates new mosquito control insecticides as they become available. New products must provide consistent control of mosquitoes, be environmentally compatible, non-hazardous to humans, and cost effective. If new products meet these requirements, they are considered for possible use by the Section in its battle against mosquitoes in Delaware.



Helicopters are used to apply insecticides when small or localized areas must be treated. They are also a valuable tool for checking remote suspected mosquito breeding areas.

Biological Mosquito Control Using Water Management

Biological control is a natural form of pest control. The Mosquito Control Section enhances the biological control of larval mosquitoes by installing water management systems in mosquito breeding areas. Mosquito Control uses water management systems to manipulate water levels in order to interrupt mosquito life cycles before the larvae emerge as adults. Water management systems control mosquitoes by altering mosquito breeding sites so they are unsuitable for egg and larval development and/or by providing access for larvae-consuming fish to mosquito breeding sites. Mosquito fish (*Gambusia holbrooki*) readily consume mosquito larvae and can sometimes be stocked and established in areas that have low predatory fish populations. Biological control provides more permanent mosquito control than chemical insecticides, resulting in a substantial reduction in insecticide applications and costs. Water management projects are a part of the Mosquito Control Section's Integrated Pest Management (IPM) program. The IPM program utilizes a combination of mosquito control methods resulting in effective and efficient mosquito control operations.



Saltmarsh killifish are natural predators of mosquito larvae. They are abundant in tidal wetlands, but access to mosquito breeding locations is often restricted.

Each type of mosquito breeding area requires specialized water management techniques. Open Marsh Water Management (OMWM) is the preferred technique in salt marshes and involves selective excavation of ponds and ditches in mosquito breeding areas. Mosquito control is achieved in OMWM treated areas by modifying mosquito

Checklist of Possible Mosquito Sources Around the Home:



The amphibious rotary excavator is used to selectively create ponds and ditches in salt marshes for biological mosquito control. Broadcasting of spoil over the marsh surface as a thin slurry permits rapid re-growth of the original vegetation.

breeding sites and by providing predatory fish access to mosquito breeding areas. Marsh areas treated with OMWM can control mosquito larvae for 15 or more years. OMWM treated areas also provide new habitats for a variety of fish and wildlife species.

Impoundments are another water management technique that have been used to lessen mosquito production in marsh areas. Impoundments are created by enclosing marsh areas with an elevated, earthen dike or levee. A water control structure is often installed in this dike to allow for manipulation of the water level within the impoundment. Floodwater mosquito production can be largely reduced by permanently flooding the impounded area thus making it unsuitable egg-laying habitat for floodwater mosquito species. Mosquitoes which deposit their eggs on the water surface can be controlled by fish living within the impoundment. While new impoundments are currently not being constructed, existing impoundments are being managed to control mosquitoes and to benefit many fish and wildlife species.

Individual homeowners can assist the Mosquito Control Section by eliminating mosquito breeding sites around the home which retain rainwater (e.g., clogged rain gutters, discarded tires, abandoned containers, and neglected bird baths). Concerns regarding persistent wet areas on property should be directed to appropriate drainage agencies.



Man-made containers that hold water, such as discarded tires, create prime mosquito breeding habitat.

Sources and remedies

- **Ornamental ponds** - stock with fish, remove excess emergent vegetation
- **Swimming pools** - remove water from pool cover, keep chlorinated and filtered
- **Bird baths** - change water once a week
- **Rain gutters** - keep clear of debris so that water can drain
- **Containers** - remove, cover, invert, or dump regularly

It can take less than one week for mosquitoes to complete their life cycle; therefore water must be removed or changed weekly.

Other examples of typical items around the yard that easily collect water include the following: wheel barrows, flower pots, tires, buckets, toys, boats, tarps, pet dishes, troughs, trash cans and lids, children's wading pools, and lawn ornaments.

You can protect your family and neighbors from pesky mosquitoes and potential mosquito-borne diseases by diligently monitoring these items. Container breeding species do not fly far and can be the source of mosquitoes for an entire neighborhood.

Personal Protection Measures

- Apply repellent containing DEET according to the label's directions.
- Wear long-sleeved shirts and long pants.
- Avoid being outdoors during peak mosquito activity (from dusk to dawn).
- Ensure that all window and door screens are secure and functional.

For additional information contact:

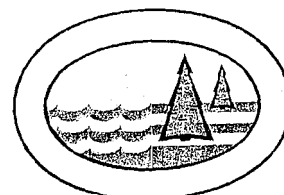
Mosquito Control Section
Delaware Division of Fish & Wildlife
89 Kings Highway
Dover, DE 19901

Telephone:

New Castle County - (302) 836-2555
Kent & Sussex Counties - (302) 422-1512

Visit our website at:

www.fw.delaware.gov/Services/MosquitoSection.htm



**CHANGE TO FISCAL YEAR 2007-2008
BUDGET**

The following budget amendment is being presented
for Council Action on 02/11/08:

Transfer \$44,600 from Revenue Account #101-0000-359-10-90
(Watson Auction Proceeds)

to

Legal Expense Account #101-1010-413-30-20	\$33,000
Council Expense Account #101-1110-411-68-14	\$1,600
Museum Expense Account #101-1110-411-68-17	\$10,000

**CHANGE TO
FISCAL YEAR 2007-2008 BUDGET**

The following budget amendment is being presented
for Council Action on 02/11/08:

Allocation of \$1.5 million from the

General Fund-Fund Balance Account 101-0000-399-10-00

to cover all costs associated with the

City Hall Improvement Project.

EXHIBIT A 1

DAYSTAR SILLS

330 WATER STREET, WILMINGTON, DE 19804 (302) 633-1421 FAX (302) 633-1407
www.daystarsills.com

~~January 9, 2008~~ January 23, 2008

Richard Carmean
City Manager
PO Box 159
180 Vickers Drive
Milford, DE 19963

RE: Milford City Hall Renovation

Dear Mr. Carmean,

Thank you for the opportunity to renovate the Milford City Hall Building. The following proposal based on Melton Architect's November 29, 2007 Architectural Plans and the finish schedule by Contract Interiors, dated December 20, 2007.

We proposed to furnish and supply the following:

1. General Conditions
 - a. Supervision
 - b. Labor
 - c. Clean-up
 - d. Rental Equipment
 - e. Communication
 - f. Punch-list
2. Layout
 - a. Civil Engineering for site work
3. Utilities – Excluded
 - a. We will use existing power from the city building
 - b. Water – Existing
 - c. Gas/Electric/ Phone to be existing
4. Site work – Performed per CWH – Charles W. Hazel, PE Civil Engineering and Land Planning Lines and Grades Plan Dated November 20, 2006.
 - a. Erosion Controls
 - b. Excavation and backfill

- c. Removal and install of new parking lot
 - d. Slotted Drains, catch basin and new manhole
 - e. New curb, wheel stops, striping and signage
 - f. Final Grading, topsoil, matting and seeding
5. Concrete
- a. Removal of handicap ramps, precast, elevator pit
 - b. New precast, handicap ramps, stairs
 - c. Install new waterproofing system per the architectural plans
6. Masonry
- a. New Handicap ramps
 - b. New brick at handicap ramps
 - c. Point-up chimneys
 - d. Point-up brick at windows
 - e. Cut new masonry openings and block up opening at basement door
7. Misc. Metals
- a. Handicap rails at ramp
 - b. Elevator hoist beams and ladder
 - c. Lavatory divider supports
 - d. Head off steel joists for elevator shaft
8. Carpentry
- a. Wainscoting, chair rail and crown molding per finish plan. Painted wainscoting and crown with a cherry cap. To do in painted poplar, deduct \$8,500.
 - b. Replace damaged columns at front porch
9. Wood Doors
- a. Replace Front Door – Budget \$2500 (recommended)
 - b. MDF six-panel 1 3/4" doors per elevations in Hollow Metal Door Frames, commercial grade
 - c. Locks by Schlage, lever handle brushed nickel, Keyed
 - d. Panic devices per door schedule
 - e. Doors to be painted
10. Painting
- a. Per finish schedule
 - b. Oil based paint on exterior railings
 - c. Existing exterior trim to be scraped, sealed and painted with two coats of semi gloss finish paint
11. Elevator
- a. Single Stage Dual Hole-less Hydraulic Passenger Elevator
 - b. 2500 lb capacity
 - c. Two Stops
 - d. Carpet Floor, Laminate Interior and Baked enamel doors.

12. Specialties

- a. Toilet Partitions
- b. Bathroom Accessories
- c. Security system – excluded
- d. Audio Visual – Excluded
- e. Hook-up existing tower clock
- f. Signage

13. Plumbing

- a. Demo Existing Plumbing and dispose of fixtures
- b. New commercial grade fixtures
- c. New PVC piping for waste, drain and venting
- d. New water supply in CPVC or PEX piping
- e. Two mop sinks in janitorial closet
- f. Sterilization of waterlines
- g. Kitchen – excluded, not indicated on the plans

14. Mechanical

- a. Demo existing HVAC ductwork and AC units and dispose
- b. Save existing boiler and reuse
- c. Install 5 new HVAC systems, high efficiency with fresh air intakes
- d. Exhaust fans as required
- e. Hydronic piping for boiler to new air handler units

15. Sprinkler – Fire Suppression System – EXCLUDED per Melton Architects

- a. Budget \$33k if required

16. Electrical

- a. Demo of existing electric
- b. Includes electrical for a design build.
- c. Includes all demo.
- d. Includes supplying and installing the following light fixtures
- e. Includes (108) 2X4 Lay-in fixtures
- f. Includes (28) 2X2 Lay-in Fixtures
- g. Includes (6) 4ft Strip Lights
- h. Includes (7) outside wall mounted fixtures.
- i. Includes (7) Exit lights.
- j. Includes (2) Ceiling mounted closet lights.
- k. Includes (2) elevator pit lights.
- l. Includes all outlets and switches consisting of the following:
- m. Includes (32) regular outlets
- n. Includes (4) GFCI outlets.
- o. Includes (18) Single pole switches
- p. Includes (12) 3-way switches.
- q. Includes (2) 4-way switches.
- r. Includes a new 15 KW generator and 200amp Transfer switch.

- s. Includes electrical feed and connection to new elevator. Includes all shunt trips, Fire alarm recall, etc.
 - t. Includes upgrading electrical service to a 600amp service. Will have (2) 200amp sub panels to feed lighting and power and will have (1) 200amp Emergency panel that will be feeding the elevator and misc. light fixtures though out.
 - u. Includes a complete design build Fire Alarm System.
 - v. Includes all branch circuit "concealed" will be in MC Cable. All exposed will be ran in EMT Conduit.
 - w. Excludes any Telephone or Data wiring in this price.
 - x. Excludes any fees associated with the Power Company.
 - y. Excludes any Security or CCTV System.
17. Landscaping
- a. No plan Specified – Budget of \$5,000 is allotted
18. Walls and Ceilings
- a. As Specified on finish plans and Architectural plans
19. Cabinets and Countertops
- a. Cabinets – Excluded
 - b. Millwork – Excluded except for Wainscoting in lobby and chambers quarters
 - c. New Laminate tops with drop-in sink bowls
 - d. Install kitchenette in conference room with sub zero mini fridge, granite countertops, cherry raised panel cabinets, and stainless steel under-mount sink.
20. Flooring
- a. Per finish schedule
21. Roofing and Siding
- a. Repair downspouts and roof after new penetrations
22. Permits
- a. Excluded
 - b. Chambers chairs and desk
 - c. Dewatering of foundation
 - d. Asbestos removal

Please feel free to contact me directly on my cell phone at 302.218.2491 or at jrleonard@daystarsills.com.

Sincerely,



JR Leonard

Project Manager

Enclosed: Schedule of Values

City of Milford Renovation	
Wednesday, January 09, 2008	
Description	Budget
General Conditions	\$93,395.00
Demolition	\$11,000.00
Layout	\$3,000.00
Utilities	\$0.00
Sitework	\$143,462.00
Concrete Footings and Ramp	\$46,667.00
Masonry	\$36,050.00
Misc. Metal	\$34,990.00
Carpentry	\$46,457.00
Aluminum & Glass	\$0.00
Caulking/Waterproof	\$500.00
Doors & Hardware	\$25,270.00
Paint	\$19,777.00
Specialties	\$14,700.00
Security Alarm	\$0.00
Phone and Low Voltage Wiring	\$13,100.00
Cable Wiring	\$0.00
Appliances	
Elevator	\$57,200.00
Plumbing	\$32,500.00
Mechanical	\$165,000.00
Sprinkler	\$0.00
Electrical, Fire Alarm, New Service 600 AMP and Generator	\$111,500.00
Metal Studs, Insulation and Drywall	\$24,060.00
Landscaping	\$5,000.00
Irrigation	\$0.00
Cabinets and Countertops	\$14,410.00
Ceilings	\$18,800.00
Flooring	\$69,260.00
Roofing and Siding	\$1,500.00
Permits	\$0.00
Sub Total	\$987,598.00
Overhead & Profit	\$79,007.84
Total	\$1,066,605.84

City of Milford Renovation	
Wednesday, January 09, 2008	
Description	Budget
General Conditions	\$93,395.00
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Roofing and Siding	\$1,500.00
Permits	\$0.00
Sub Total	\$987,598.00
Overhead & Profit	\$79,007.84
Total	\$1,066,605.84

CONTRACT

This agreement (the "Contract") made this **25th day of January, 2008**, by and between Daystar Sills, Inc., a Delaware corporation located at 330 Water Street, Newport, Delaware, 19804 (hereinafter "Contractor"), and

Owner (hereinafter "Owner"): **Richard Carmean, City of Milford, PO Box 159, 180 Vickers Drive, Milford, DE 19963**

For the Project (hereinafter "Project"): **Milford Town Hall Renovation**

The Architect for the Project is: **Melton Architects, 206 N. Union Street, Suite 200, Kennett Square, PA 19348
Dennis Melton 610-444-8538, 610-444-8537**

WITNESSETH

The Owner and Contractor agree as follows:

ARTICLE I - CONTRACT DOCUMENTS

§1.1 The Contract Documents consist of this Contract, Drawings, Specifications, Addenda issued prior to the execution of this Contract, other documents listed in this Contract and change orders issued after execution of this Contract. The Contract Documents may be set forth with more particularity in Exhibit A hereto. **See Exhibit A1, "Proposal" and "A2 Schedule of Values"**.

§1.2 Contractor's examination of the Contract Documents was not specifically for the purpose of discovering errors, however, Contractor shall immediately report any errors it discovers in the Contract Documents to Owner in writing. Contractor's obligations to examine documents, project site, and materials and work furnished by others is limited to the obligation to bring to the attention of Owner any defects or deficiencies that a person in the trade of the Contractor would discover by reasonable visual inspection. No testing beyond reasonable visual inspection shall be required.

ARTICLE II - THE WORK

§2.1 The Contractor's Work shall include only the work set forth in the Contract Documents. The Contractor shall execute the Work described in the Contract Documents in a good and workmanlike manner. The standard of care to which the Contractor is held is that level of skill and competence ordinarily and contemporaneously demonstrated by construction professionals of the same discipline working in the same locale and faced with the same or similar facts and circumstances. The Work to be executed by Contractor may be set forth with more particularity in Exhibit B hereto.

§2.2 To the extent that the Owner requires any incidental services, construction consulting, or value engineering, the Owner acknowledges that such services are advisory and are not professional design services. The Owner will, with due diligence, refer such questions, matters and inquiries to the design professionals, and the Contractor shall have no liability to the Owner or the Architect or its consultants for such services requested by the Owner and rendered hereunder.

ARTICLE III - CONTRACT AMOUNT

§3.1 Owner shall pay Contractor the Contract Amount in current funds for the Contractor's performance of the Contract. The Contract Amount shall be **\$1,066,605.00**, subject to additions and deductions as set forth in the Contract.

§3.2 The Contract Amount is based on the following alternates, if any, which are described in the Contract Documents and are hereby accepted by the Owner: Not Applicable, see proposal.

~~§3.3 The Contract Amount is based on the following unit prices, if any:~~

ARTICLE IV - CONTRACT TIME

§4.1 The date of commencement of Contractor's Work shall be the later of, 1) the date established in the Owner's written notice to proceed; or 2) the date the Contractor receives the building permit and completed working drawings and specifications. Contractor shall not be responsible for any delay in obtaining the building permit or approvals of any agencies with jurisdiction over

the Project.

§4.2 The Contractor shall achieve substantial completion of the Work not later than 120 calendar days from the date of commencement, subject to adjustments of the Contract Time.

§4.3 If the Contractor is delayed at any time in the commencement or progress of the Work by an act or neglect of the Owner or Architect, or of an employee of either, or of a separate contractor employed by the Owner, or by changes ordered in the Work, or by adverse weather conditions, or by unforeseen or differing site conditions, or by labor disputes, fire, unusual delay in deliveries, unavoidable casualties or other causes beyond the Contractor's control, or other causes which may justify delay, then the Contract Time shall be extended by change order for a reasonable period of time. The Contractor may also recover damages incurred, associated with and/or arising out of such delay.

§4.4 The Owner agrees to waive all claims against the Contractor for any consequential damages that may arise out of or relate to this Contract. The Owner agrees to waive damages including but not limited to the Owner's loss of use of the Project, any rental expenses incurred, loss of income, rent, profit or additional financing expense related to the Project, as well as the loss of business, loss of financing, principal office overhead and expenses, loss of profits not related to this project, or loss of reputation. The provisions of the Paragraph shall also apply in the event of the termination of this Contract and shall survive such termination.

§4.5 Contractor shall be entitled to an extension in Contract Time and equitable adjustment in the Contract Amount, including but not limited to any increased cost of labor, including overtime, or materials, resulting from any change of schedule, acceleration, out of sequence work or delay caused by others for whom Contractor is not responsible. Contractor shall not be liable for any delays beyond its reasonable control nor be required to commence or continue the Work unless sufficient areas are ready to ensure continuous work.

ARTICLE V – OWNER

§5.1 Owner shall cooperate with Contractor so as to avoid conflict, delay in or interference with Contractor's Work or that of its subcontractors.

§5.2 Unless otherwise noted in the Contract Documents, Contractor shall secure and pay for the building permit. Owner shall secure and pay for all other necessary approvals, easements, assessments and charges required for construction, use or occupancy of the Project.

§5.3 Owner shall furnish surveys describing physical characteristics, legal limitations and utility locations for the site of the Project and a legal description of the site. Contractor shall be entitled to rely on the accuracy and thoroughness of the information furnished by the Owner but shall report any errors or omissions it observes to the Owner in writing.

§5.4 Information or services required of the Owner by the Contract Documents shall be furnished by the Owner so as to not delay the Contractor in the performance of the Work.

ARTICLE VI – CONTRACTOR

§6.1 It is not the Contractor's responsibility to ascertain that the Contract Documents are in accordance with applicable laws, statutes, ordinances, building codes, and rules and regulations.

§6.2 Contractor may provide shop drawings, samples, product data or similar submittals, however, such documents are not Contract Documents and their purpose is only to demonstrate the way by which Contractor proposes to conform with the design concept expressed in the Contract Documents.

ARTICLE VII – WARRANTY

§7.1 The Work shall be executed in accordance with the Contract Documents. The Contractor warrants that all materials and equipment shall be new unless otherwise specified, of good quality, in conformance with the Contract Documents, and free from material defects not intrinsic in the design or the materials required in the Contract Documents. The Contractor's warranty does not include remedies for defects or damages caused by normal wear and tear during normal usage, use for a purpose for which the Project

was not intended, improper or insufficient maintenance, modifications performed by Owner or others, or abuse. The Contractor's warranty pursuant to this Article shall commence on the date of Substantial Completion. If Owner takes possession of any portion of the Project or if any equipment furnished by the Contractor is placed into operation by the Owner prior to the date of Substantial Completion, the warranty and correction period for that portion of the Work shall become effective on the date that occupancy or operation begins.

§7.2 If, within one year after the date of Substantial Completion, any of the Work is found to be not in accordance with the Contract Documents, the Contractor shall correct it within a reasonable time after receipt of written notice from the Owner unless Owner has previously accepted such condition. The Owner shall give such notice promptly after discovery of the condition. During the one-year period for correction of work, if the Owner fails to notify the Contractor and give the Contractor an opportunity to make the correction, the Owner waives the right to require correction by the Contractor and to make a claim for breach of warranty. The one-year period for correction of the Work shall not be extended by corrective work performed by the Contractor pursuant to this Article.

§7.3 If, after the one-year correction period but before the applicable limitation period, the Owner discovers any work not in conformance with the Contract Documents, the Owner shall, unless emergency correction is required, promptly notify the Contractor, and Contractor may elect to correct the Work and will do so within a mutually agreed time frame.

§7.4 The Contractor's warranty and call-back obligations exclude liability for any direct, indirect or consequential damages incurred by the Owner.

ARTICLE VIII – PAYMENT

§8.1 The Contractor shall submit to the Owner, and if directed, to the Architect, a monthly application for payment. Each application for payment shall be based on a schedule of values which shall allocate the entire Contract Amount among the various portions of the Work and shall indicate the percentage of completion of each portion of the Work as of the end of the period covered by the application for payment. Payment applications shall include all approved change orders and/or equitable adjustments to the Contract Amount. The Owner shall pay the amount due on each payment application no later than ten (10) days after receipt the payment application. Applications for payment may also include materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction (or, if approved in advance by the Owner, suitably stored off the site).

§8.2 **Five percent (5%)** retainage shall be withheld from progress payments until the Project is fifty percent complete, after which all remaining payments will be made in full.

§8.3 Contractor may suspend any duty to perform under this Contract if at any time any payment, reimbursement or costs are due and outstanding for a period of more than 30 calendar days from the date of any application for payment. In the event of a suspension, Owner agrees to reimburse Contractor for all increases in the cost of the Work caused by the suspension, including profit on the increased cost of performance and expenses related to demobilization and remobilization, if any. In the event of any suspension hereunder, the Contract Time shall be equitably adjusted by change order. In addition, upon seven (7) days' written notice to the Owner, the Contractor may terminate the Contract for Owner's failure to pay the Contractor in accordance with the Contract. Upon termination, the Contractor shall be entitled to recover from the Owner payment for all work executed and for any loss, cost or expense, in connection with the Work, including all demobilization costs plus reasonable overhead and profit on work not performed and any costs associated to the enforcement of the Contractor's rights hereunder, including reasonable attorneys' fees.

§8.4 When Contractor reaches Substantial Completion, Contractor shall be paid a sum sufficient to increase the total payments to the full amount of the Contract Amount, plus all retainage, less such reasonable estimate of the Work to be completed. Substantial Completion is the stage in the progress of the Work when the Work is sufficiently complete so that the Owner can occupy or utilize the Work for its intended use. Occupancy of any portion of the Project by the Owner shall represent Substantial Completion of that portion of the Work.

§8.5 Final payment, constituting the entire unpaid balance of the Contract Amount, shall be made by the Owner to the Contractor when the Contractor has fully performed the Contract except for the Contractor's responsibility to correct work within the one year period as set forth in Article VII. Any claims by Owner against Contractor shall be waived by the making of final payment, except for claims relating to liens, warranties, defective work and latent defects.

§8.6 Payments due but unpaid shall bear interest from the date payment is due at the rate of 1.5% per month pursuant to 6 Del. C. §3506(c).

§8.7 No backcharge or claim of Owner shall be valid unless Contractor has been given written advance notice, has been allowed reasonable time to correct any deficiency, and has failed to do so. Any payments withheld, in whole or in part, under a claim of Contractor default shall be reasonably calculated to cover Owner's anticipated direct liability only and all remaining payment amounts shall be promptly paid.

§8.8 In the event of any termination by the Owner which is not justified by a default of the Contractor, Contractor shall be entitled to payment from the Owner for all costs incurred by the Contractor for which the Contractor has not received payment, including, but not limited to, reasonable overhead, profit, expenses and damages, including attorneys' fees and interest, including profit on unperformed work.

ARTICLE IX - CHANGES IN THE WORK

§9.1 The Contractor may request and/or the Owner may order changes in the Work or the timing or sequencing of the Work that impact the Contract Amount or the Contract Time. All such changes in the Work that affect Contract Time or Contract Amount shall be formalized in a change order. The Owner and Contractor shall negotiate in good faith an appropriate adjustment to the Contract Amount and/or the Contract Time and shall conclude these negotiations as expeditiously as possible. Acceptance of the change order and any adjustment in the Contract Amount and/or Contract Time shall not be unreasonably withheld.

§9.2 Notwithstanding any provisions to the contrary, Contractor shall be entitled to an equitable adjustment, in Contract Time and Contract Amount, should the Owner fail to provide a change order or otherwise direct a change where acts or omissions of the Owner or its agents modify the character or methods of the Work and thereby increase the Contractor's costs and/or time of performance. The ordering of extra work from Contractor by any person acting on behalf of the Owner shall constitute an agreement to pay for said work, whether or not confirmed by a change order.

§9.3 If the conditions at the site are (a) subsurface or other physical condition which are different from those indicated in the Contract Documents or (b) unusual or unknown physical conditions which are different from conditions normally encountered and generally recognized as inherent in the Work provided for in the Contract Documents, the Contractor shall stop Work and give immediate written notice of the condition to the Owner and Architect. The Contractor shall not be required to perform any work relating to the unknown condition without the written mutual agreement of the parties. Any change in the Contract Price and/or Contract Time as a result of the unknown condition shall be determined as provided in this Article.

ARTICLE X – INSURANCE

§10.1 Prior to the start of the Work, the Contractor shall procure and maintain in force Workers' Compensation Insurance, Employers' Liability Insurance, Business Automobile Liability Insurance, and Commercial General Liability Insurance (CGL). Contractor shall provide the types and limitations on insurance as shown on Exhibit C, hereto. Contractor shall maintain in effect all insurance coverage required at Contractor's sole expense with insurance companies lawfully authorized to do business in the jurisdiction in which the Project is located.

§10.2 Prior to the start of the work, the Owner shall obtain and maintain property insurance written on a Builder's Risk "all risk" policy form upon the entire Project for the full cost of replacement at the time of loss and shall cover, without limitation, reasonable compensation for Contractor's services and expenses required as a result of such insured loss. This insurance shall also name the Contractor, subcontractors, sub-subcontractors, material suppliers and Architect as named insureds. This insurance shall provide for a waiver of subrogation in favor of the Contractor, subcontractors, sub-subcontractors, material suppliers and Architect. This insurance shall cover portions of the Work stored off site. This insurance shall remain in effect until final payment has been made or until no person or entity other than the Owner has an insurable interest in the property to be covered by the insurance, whichever is later. If the Owner does not intend to purchase the property insurance required by this Contract, the Owner shall give written notice to the Contractor before the Work is commenced. The Contractor may then provide such insurance and the cost shall be charged to the Owner in a change order. Owner shall pay at its sole cost and expense the deductible for any claim under the Builder's Risk policy.

ARTICLE XI - DEFAULT AND TERMINATION

§11.1 The Owner may, after providing fifteen (15) days' written notice, terminate the Contract for Owner's convenience, in which case the Contractor shall be entitled to receive payment for Work executed and costs incurred by reason of such termination, along with reasonable overhead and profit on the Work not executed.

§11.2 If the Contractor persistently or repeatedly refuses or fails to supply enough properly skilled workers or proper materials, persistently disregards or violates laws, ordinances, rules regulations or orders of any public authority having jurisdiction, or otherwise persistently or repeatedly fails or neglects to carry out the Work in accordance with the Contract, the Contractor may be deemed in default. If the Contractor fails within seven (7) working days after written notice from the Owner to commence correction of such default, then the Owner may notify Contractor that it intends to terminate the Contract for default absent corrective action within fourteen (14) additional days. After the expiration of the additional fourteen (14) day period, the Owner may terminate this Contract by written notice absent appropriate corrective action by the Contractor. If the Contractor cures or commences to cure within either cure period, then Owner may not terminate the Contract, except under the provisions of Paragraph 11.1.

ARTICLE XII – INDEMNIFICATION

§12.2 As a condition to the foregoing indemnity obligations, Owner shall provide the Contractor with prompt notice of any claim for which indemnification shall be sought hereunder and shall cooperate in all reasonable respects with the Contractor in connection with any such claim.

§12.3 To the fullest extent permitted by law, the Owner shall indemnify and hold the Contractor, its officers, directors, members, consultants, agents and employees harmless from all claims for bodily injury and property damage, other than to the Work itself and other property insured under Article X, but only to the extent that the damage results from the negligent acts or omissions of the Owner, the Architect, separate contractors or any of their subconsultants or anyone employed by them. The Owner shall not be required to defend the Contractor or indemnify or hold harmless the Contractor for any negligent acts or omission of the Contractor or anyone for whom Contractor is directly or indirectly responsible.

§12.4 As a condition to the foregoing indemnity obligations, Contractor shall provide the Owner with prompt notice of any claim for which indemnification shall be sought hereunder and shall cooperate in all reasonable respects with the Owner in connection with any such claim.

ARTICLE XIII – CLAIMS AND DISPUTE RESOLUTION

§13.1 Claims by either party shall be initiated within fourteen (14) days of the occurrence giving rise to the claim or fourteen (14) days after the party recognizes the condition giving rise to the claim, whichever is later. Except in an emergency, notice shall be given before proceeding with the Work. Any change in the Contract Amount and/or the Contract Time shall be authorized by change order.

§13.2 If a dispute arises out of or relates to this Contract, or its breach, the parties shall endeavor to settle the dispute first through direct discussions between the parties' representatives, who shall have the authority to settle the dispute. If the dispute is not settled within seven (7) days from the referral of the dispute to the parties' representatives, the parties shall submit the dispute to mediation in accordance with this Article.

§13.3 The parties will endeavor to settle the dispute by mediation under the current Construction Industry Mediation Rules of the American Arbitration Association as a condition precedent to arbitration or the institution of legal or equitable proceedings by either party. Once a party files a request for mediation with the other party and with the American Arbitration Association, the parties agree to conclude such mediation within sixty (60) days of filing of the request. The parties shall share the Mediator's fees equally. The mediation shall be held in Wilmington, Delaware unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreement in any court having jurisdiction thereof.

§13.4 Claims not resolved by mediation shall be decided by arbitration in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association currently in effect. The demand for arbitration shall be filed in writing with the other party to the Contract and with the American Arbitration Association.

§13.5 A demand for arbitration shall be made within a reasonable time after the claim has arisen, and in no event shall it be made after the date when institution of legal or equitable proceedings based on such claim would be barred by the applicable statute of limitations.

§13.6 All parties necessary to resolve a claim shall be parties to the same dispute resolution proceeding. Appropriate provisions shall be included in all other contracts relating to the Project to provide for the consolidation of such dispute resolution procedures.

§13.7 The award rendered by the arbitrator or arbitrators shall be final, and judgment may be entered upon it in any court having jurisdiction.

§13.8 If Contractor's claim relates to or is the subject of a mechanic's lien, the Contractor may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the claim by mediation or arbitration.

ARTICLE XIV – HAZARDOUS MATERIAL

§14.1 A Hazardous Material is any substance or material identified now or in the future as hazardous under any federal, state or local law or regulation, or any other substance or material that may be considered hazardous or otherwise subject to statutory or regulatory requirement governing handling, disposal and/or cleanup. The Contractor shall not be obligated to commence or continue Work until any Hazardous Material discovered at the Project has been removed, rendered or determined to be harmless by the Owner as certified by an independent testing laboratory.

§14.2 If after the commencement of the Work, Hazardous Material is discovered at the Project, the Contractor shall be entitled to immediately stop Work in the affected area. The Contractor shall report the condition to the Owner, the Architect and, if required, the government agency with jurisdiction.

§14.3 The Owner shall promptly obtain the services of an independent testing laboratory to verify the presence or absence of any Hazardous Material. If Hazardous Material is present in the affected area of the Project, the Owner, at its sole expense, shall cause the Hazardous Material to be removed or rendered harmless. Contractor shall not be obligated to recommence Work in the affected area until Owner certifies that the Hazardous Material has been removed or rendered harmless. The Contract Time shall be extended appropriately and the Contract Amount shall be increased by the amount of the Contractors reasonable costs associated with the shut-down, delay and start-up.

§14.4 The Owner shall indemnify, defend and hold harmless Contractor, its subcontractors and the employees and agents of any of them from and against claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the Work in the affected area if in fact the Hazardous Material has not been removed or rendered harmless.

ARTICLE XV - MISCELLANEOUS PROVISIONS

§15.1 If it is necessary to enforce any provision of this Contract, or defend any claim asserted by Owner, Contractor shall be reimbursed by Owner for all legal and other reasonable costs related thereto, including attorneys' fees, arbitration fees, expert's fees and other collection costs.

§15.2 Contractor's maximum liability to Owner for all damages (whether direct, special, compensatory or otherwise) for breach of contract shall not exceed the Contractor's profit. This provision shall not apply with respect to liability for personal injury, death, illness, or property damage to third parties caused by the negligence or willful misconduct of Contractor or any person or entity for whom Contractor is responsible.

§15.3 Neither Owner nor Contractor shall assign or transfer the Work of this Contract, or the money due or to become due under it, without the express written consent of the other party; and any such assignment or transfer without such consent shall be void.

§15.4 The Contract and other Contract Documents shall be read as to complement each other. However, in the event of a conflict in the terms thereof, the provisions of this Contract shall have precedence over the terms of the other Contract Documents.

§15.5 This Contract represents the entire and integrated agreement between Owner and Contractor and supersedes all prior negotiations, representations or agreements, either written or oral. This Contract may be amended only by a change order.

§15.6 Nothing contained in this Contract shall create a contractual relationship of any kind between any persons or entities other than the Owner and Contractor nor shall the Contract create any cause of action in favor of a third party against either Owner or Contractor.

§15.7 The provisions of this Contract are independent and separable from each other and, in the event any provision or section hereof shall be declared or determined to be void or invalid for any reason, all remaining provisions and sections shall be binding and effective. If any provision or section shall be invalid only in matter of degree, the valid degree of such provision or

section shall be deemed to constitute the agreed provision hereunder.

§15.8 Failure by Contractor to assert a right under this Contract shall not be construed as a waiver to assert that right or any other right at a later time.

§15.9 The titles or separation by Articles of this Contract are for ease of reference only and shall not be relied upon or cited for any other purpose.

§15.10 This Contract shall be interpreted under and in accordance with the laws of the State of Delaware.

§15.11 Owner and Contractor hereby represent that they have full power and authority to enter into and perform this Contract and do not know of any contract, agreements, promises or other reason which would prevent the full execution and performance of the Contract.

§15.12 Contractor and those acting on behalf of Contractor shall be excused from performance hereunder during any work stoppage or job action in which there is a threat of violence, intimidation or damage to personal property.

IN WITNESS WHEREOF, Owner and Contractor have executed this Contract the day and year first above written.

OWNER

CONTRACTOR

(Authorized Signature)

(Authorized Signature)

(Name Printed)

(Name Printed)

(Title)

(Title)

(Date)

(Date)

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF TWO PAGES

TO OWNER: City of Milford
Milford, DE

PROJECT: **Town Hall Renovation**

Attn: J R Leonard

APPLICATION NO: **07-0018i1**
APPLICATION DATE: **1/31/2008**
PERIOD TO: **1/31/2008**

Distribution to:

<input type="checkbox"/>	OWNER
<input type="checkbox"/>	ARCHITECT
<input type="checkbox"/>	CONTRACTOR
<input type="checkbox"/>	
<input type="checkbox"/>	

FROM CONTRACTOR:
Daystar Sills, Inc.
330 Water Street
Wilmington, DE 19804

PROJECT NOS:

CONTRACT FOR:

CONTRACT DATE:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$	<u>1,066,605.84</u>
2. Net change by Change Orders	\$	<u>0.00</u>
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$	<u>1,066,605.84</u>
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	<u>\$0.00</u>
5. RETAINAGE:		
a. <u>5</u> % of Completed Work (Column D + E on G703)	\$	<u>0</u>
b. <u> </u> % of Stored Material (Column F on G703)	\$	<u> </u>
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	<u>0.00</u>
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	<u>0.00</u>
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	<u>0.00</u>
8. CURRENT PAYMENT DUE	\$	<u>0.00</u>
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	<u>1,066,605.84</u>

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order	\$0.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: _____ Date: _____

State of: _____ County of: _____
Subscribed and sworn to before me this _____ day of _____
Notary Public:
My Commission expires: _____

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ _____

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE 2 OF 2 PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

APPLICATION NO: 07-001811
 APPLICATION DATE: 1/31/2008
 PERIOD TO: 1/31/2008

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

GENERAL CONTRACTORS PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	E WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			D FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)		
	General Conditions	\$93,395.00	\$0.00	\$0.00		\$0.00		\$93,395.00	\$0.00
	Demolition	\$11,000.00	\$0.00	\$0.00		\$0.00		\$11,000.00	\$0.00
	Layout	\$3,000.00	\$0.00	\$0.00		\$0.00		\$3,000.00	\$0.00
	Sitework	\$143,462.00	\$0.00	\$0.00		\$0.00		\$143,462.00	\$0.00
	Concrete Footings & Ramp	\$46,667.00	\$0.00	\$0.00		\$0.00		\$46,667.00	\$0.00
	Masonry	\$36,050.00	\$0.00	\$0.00		\$0.00		\$36,050.00	\$0.00
	Misc. Metal	\$34,990.00	\$0.00	\$0.00		\$0.00		\$34,990.00	\$0.00
	Carpentry	\$46,457.00	\$0.00	\$0.00		\$0.00		\$46,457.00	\$0.00
	Caulking/Waterproof	\$500.00	\$0.00	\$0.00		\$0.00		\$500.00	\$0.00
	Doors & Hardware	\$25,270.00	\$0.00	\$0.00		\$0.00		\$25,270.00	\$0.00
	Paint	\$19,777.00	\$0.00	\$0.00		\$0.00		\$19,777.00	\$0.00
	Specialties	\$14,700.00	\$0.00	\$0.00		\$0.00		\$14,700.00	\$0.00
	Phone & Low Voltage Wiring	\$13,100.00	\$0.00	\$0.00		\$0.00		\$13,100.00	\$0.00
	Elevator	\$57,200.00	\$0.00	\$0.00		\$0.00		\$57,200.00	\$0.00
	Plumbing	\$32,500.00	\$0.00	\$0.00		\$0.00		\$32,500.00	\$0.00
	Mechanical	\$165,000.00	\$0.00	\$0.00		\$0.00		\$165,000.00	\$0.00
	Electrical, Fire Alarm, New Svc., Gen	\$111,500.00	\$0.00	\$0.00		\$0.00		\$111,500.00	\$0.00
	Metal Studs, Insulation, Drywall	\$24,060.00	\$0.00	\$0.00		\$0.00		\$24,060.00	\$0.00
	Landscaping	\$5,000.00	\$0.00	\$0.00		\$0.00		\$5,000.00	\$0.00
	Cabinets & Countertops	\$14,410.00	\$0.00	\$0.00		\$0.00		\$14,410.00	\$0.00
	Ceilings	\$18,800.00	\$0.00	\$0.00		\$0.00		\$18,800.00	\$0.00
	Flooring	\$69,260.00	\$0.00	\$0.00		\$0.00		\$69,260.00	\$0.00
	Roofing & Siding	\$1,500.00	\$0.00	\$0.00		\$0.00		\$1,500.00	\$0.00
	Sub Total	\$987,598.00	\$0.00	\$0.00		\$0.00		\$987,598.00	\$0.00
	OH & Profit	\$79,007.84	\$0.00	\$0.00		\$0.00		\$79,007.84	\$0.00
	GRAND TOTALS	\$1,066,605.84	\$0.00	\$0.00		\$0.00		\$1,066,605.84	\$0.00

AGREEMENT
CITY OF MILFORD & DOWNTOWN MILFORD, INCORPORATED

THIS AGREEMENT, made and entered into this 11th day of February A.D., 2008, by and between THE CITY OF MILFORD, a municipal corporation of the State of Delaware, hereinafter called "City", Party of the First Part, and DOWNTOWN MILFORD, INCORPORATED, a corporation of the State of Delaware, hereinafter called "DMI", Party of the Second Part.

WHEREAS, it is the intent of the "City" to improve and preserve our downtown district in order to give our citizens an area that defines our community and creates the atmosphere of a Main Street which welcomes and serves visitors and hometown residents, and

WHEREAS, "DMI" has the staff capable of working with the "CITY" by assisting in the planning and implementation of numerous improvements, including, but not limited to, writing grants for public improvements, interaction with State and Federal agencies providing financial assistance to projects and developing strategies for present and future preservation of our Main Street areas as designated by "CITY".

NOW, THEREFORE, THIS AGREEMENT WITNESSETH:

That "DMI" agrees with the "CITY" to furnish staff time and resources to accomplish the above listed tasks for the following consideration:

That the "CITY" will pay to "DMI" for services to be rendered for the period of March____, 2008, through December____, 2008, the sum of Ten Thousand Dollars (\$10,000.00).

IN WITNESS WHEREOF, the "CITY" by virtue of approval of the City Council on February 11, 2008 caused this contract to be signed by the Mayor, and the Seal of the City to be affixed hereto and attested to by the City Clerk, and "DMI" has caused the agreement to be signed by the proper authority.

THE CITY OF MILFORD

DOWNTOWN MILFORD, INC.

By: _____
Mayor

By: _____
President

Attest: _____

CITY OF MILFORD
DELAWARE



COMMISSION OF LANDMARKS
AND MUSEUMS

121 S. WALNUT STREET
MILFORD, DELAWARE 19963

February 1, 2008

Honorable Mayor Ronnie Rogers
City of Milford & Councilmembers
City Hall – Business Park Annex
Milford, DE 19963

Dear Ronnie & City Council Members:

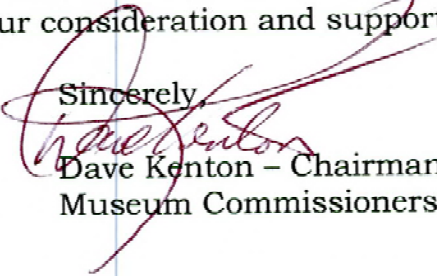
The Milford Museum Commission is on the “home-stretch” of its fundraising campaign started last April, 2007 to raise \$120,000 to expand Museum daily operations and to erect a bronze statue of General Alfred Torbert. Bill Kenton, public relations director, led this campaign during his brief tenure that ended in September, 2007 with his unexpected death. Bill helped us raise \$65,000 from private donations. The bronze statue of General Torbert has been completed and shipped from China and due to arrive in April, 2008. We are currently \$40,000 short of our effort to pay the cost of the statue and granite base that will be erected on the lawn in front of the Museum on **Sunday, June 29, 2008 at 2:00 p.m.**

We understand the limitations of funding from City Council and respectfully request to be included in your upcoming budget plans for a **\$20,000 donation for this one-time community project.** We expect to be able to raise the balance of the cost of this project from local donations and some State funding. We would be happy to make a short presentation to City Council at any time convenient to your public

schedule to outline the purpose and plans for this full-sized statue. I have enclosed several photos of General Torbert taken during the molding and casting process in China. We feel this statue will serve as an inspiration to every Milford child who is raised from humble beginning to achieve great fame as a result of hard work and perseverance.

On behalf of the 200 members and Commissioners of the Milford Museum, we appreciate your consideration and support for our goal.

Sincerely,



Dave Kenton - Chairman
Museum Commissioners



General A.T.A. Torbert Statue

The Milford Museum has agreed to sponsor and support the commission for a full-size bronze statue of General Alfred T.A. Torbert, Milford's most famous and highest-ranking military officer.

The Museum has committed to helping raise \$120,000 to cover the cost of the statue and pedestal base that will be erected on the lawn in front of the Milford Museum on June 29, 2008 to commemorate the 175th anniversary of the birth of this famous Milfordian.

We need your help! The bronze statue will feature a plaque listing the major contributors of \$5,000 or more. The Torbert statue will stand in Milford for the next 220 years of Milford history. We urge you to participate in this community effort to provide a lasting legacy to a Civil War cavalry officer, President of City Council and husband of Mary Currey who lived on N. Walnut Street from 1866 until her death in 1895.

The statue is being commissioned and organized by Marvin P. Schelhouse, local Civil War historian and President of the Milford Historical Society. Marvin and members of the Milford Museum will be visiting you personally to request your support for this long-lasting project. We appreciate your consideration.

Dave Kenton
Chairman
Milford Museum



Bronze Statue Shipped \$60,000 -



Gen. Torbert Statue - Clay Mock up - Full Size

CITY OF MILFORD
FUND BALANCES REPORT

Date: DECEMBER 2007

Cash Balance - General Fund Bank Balance	4,766,313
Cash Balance - Electric Fund Bank Balance	3,126,410
Cash Balance - Water Fund Bank Balance	589,792
Cash Balance - Sewer Fund Bank Balance	592,069
Cash Balance - Trash Fund Bank Balance	269,620

	<u>Municipal Street Aid</u>	<u>General Improvement</u>	<u>Water Bond Escrow</u>	<u>Real Estate Transfer Tax</u>	<u>Water Impact Fee</u>
Beginning Cash Balance	509,427	477,219	398,735	3,800,596	384,016
Deposits	0	75,000	0	97,398	71,955
Interest Earned this Month	1,754	1,630	1,715	13,044	1,570
Disbursements this Month	0	(78,685)	0	(108,745)	0
Investments	0	0	0	0	0
Ending Cash Balance	\$511,181	\$475,164	\$400,450	\$3,802,293	\$457,541

	<u>Electric Reserves</u>	<u>Water Capital Reserves</u>	<u>Sewer Capital Reserves</u>	<u>GF Capital Reserves</u>	<u>Sewer Impact Fee</u>
Beginning Cash Balance	4,626,534	2,775,140	1,589,298	978,062	377,079
Deposits	0	0	0	0	38,025
Interest Earned this Month	21,855	11,958	9,047	4,562	1,429
Disbursements this Month	0	0	0	(8,496)	0
Investments	1,062,000	197,000	955,000	100,000	0
Ending Cash Balance	\$5,710,389	\$2,984,098	\$2,553,345	\$1,074,128	\$416,533

INTEREST THROUGH THE SIXTH MONTH OF THE FISCAL YEAR:

General Fund	87,338
Electric Fund	63,054
Water Fund	34,222
Sewer Fund	12,671
Trash Fund	5,379
Municipal Street Aid	13,139
General Improvement Fund	9,607
Electric Reserves	133,273
Real Estate Transfer Tax	79,995
Water Bond Escrow	10,294
GF Capital Reserves	32,214
Water Capital Reserves	50,867
Sewer Capital Reserves	67,441
Water Impact Fees	7,969
Sewer Impact Fees	7,860

TOTAL INTEREST EARNED TO DATE \$615,323

REVENUE REPORT

Page Two

50% of Year Expended

Date: DECEMBER 2007	AMOUNT BUDGETED	MTD	YTD	YTD%
ACCOUNT				
Budgeted Fund Balance	468,265	9,895	9,895	2.11%
Property Transfer Tax-Capital	520,892	57,192	109,085	20.94%
Property Transfer Tax-Police	500,000	41,667	250,000	50.00%
Real Estate Tax	2,919,685	0	2,846,553	97.50%
License	52,000	8,950	25,230	48.52%
Building Permits	125,000	10,638	88,312	70.65%
Planning & Zoning	100,000	3,099	43,837	43.84%
Misc. Revenues	411,500	43,684	188,929	45.91%
Transfers From	3,161,500	263,458	1,580,750	50.00%
Police Revenues	296,000	22,722	106,250	35.90%
Total General Fund Revenues	\$8,554,842	461,305	\$5,248,841	61.36%
Water Revenues	2,436,500	209,624	1,415,861	58.11%
Sewer Revenues	2,074,610	165,163	1,004,747	48.43%
Kent County Sewer	1,700,000	131,035	832,329	48.96%
Solid Waste Revenues	938,000	84,347	498,283	53.12%
Solid Waste Rebate	50,000	0	0	0.00%
Electric Revenues	24,870,595	2,661,202	14,436,079	58.04%
TOTAL REVENUES	\$40,624,547	\$3,712,676	\$23,436,140	57.69%
YTD Enterprise Expense			47,517	
YTD Enterprise Revenue			52,235	
LTD Carlisle Fire Company Building Permit			125,070	
LTD P&R Developer Fee Building Permit			78,800	

EXPENDITURE REPORT

Page Three

Date: DECEMBER 2007

50% of Year Expended

ACCOUNT	AMOUNT BUDGETED	MTD	YTD	YTD%	UNEXPENDED BALANCE
City Manager					
Personnel	388,395	32,743	181,968	46.85%	206,427
O&M	156,700	10,093	75,443	48.14%	81,257
Capital	510,765	13,228	16,938	0	493,827
Total City Manager	\$1,055,860	\$56,064	\$274,349	25.98%	\$781,511
Planning, Code Enforcement & Inspections					
Personnel	299,470	22,048	135,201	45.15%	164,269
O&M	135,600	4,625	33,426	24.65%	102,174
Capital	25,892	0	20,892	80.69%	5,000
Total P, C & I	\$460,962	\$26,673	\$189,519	41.11%	\$271,443
Finance					
Personnel	330,150	24,285	133,618	40.47%	196,532
O&M	68,700	2,894	14,271	20.77%	54,429
Capital	0	0	0		0
Total Finance	\$398,850	\$27,179	\$147,889	37.08%	\$250,961
Billing & Collections					
Personnel	418,450	33,061	200,846	48.00%	217,604
O&M	91,300	5,895	32,178	35.24%	59,122
Capital	12,050	0	7,380	61.24%	4,670
Total Billing & Collections	\$521,800	\$38,956	\$240,404	46.07%	\$281,396
Information Technology					
Personnel	150,195	11,874	71,000	47.27%	79,195
O&M	149,500	4,199	17,207	11.51%	132,293
Capital	99,550	0	0	0.00%	99,550
Total Information Technology	\$399,245	\$16,073	\$88,207	22.09%	\$311,038
Council					
Personnel	37,875	3,036	14,046	37.09%	23,829
O&M	57,700	12,791	23,969	41.54%	33,731
Capital	0	0	0		0
Council Expense	12,000	25	11,111	92.59%	889
Contributions	159,345	0	0	0.00%	159,345
Tax Reassessment Payback	52,520	0	52,520	100.00%	0
Total Council	\$319,440	\$15,852	\$101,646	31.82%	217,794
Police Department					
Personnel	3,087,785	242,132	1,368,369	44.32%	1,719,416
O&M	405,000	42,978	209,302	51.68%	195,698
Capital	252,400	41,642	54,289	21.51%	198,111
Total Police	\$3,745,185	\$326,752	\$1,631,960	43.57%	\$2,113,225

EXPENDITURE REPORT

Page Four

Date: DECEMBER 2007

50% of Year Expended

ACCOUNT	AMOUNT BUDGETED	MTD	YTD	YTD%	UNEXPENDED BALANCE
Streets & Grounds Division					
Personnel	377,680	29,728	164,231	43.48%	213,449
O&M	412,580	20,225	126,201	30.59%	286,379
Capital	0	0	0		0
Debt Service	47,000	40,848	40,848	86.91%	6,152
Total Streets & Grounds	\$837,260	\$90,801	\$331,280	39.57%	\$505,980
Parks & Recreation					
Personnel	427,875	36,205	216,590	50.62%	211,285
O&M	234,500	16,318	124,902	53.26%	109,598
Capital	81,000	6,568	13,823	17.07%	67,177
Total Parks & Recreation	\$743,375	\$59,081	\$355,315	47.80%	\$388,060
Tax Department					
Personnel	47,865	0	0	0.00%	47,865
O&M	25,000	3,048	20,004	80.02%	4,996
Capital	0	0	0		0
Total Tax Department	\$72,865	\$3,048	\$20,004	27.45%	\$52,861
Total General Fund					
Operating Budget	\$8,554,842	\$660,479	\$3,380,573	39.52%	\$5,174,269
Engineering & Inspections					
Personnel	216,320	15,295	93,780	43.35%	122,540
O&M	63,980	3,999	23,025	35.99%	40,955
Capital	0	0	0		0
Total Engineering & Inspections	\$280,300	\$19,294	\$116,805	41.67%	\$163,495
Revenue					
Engineering & Inspections	(\$280,300)	0	(\$23,960)	8.55%	(256,340)

EXPENDITURE REPORT

Page Five

Date: DECEMBER 2007

50% of Year Expended

ACCOUNT	AMOUNT BUDGETED	MTD	YTD	YTD%	UNEXPENDED BALANCE
Water Division					
Personnel	219,005	18,149	100,511	45.89%	118,494
O&M	1,151,025	83,870	482,373	41.91%	668,652
Capital	237,550	2,000	2,875	1.21%	234,675
Debt Service	828,920	438,898	438,898	52.95%	390,022
Total Water	\$2,436,500	\$542,917	\$1,024,657	42.05%	\$1,411,843
Sewer Division					
Personnel	219,005	18,149	100,509	45.89%	118,496
O&M	1,087,735	76,075	377,981	34.75%	709,754
Capital	242,000	0	28,108	11.61%	213,892
Debt Service	525,870	245,629	245,629	46.71%	280,241
Sewer Sub Total	\$2,074,610	\$339,853	\$752,227	36.26%	\$1,322,383
Kent County Sewer	1,700,000	125,262	877,173	51.60%	822,827
Total Sewer	\$3,774,610	\$465,115	\$1,629,400	43.17%	\$2,145,210
Solid Waste Division					
Personnel	317,095	25,008	141,268	44.55%	175,827
O&M	640,905	52,949	291,162	45.43%	349,743
Capital	30,000	0	11,384	37.95%	18,616
Total Solid Waste	\$988,000	\$77,957	\$443,814	44.92%	\$544,186
Total Water, Sewer Solid Waste	\$7,199,110	\$1,085,989	\$3,097,871	43.03%	\$4,101,239
Electric Division					
Personnel	1,183,750	97,582	507,480	42.87%	676,270
O&M	1,136,700	129,821	609,229	53.60%	527,471
Transfers	3,270,240	267,884	1,607,306	49.15%	1,662,934
Capital	612,500	447	102,441	16.73%	510,059
Debt Service	667,405	0	71,203	10.67%	596,202
Electric Sub Total	\$6,870,595	\$495,734	\$2,897,659	42.17%	3,972,936
Power Purchased	18,000,000	\$893,886	9,847,073	54.71%	8,152,927
Total Electric	\$24,870,595	\$1,389,620	\$12,744,732	51.24%	\$12,125,863
TOTAL OPERATING BUDGET	\$40,624,547	\$3,136,088	\$19,223,176	47.32%	\$21,401,371

MILFORD CITY COUNCIL
MINUTES OF MEETING
January 14, 2008

A Public Hearing was held before Milford City Council on Monday, January 14, 2008 in the Meeting Room of the Delaware Rural Water Association Facility at 210 Vickers Drive, Milford, Delaware to consider \$15,000,000 which is required to finance the improvements associated with developing new wells, production and treatment facility, storage tower and system mapping (the "Water Project"); replacing the Fisher Avenue pumping station, removal and flow diversion from the Washington Street pumping station (PS No. 1), infiltration and inflow study and removal projects, and extension of sewer to areas currently not served by public sewer (the "Sewer Project"); the acquisition of land and construction of a new electric substation, and associated transmission line and distribution system improvements, and to complete necessary infrastructure improvements in connection therewith (the "Electric Project" and, collectively, the "Capital Improvements").

*\$15,000,000 (exclusive of original issue discount) be borrowed to pay for the costs of the Capital Improvements and to pay the costs associated with the financing. The borrowing is expected to be accomplished through the issuance of the City's General Obligation Bonds, Series of 2008 (the "2008 Bonds") and a loan from the United States Department of Agriculture (the "USDA Loan").

*The average rate of interest on the 2008 Bonds shall not exceed 5.0% and the interest rate on the USDA Loan shall not exceed 5.0%.

*The 2008 Bonds and the USDA Loan shall be secured by the full faith and credit of the City.

*The 2008 Bonds and the USDA Loan shall be paid or funded from electric, sewer, water and tax revenues of the City.

*Up to \$4.500 million of the proceeds of the 2008 Bonds shall be applied to fund the Sewer Project. Up to \$5.500 million of the proceeds of the 2008 Bonds shall be applied to fund the Electric Project. The City will be authorized to use a portion of the proceeds of the 2008 Bonds to pay costs associated with the issuance of the 2008 Bonds. Up to \$5.000 million of the proceeds of the USDA Loan shall be applied to fund the Water Project.

PRESIDING: Honorable Mayor Joseph R. Rogers

IN ATTENDANCE: Councilpersons Irvin Ambrose, John Kramlich, John Workman, Clifford Crouch,
Douglas Morrow, Owen Brooks, Jr. James Starling, Sr. and Katrina Wilson

ALSO: City Manager Richard Carmean, Police Chief Keith Hudson and City Clerk/Recorder
Terri Hudson

COUNSEL: Solicitor Timothy Willard

Mayor Rogers called the Public Hearing to order at 7:00 p.m.

Assistant City Manager Baird presented the following Power Point Slide Program detailing the \$15 million borrowing proposal for water, sewer and electric improvements:

City of Milford Borrowing Proposal for Water, Sewer & Electric Improvements



An Investment in Today & Tomorrow

January 2008

What is the City's Role?



To facilitate an environment that
is positive and friendly to public
and private investment.

Mr. Baird explained that this means that the city is a good place for everyone as individuals and those operating as a business entity can make a sound and safe investment that will produce a positive return for not only themselves, but also for the community.

Current Conditions



- The Water System cannot meet peak demands with one well and/or treatment facility out of service.
- Maintenance is needed on the Water towers, wells and treatment facilities.
- Significant inflow and infiltration (I & I) of groundwater and stormwater into the Sewer system that unnecessarily increases costs paid to Kent County.
- Aging Sewer infrastructure is in need of maintenance and rehabilitation.
- Electric System is operating 20% above optimum capacity.
- Electric Load from 2 of the 4 circuits can not be shifted to other circuits

Proposed Projects



■ Water System Improvements	\$ 5,000,000
■ Sewer System Improvements	\$ 4,500,000
■ Electric Improvements	<u>\$ 5,500,000</u>
TOTAL	\$15,000,000

Water System Projects



- **Estimated Project Costs:** (Construction and Engineering)
 - Water Tower \$3,000,000
 - Wells and Treatment \$1,500,000
 - System Mapping \$ 500,000
 - \$5,000,000

- **Projected Costs to Users:**
 - There is debt capacity available within the current rate structure and no rate increase is needed to support the projected cost.
 - New Connections are subject to an impact fee of \$1,845 per EDU.

He then reviewed the issues that have gotten the city to where it is today.

Mr. Baird reported the long and short is that should something catastrophic occur or even somewhat less than catastrophic, the electricity could be out depending on the severity.

For the first time this past summer, the city reached the peak of 4 MGD.

In addition, we need to be prepared should repair work be needed or if we are down for longer than anticipated because of some unexpected occurrence. The city needs to be ready to provide ample service to our customers.

Water System Projects



- **Construction of Production Wells, Treatment Facility & Water Tower**
 - Current Daily Capacity is approx. 4.00 MGD
 - Average Daily Flow from 2002-2007 is 2.37 MGD with peaks of 4.00 MGD.
 - City has 1.0 MG of storage capacity (36.3% of average daily flow and 25% of peak flow) Industry standards recommend one day's storage.
 - City does not have the ability to meet current peak demands with one well and/or treatment facility out of service.
 - Repair work is needed on existing water towers and water plants that will require taking them out of service for a period of time.
 - City is required to comply with Source Water Protection requirements as mandated by the Safe Drinking Water Act of 1996.

Sewer Systems Projects



- Pumping Station Upgrades
 - Repairs and improvements to the Fisher Avenue and Washington Street pumping stations.
 - Repairs and improvements will modernize older equipment at the stations and reduce odors emitted from the stations.
- Extensions to Areas not Served by Sewer
 - This will allow the City to work with areas within the City and areas identified for annexation that are currently not served by public sewer.
 - Eliminates existing or failing septic systems in Milford that could have an adverse impact on the waterways and the City's drinking water sources.

The current proposal will allow

the drilling of additional wells, a new tower and treatment facility on the southeast side of town. Part of the rationale is it is in an area which was recently annexed or proposed to be annexed in accordance with the land use plan. But because of the Source Water Requirements, we are required to have protection areas through wellhead protection zones, etc. It contains rare, undeveloped land that can provide the ability to create some buffer zones for the water system.

Sewer System Projects



- Infiltration and Inflow (I & I) Study and Removal Projects
 - Replacement of Sewer Main on N.E. Front Street between Washington Street and Front Street P.S.
 - Study of other areas of the system for high concentrations of I & I
 - Removal of a percentage of groundwater and stormwater from the system.
 - Reduces unnecessary operations problems and associated costs.
 - Increases Treatment Costs paid to Kent County
 - Estimated Cost Not to remove I & I in FY06-07 was \$615,000 (\$0.87/1,000 gallons)
 - Goal is to reduce I&I by a minimum of 25% and create an annual cost savings of \$153,750 (\$0.22/1000 gallons)

One of the most significant removal projects is on Northeast Front Street between Washington Street and the Front Street Pumping Station located near Milford Police Department. It is an old line in an area with a lot of groundwater. Its integrity has been compromised over the years for various reasons and needs to be replaced.

Other areas throughout the city sewer system will be reviewed for high concentrations of I&I in order to identify where groundwater or stormwater is entering the system that does not need to be treated. Though it is nearly impossible to have a completely sealed system, industry standards allow for about 15% of the total flow as acceptable. Currently, it is between 24 and 30% a year. He explained this is important because I&I increases operation problems and associated costs and the goal is to reduce them.

Sewer Systems Projects



- Estimated Project Costs: (Construction and Engineering)
 - Infiltration & Inflow Study & Projects \$ 200,000
 - N.E. Front Street I & I Project \$2,100,000
 - Pumping Station Improvements \$1,900,000
 - Extensions to Areas not Served \$ 300,000
 - \$4,500,000

- Projected Costs to Users:
 - The final year of the three year phase in for sewer rates will increase the monthly base fee by \$1.50 and the usage rate by \$0.10 /1,000 gallons.
 - New Connections are subject to an impact fee of \$975 per EDU.

Mr. Baird believes we can make a significant impact

on reducing the I&I on the Northeast Front Street that goes into the Kent County system for treatment. This is the area they anticipate the bulk of savings though that will be better determined once this study begins.

There has been a big push across the country to provide public sewer to areas with aging or failing septic systems.

There has also been a plan during the last decade to extend the streetscaping down Northeast Front Street in front of the riverwalk and shopping center toward the police department and the boat ramp. The replacement of the line along Northeast Front Street could be done in conjunction or just prior to the streetscape project being done.

Electric System Projects



- Electric Substation, Transmission and Distribution System Improvements
 - Current substation on the SE side of the City was constructed in 1988 with four circuits and is the only point of service for the City.
 - Each circuit is designed for optimum performance at 10MW, however, the demand on each circuit is 12MW (48 MW Total)
 - Demand over 10MW results in lower system efficiencies, reduced service quality, and reduced reliability that ultimately equate to higher costs.
 - An additional circuit could be constructed out of the existing substation, however, it is not economically feasible or practical.

Electric System Projects



- Electric Substation, Transmission and Distribution System Improvements
 - Demand trends since 1993 project system demand to be 56 KW by 2010 and 68 KW by 2015 (4.5% annual increase)
 - Proposed 2nd substation on NW side of the City will provide a second service point and a distribution system that will parallel the existing system.

Electric System Projects



- Estimated Project Costs: (Construction and Engineering)
 - Substation \$2,750,000
 - Transmission & Distribution \$2,750,000
 - \$5,500,000

- Projected Costs to Users:
 - There is debt capacity available within the current rate structure and no rate increase is needed to support the projected cost.
 - New Connections are subject to a minimum impact fee of \$600 for a 200 amp service and \$1,200 for a 400 amp service.

Mr. Baird advised that though an additional circuit could be constructed on the substation on the southeast side of town, it is not economically feasible. To offset any load from the other circuit, that system would need to be constructed at the southern most end of town and extended to the northern part of the city.

This will provide a second service point for the city that will allow a parallel distribution system be built from the north side to the south. Once some improvements are made at the existing station, it will be a system feeding four circuits coming from the south to the north. This will allow enough overlapping points that if there is a problem on either side, quick interconnections could be made to prevent minimal service interruptions.

Consider the Alternatives



- Potential reduction of economic activity in Milford for existing and new businesses.
- Maintenance of systems becomes more difficult and results in increased costs and aging infrastructure.
- Service Reliability is jeopardized.
- Projects are delayed to a time when construction and financing costs are higher.
- Adverse environmental impacts.
- Increased costs and Loss of potential revenues.
- No new utility customers = Higher increase in user rates.

Mr. Baird stated the city is in discussions with Delmarva Power on getting transmission from their current lines to a potential location for a substation. They have indicated the costs for the transmission lines could run anywhere from \$750,000 to \$1 million per mile.

Higher increase in user rates is the last thing the city would do which is why this borrowing proposal is being presented to council.

A video entitled 'The Story of Water Infrastructure Needs' was then presented.

Timeline



- Public Hearing—January 14, 2008
- Special Election—February 23, 2008
- Design and Construction—2008-2011

Summary



- Improvements to Water, Sewer and Electric Systems must be completed regardless of the outcome of this proposal.
- Available Debt Capacity within the current rate structures.
- Addresses aging infrastructure prior to catastrophic failures.
- Addresses capital needs during favorable borrowing conditions versus deferring when borrowing and construction costs are higher.
- Investment and reinvestment in utility infrastructure is critical to the City's economy and the public health of its residents.
- Our actions today, impact the quality of life for future generations.

In summary, Mr. Baird stated that Milford is not in a catastrophic situation today. However, it could be and it is the responsibility of the city to address these issues now.

Mayor Rogers then asked council for questions.

Mr. Ambrose stated that during the initial discussions, there was the possibility of eliminating the Washington Street pumping station but that has changed to improvements being done. Mr. Baird agreed the initial plan was eliminate the Washington Street pumping station, install a new gravity sewer line from Washington Street, along the river to Fisher Avenue. As they considered that, much was driven by the development that was to occur at Fisherhawk and additional development from the south side of town. They are still looking at a cost of approximately \$4.5 million. When considering the current economic environment, they did not see that as the best financial alternative from a city standpoint. Going in and tackling the I&I issue and considering the \$600,000 being spent last year, in addition to the \$500,000 the previous year, the city could see an immediate return which is why they decided to place a higher priority on the I&I issues and instead make rehabilitative repairs at Washington Street and Fisher Avenue.

Mr. Ambrose asked for confirmation that the quality of life would improve as a result. Mr. Baird stated that is the plan as we proceed. He said that still does not mean that in the future, when considering additional flow entering the sewer system being routed through that area, we may still move forward with eliminating the pumping station at Washington Street. However, that was not the right move for the city today.

Mr. Ambrose said that means there will be fewer improvements made to the Fisher Avenue which was going to be upgraded considerably. Mr. Baird agreed those improvements will be scaled back.

City Finance Director Jeff Portmann was present. Mr. Ambrose said that after reviewing the reserve accounts, the electric reserves contain almost \$5.7 million as of November of 2007, water capital reserves have almost \$3 million and sewer capital reserves contain more than \$2.5 million. He said there was some discussion that some of this money could be used to reduce the \$15 million borrowing. He asked how much of these accounts would be used based on the level Mr. Portmann wished to keep.

Finance Director Portmann said he would be comfortable with at least \$3 million in the electric reserve account. He pointed out the presentation did not include the land acquisition issue. As a result, there is still a need for more money just for that purpose.

Mr. Carmean said the land acquisition location will determine the \$750,000 to a million dollars a mile to get to the substation from Delmarva's point.

Mr. Ambrose asked if the \$2.75 million for distribution is an estimate for the land acquisition or will the costs of the land acquisition be in addition to the \$5.5 million. Mr. Carmean responded it will be in addition to the \$5.5 million.

Mr. Portmann said that though he is comfortable with \$3 million in the electric reserves, we must wait to determine where the market is the day we sell the bonds. We will then consider the best scenario and whether to use more of our money or borrow more money. There is about \$1 million in each account to use in these projects. We do plan to spend between \$1 million and \$1.5 million out of those accounts. We may not have to borrow \$4.5 or \$5 million and could borrow less. He again emphasized that will depend on the market and the rates that day.

Mr. Portmann confirmed the city's bond rate is triple A.

Assistant Manager Baird added the only guarantee we have as far as the borrowing right now, is that through discussions with the U.S. Department of Agriculture about borrowing for the water improvements, would involve a forty-year term at a rate that would not exceed 4.375%. Everything else would be sold on the open market.

Mr. Portmann pointed out there is also the issue of going out to bid on these projects. This is currently based on the engineer's estimate of these projects, but could involve additional costs when the actual bids are received. Therefore, some additional reserves need to be available should they come in at a higher bid than estimated.

It was confirmed that impact fees will not be used for these projects. Those impact fees were determined by the engineer for the future growth of the city and may be used for projects five to ten years from now.

Mr. Ambrose said it is important to note these projects are necessary even if we do not build another house in the city.

Mr. Brooks asked for a clarification that repayment of this loan was already built into the rates council previously approved and that no tax increase will be needed for this purpose. Mr. Baird said he is unable to comment on the tax increase because they have not yet started work on the upcoming budget. The water and electric rates are in place to cover this debt. This is the third year of a three-year phase-in of sewer increases which will increase the minimum from \$8.50 to \$10.00, in addition to a 10-cent increase per 1,000 gallons of service from \$2.33 to \$2.43.

When asked for comments from the public, Mr. Roy Kemp of 305 Regent Road said he has been a resident of Milford for seventy plus years. He has listened to why this bond money is needed. He is concerned why these changes are needed and whether the facilities are worn out or if the growth Milford has experienced has caused this. He said looking beyond that, we need to protect ourselves to prevent this from recurring. He said in another ten to twenty years, the city will need to go back for more bonds.

Mr. Kemp said he would like council to consider increasing impact fees to a maximum and that money be placed in a reserve to offset any future needs this growth may cause. He has presented this before and he understands that impact fees are not allowed to include depreciation by a rule set by someone in the past. He strongly suggests that rule be challenged. Though he understands that Milford is a tax exempt entity, depreciation is a true cost. Vehicles, equipment and buildings have to be replaced. Mr. Kemp believes a strong case can be made and that rule can be changed so that depreciation can be included in the impact fees which will provide a good jump on these matters. He feels that will go a long way in helping the reserves that we should have.

Mr. Kemp said years ago, Milford had a sewer tax, which was a very small amount. But many years ago, the man running for mayor suggested we do away with that tax and did not need it. He has thought many times how beneficial it would have been had that been ongoing all these years and could have prevented what the city is facing today.

Chuck Rini of 119 Ginger Lane said this is broken into three entities-water, sewer and electric. He asked if the \$15 million is flowable between each project. If there is a cost override on one and a savings on another, could it be moved from one to the other. He also asked if there is a savings on these projects, and they do come in under budget, what would happen to that money.

Mr. Baird said it is not possible to transfer funds from one utility project to another. The proposal as is being presented is the way the bonds would be written. If the project comes in under budget, only that amount would be borrowed.

Mr. Rini asked what would happen if the savings occurred after the project started. Mr. Baird explained that a lot of the design costs are factored into the borrowing and savings are not anticipated. They have not given a lot

of consideration to any possible savings, but if that did happen, it would be brought back to city council for their direction on how to proceed.

Mr. Rini then asked if the city upgrades the electrical service and we have more electricity than is used in Milford, could it be sold back to another electric company. Mr. Baird said if there was some sort of demand, that could be a possibility. Normally, they only deliver what Milford's demand is.

Mr. Rini then asked if Milford is connected to outside sources where the electrical flow can be switched back and forth and asked if there are any customers outside the city limits that receive services from the city. Mr. Baird said there are customers who receive utility services from the city with the most significant being on the electric side with about 45% of those customers living outside the city. There are significantly less numbers on the water and sewer sides and those customers pay a premium of 1.5 times the in-town rate.

Mr. Rini asked if the water tower was taken out of service, what would be the length of time to do a major repair. Mr. Baird said it would vary on the work being done and could be anywhere from a couple of weeks to a month or better. The biggest concern involves interior repairs to the storage tanks as was determined by recent evaluations. They must be drained, removed from service, repairs done, proper curing time provided, refilled and then placed back into service. Depending on the conditions, two to four weeks may be a realistic time frame.

City Manager said in regard to the location of the tower, the city is considering the southeast sector because some land could be purchased for a decent price. There are certain regulations that wellheads need some separation in the case of contamination. The downfall is most property owners do not want a million-gallon water tower in their backyard. If some land is found, the tower should be built before the area is developed.

Paul Goldstein of 15 West Thrush Drive Milford stated this is an excellent program and all three projects are something we need. He has two questions. On the borrowing of the \$15 million, he would assume the city will borrow the entire \$15 million and if it is practical if it is passed, we can lock in the lowest possible rate over the longest period of time. Then the money could be put in an escrow account and the interest generated would go into the total pot and pay for the services we are going to provide.

Mr. Baird explained that if his memory serves him correctly on some recent bond issues he was involved in, arbitrage is prohibited. It is not permitted on the loans from the USDA and from the state though he is not familiar with the particulars of these bonds.

Mr. Goldstein asked what arbitrage meant; Mr. Baird explained it means earning a higher interest than what we are paying.

Mr. Goldstein said that if the \$15 million bond issue is passed, the city would behoove itself to borrow the \$15 million. It is then automatically put in the bank. It would be placed in an account for the purpose of gaining interest because it generates itself automatically.

Mr. Baird said he agrees with Mr. Goldstein on that point and believes Mr. Portmann does as well. So they would be moving in that direction though the only limitation they have is that from the time they go to closing on those loans, they have two years to complete the projects, keeping in mind the designs must still be completed. They would need to ensure the work would be completed in that two-year window when they go to closing.

Mr. Portmann explained we would basically earn the same amount of interest we would be paying out though it will be in escrow.

Mr. Goldstein stated the point he is making is why would you want to borrow two years from now when interest rates may or may not go up. The point is to lock it in.

Mr. Goldstein said he understands we have generated the costs for the services. To get some idea, if we borrowed 15 million at 5%, which is a term that has been used, for twenty years and pay off the principal, he is assuming the figure comes to about \$800,000 to \$1 million a year.

Mr. Portmann said we are looking at a 20-year rate on one piece, 25-years on another and 40 years on the water.

Mr. Goldstein said his point is what it will run the city to pay off the interest and principal during a 20-year loan. He said the only other question he has is the amount of money that we have impacted into our increased services, how much are we generating at the present time and will we be able to cover \$800 to a million dollars a year in fees.

Mr. Portmann and Mr. Baird both answered yes; Mr. Goldstein said even if we don't take any money out of the city funds. Mr. Baird advised that was done over the last couple of years through a budgeted expense item as anticipated debt service.

Mr. Goldstein said if you had \$4 million of extra money, instead of borrowing \$15 million, you could reduce the bond issue down to \$11 million.

Howard Webb Cedar Neck Road stated that as a user of the City of Milford electric, he has a couple of concerns. He asked how much yearly growth do you have to pay this back.

Mr. Baird answered we are experiencing about 4.5%. However, we can meet those returns based on our current usage.

Mr. Webb asked even with the economy slowing; Mr. Baird advised that Milford is not counting on new customers to pay the debt service.

Mr. Webb claimed that is because Milford has the second highest electric rates in the state. Mr. Baird disagreed noting it is just the opposite. Mr. Carmean explained to Mr. Webb that he is correct because that used to be the case, but that recently changed when the new rates were put into effect back in July. Prior to that, out of about eight or nine, Milford was second or third from the top. Now Milford is third from the bottom pointing out that second from the bottom is only one dollar lower than Milford per 1,000 kW.

Mr. Baird informed Mr. Webb that the city's rates are lower than Delmarva's today. Mr. Carmean said we were 14% higher at one time but now are 14% lower at this point.

Mr. Webb said he will take his word for it tonight.

Mr. Baird said Milford is higher than Delaware Co-Op, but lower than Delmarva Power. He reiterated the fact that we are third from the bottom.

With no other comments or questions, Mayor Rogers closed the Public Hearing at 7:52 p.m.

Respectfully submitted,

Terri K. Hudson, CMC
City Clerk/Recorder

MILFORD CITY COUNCIL
MINUTES OF MEETING
January 14, 2008

The Regular Monthly Meeting of Milford City Council was held in the Meeting Room of the Delaware Rural Water Association Facility at 210 Vickers Drive, Milford, Delaware on Monday, January 14, 2008.

PRESIDING: Honorable Mayor Joseph R. Rogers

IN ATTENDANCE: Councilpersons Irvin Ambrose, John Kramlich, John Workman, Clifford Crouch,
Douglas Morrow, Owen Brooks, Jr., James Starling, Sr. and Katrina Wilson

ALSO: City Manager Richard Carmean, Police Chief Keith Hudson and
City Clerk/Recorder Terri Hudson

COUNSEL: Solicitor Timothy Willard

Mayor Rogers called the meeting to order at 7:52 p.m. Following the Pledge of Allegiance, Councilman Starling gave the invocation.

Mayor Rogers then thanked Assistant City Manager David Baird for his presentation at the earlier Public Hearing.

APPROVAL OF MINUTES

Mr. Brooks moved for approval of the December 10, 11 and 26, 2007 minutes as presented, seconded by Mr. Morrow. Motion carried.

RECOGNITION

Mayor Rogers recognized Engineer Gary Brown, President Francis Morris and Vice President Chuck Coverdale of the Carlisle Fire Company.

Ms. Wilson thanked the city and the police department for sending her flowers during her recent illness.

POLICE REPORT

Mr. Morrow moved for approval of the monthly police report, seconded by Ms. Wilson. Motion carried.

Mr. Crouch asked if there is a record showing how many arrests each officer makes. He then asked if they are made by certain officers or spread throughout the department. Chief Hudson explained the total arrests for the month are made by all of the officers in the department.

Mr. Morrow advised council he and Mayor Rogers attended the first formal promotional ceremony last week during which seven officers were promoted by Chief Hudson.

CITY MANAGER REPORT

The following report was submitted for January:

ADMINISTRATION

I am meeting with our Construction Manager to discuss some matters concerning renovations at City Hall. He will provide updates on our costs of construction and scheduling.

Don Williams was hired as our new Code Enforcement official. He will attend the council meeting so that I may introduce him to Mayor and Council.

ELECTRIC

While crews are not as busy with subdivision build outs, they are making repairs and upgrades to our infrastructure. Work continues on projects such as Lighthouse Estates and The Ponds at Milford.

STREETS AND SOLID WASTE

Staff members are presently working on future street projects. We should be ready to make further improvements to city streets when spring arrives. Any council members should contact David Baird or me with any areas that should be considered.

Mr. Workman reported he read in Sound Off that someone has experienced some problems with their pickup from Delaware Solid Waste Authority. He asked if Milford's customers should call city hall or the solid waste authority directly noting they are contracted through the city.

Mr. Carmean said they can call either the city office or solid waste though the city can act as an agent on their behalf.

Mr. Workman recommends that Milford customers advise the city of any problems for informational purposes.

Mr. Carmean is only aware of complaints about containers being left on the streets though a few minor complaints have been received about pick ups.

COMMITTEE REPORTS

Planning Commission

Planning Commission Liaison Kramlich reminded council of the two recent resignations from the planning commission which leaves a total of three vacancies. He is asking they be filled as quickly as possible.

He then publicly thanked former Planning Commission Chairman Randy Marvel for his service to the City of Milford over the past years.

He invited council to attend the planning commission meetings so that council can better understand how their decisions are made in addition to being an encouragement to their members.

COMMUNICATIONS

Mayor Rogers announced he will be filing for mayor in the upcoming election and looks forward to running. He thinks his experience is beneficial to the city and accepts any new challenges in the next couple of years.

UNFINISHED BUSINESS

City of Milford and Milford Boys and Girls Club License/Agreement

Parks and Recreation Committee Chair Wilson referred to the minutes of Parks and Recreation Committee meeting held on December 11, 2007. She reported it was a long meeting during which a lot of issues were discussed. She appreciates the comments from the committee members and council members that attended.

Ms. Wilson then recognized Delaware Boys and Girls Club President George Krupanski, Milford Boys and Girls Club Representative Kate Marvel and Director Maria Edgerton

She reported that the usage of the facility, the sports complex, gym, pool and costs were all discussed. The parking lot issue was also discussed. A license agreement for both the city and the club was presented by City Solicitor Tim Willard.

Ms. Wilson has discussed the financial obligation with Finance Director Portmann. After reviewing the city accounts, it

was determined that \$80,000 was in the parks and recreation fund. It was recommended the other \$80,000 be transferred from the electric reserve account which will cover in entirety the first year's payment of \$160,000. The \$160,000 payment over the next four years could be transferred from the electric reserve account.

She advised the recommendation of the committee is to approve the license agreements and payment of the \$800,000.

The city manager advised the recommendation that the funding be taken from the electric reserve accounts was because the boys and girls club serves a wider range than just the corporate area of Milford. The general fund reserve contains all city tax dollars and because 42% of our electric customers are outside the city, it seems appropriate to take it from this fund. However, that would be at the discretion of council.

City Solicitor Tim Willard informed council that Mr. Krupanski and Parks and Recreation Director Gary Emory also participated in the meeting. The license agreements were presented that evening. The agreement contained in the packet is the final version though there may be one minor change.

He advised that a license agreement is a way for a property owner to give permission to use that property. The terms for the gymnasium allow the city to have use of the entire gymnasium a minimum of 500 hours per year at a cost of \$25,000 at a rate of \$50 an hour. The city will use the pool some 150 minimum hours at \$60 an hour without a life guard or \$80 an hour with a lifeguard. That would commit the city to \$9,000 to \$12,000 a year with a lifeguard.

Mr. Willard referred to the second license agreement which the city allows the boys and girls club to use their sports complex 20 hours a week during the summer and 10 hours per week during the other months.

He noted the agreement also requires the city to maintain the grounds in addition to providing the club 100 scholarships which would be used for multiple programs. The agreement can be terminated by either party for no reason.

George Krupanski stated that he appreciates the amount of effort from those people he believes are very sincere in helping the children in the Milford community. He acknowledged the amount of work council has put into this.

Ms. Wilson then moved for acceptance of the license agreement which includes the terms for usage and costs as has been discussed and recommended, seconded by Mr. Ambrose.

When called for questions, Mr. Workman moved to amend the motion by substituting \$527,000 which are the costs for the building instead of the \$800,000 proposed by Ms. Wilson. Mr. Kramlich seconded the motion.

With no further debate, the amendment passed by the following 4-3 roll call vote:

Yes-Brooks, Morrow, Kramlich, Workman

No-Starling, Wilson, Ambrose

Mr. Morrow believes that when we originally looked at this, he did not think we had any additional money invested and after some quick math, found it was roughly around \$170,000 to \$200,000. If we can get it down to around \$600,000 or \$550,000 range, he is comfortable with that which is still over a half million dollars.

Mr. Ambrose responded that he does not know if Mr. Morrow understands, but the fees that were presented are not taxpayer dollars. Those fees would be generated by the participants. Mr. Morrow stated he understands.

Mr. Kramlich said he is voting yes and was under the impression that the \$800,000 was done and there would not be a vote on it thinking it was taken care of long before he got on council. He said everybody sitting here thought that, but found out in the minutes that it was not. Now he must make a decision. He had to stop and think back. Mr. Emory and the boys and girls club got together and Mr. Emory said this is what he would like and a partnership was formed. He asked for a larger gym and some other extras. It was agreed upon. Then the number of \$800,000 came up to cover that. He thinks that is where the number of \$800,000 came from was to cover the expenses. That is what was talked about but never voted on and instead was put off. In his heart, he wishes he could give \$800,000 to the boys and girls club. He looks forward to going out to the facility.

He said he also came up with an analogy. He goes to a car dealership and wanted to buy a \$10,000 car but wanted a number of upgrades. The dealer then says it may cost \$5,000. He goes back to him later and he gives him the bill which shows \$10,000 for the car, \$3,000 for the upgrades and \$2,000 more because of no reason. Though he was willing to pay the \$5,000, it did not cost that. He would not want to pay \$2,000 more and does not think that anyone sitting in here, including the council, would want to pay the additional \$2,000. If it did not cost that, you are not going to give it to the car dealer. He said he would not conduct his own personal business that way and therefore, cannot conduct city council business that way. If the number came up to \$799,000 as an actual cost, then he would, but this does not. That is why \$527,000 is the right number.

Mr. Workman said the council has given their obligation which was to pay the money needed for the modifications to their facility. He feels that is what was done tonight and votes yes.

Mr. Carmean asked if they have to vote on the original vote; Mayor Rogers said they just voted on the amendment.

Mr. Willard asked if Ms. Wilson's amendment was to approve the license agreement with the \$800,000. Ms. Wilson confirmed that was correct.

Mr. Willard said that Mr. Workman then made an amendment to reduce the \$800,000 to \$527,00 which was approved by a 4-3 vote. He said council now needs to vote on her motion again.

Mayor Rogers then asked for a vote on the original motion. He advised the amendment already passed, but he is now asking for a vote on Ms. Wilson's motion to approve the license agreement and the \$800,000.

Council disagreed noting that the \$800,000 has been amended by the last vote but a vote is needed on the license fees.

Ms. Wilson explained that her original motion was to approve the license agreement for the facility and the \$800,000. Mr. Morrow emphasized that has since been amended.

She asked if council still needs to vote on the license agreement; Mayor Rogers stated yes.

Mayor Rogers advised the amendment changed the motion from \$800,000 to \$527,000. Mr. Brooks confirmed that council is now voting on the entire package with the \$527,000 payment.

Mr. Willard explained that Ms. Wilson proposed the amendment as the license package and \$800,000. But the \$800,000 has been amended to \$527,000. Now council should consider the whole license agreement package with the \$527,000 contribution.

Mr. Brooks asked if the first vote was for the \$527,000 and the whole package.

Mayor Rogers said the vote was only on the amendment to \$527,000. Mr. Willard reiterated the \$800,000 payment has been reduced to \$527,000. He said that though Mr. Brooks thought the vote was on the entire package, Mr. Workman's amendment was specific that the \$800,000 be amended to \$527,000. He said the proper procedure is to make a motion on the \$527,000 with the license package.

Ms. Wilson again confirmed that her motion was for the entire package.

Mr. Starling asked when the \$800,000 will be voted on. Mayor Rogers said that was amended by the second motion. He asked if Ms. Wilson has to accept the amendment. Mayor Rogers explained it was already voted on. Mayor Rogers said Ms. Wilson can vote no. He asked if Ms. Wilson can deny the acceptance of the \$527,000.

Mr. Willard said that Mr. Starling is correct. The proper procedure should be for someone to make a motion to propose the contribution at \$527,000, though there was a vote on that already. However, it can be done separately or as the entire license package. It needs a motion and a second to move forward.

Ms. Wilson said that if she does not accept the amendment, what happens. Mr. Willard said another council member can

make the motion.

Mr. Kramlich then made a motion for \$527,000 to be provided to the boys and girls club, along with the complete license package, seconded by Mr. Workman. Mayor Rogers then called for questions.

Mr. Ambrose then stated that council did not vote on Ms. Wilson's motion which was properly seconded. Mayor Rogers said he got confused because Ms. Wilson did not withdraw her motion.

Mr. Willard said once it has been amended, the original motion is dead. He thought that when Ms. Wilson first made the motion, it was just on the license agreement; an amendment followed with the \$527,000. Once the amendment was made, it was seconded. It is properly before council to vote on the \$527,000 and the license agreement.

Mayor Rogers said he thought the motion had to be withdrawn for it to be thrown out. Ms. Wilson said she will not withdraw it.

Mr. Willard explained there is an \$800,000 contribution proposed by the committee which was the intent of Ms. Wilson's motion. There are also two license agreements that have been presented. Originally, he did not think her motion included the \$800,000. Then Mr. Workman asked for council to consider amending the motion to \$527,000. Council voted to amend the motion.

Mr. Willard further stated the motion can be either for a separate \$800,000 or a separate vote for \$527,000, or a separate vote for a license agreement. Someone can withdraw the motion and it can be brought up again and the \$800,000 voted on and the two license agreements. He is asking council be clear on what they want to do.

Ms. Wilson feels a vote needs to be taken on the license agreement. She was unaware that she had to make two separate motions. Due the number of issues involved, she thought she could make one motion to cover the agreement, as well as the costs. Therefore, she made a motion to accept the license agreement, because there are so many issues involved. If the \$527,000 is the amount amended and voted upon, that should be accepted. This is not what she wants or intended, but she must take the attorney's advice. If that is the only alternative at this point, she is willing to do that.

Mr. Willard believes a vote can be taken, as amended, though she needs to call the motion which is the license package and the \$527,000.

Mr. Workman asked the city solicitor if he changed his amendment and moved to amend the motion by replacing the \$800,000 with \$527,000 and then added the acceptance of the draft, would that be proper. Mr. Willard said that Ms. Wilson made a motion to accept the license agreement and if there is a second, it should be voted on. If there is no second, then it dies.

Ms. Wilson moved that the license agreement be accepted, seconded by Mr. Kramlich.

Mr. Morrow asked if that includes the fee and Mayor Rogers said no. Mr. Brooks confirmed the motion does not include the parking lot.

Ms. Wilson explained that includes everything outlined in the license agreement which council has in their packets. It addressed the usage of the facility, the grounds, gymnasium and pool. Mayor Rogers noted that the motion was previously seconded by Mr. Kramlich.

Mr. Willard noted the three issues in this matter—the \$800,000 contribution, \$300,000 property exchange which is off the table and the license agreement which Mr. Emory, Mr. Krupanski and Mr. Willard negotiated and allows parks and recreation to have an agreement and partnership with the boys and girls club to use the facilities, etc.

Mr. Willard referred to the second agreement which allows the boys and girls club to use the athletic fields.

Motion carried by the following 7-0 unanimous roll call vote:

Yes-Brooks, Morrow, Starling, Wilson, Ambrose, Kramlich, Workman

Mr. Kramlich then moved that \$527,000 be given to the boys and girls club to meet the obligations of the extended request by parks and recreation.

Mr. Workman then seconded Mr. Kramlich's motion. Mayor Rogers called for questions. Ms. Wilson then asked if a separate motion needs to be made on each issue. Mr. Willard stated no, the license is a separate issue. This is only being done twice so that it can be broken out because of the way it was done the first time with the amendment.

Mr. Willard said that Ms. Wilson made a motion on the license agreement and she did not feel comfortable making a motion on the entire packet. He feels it is wise, because it is not clear, to consider the \$800,000, though the motion on the table is to contribute \$527,000 which was seconded by Mr. Workman.

Mr. Starling asked if a motion can be made that additional study be done without voting on either one of these and not consider the \$527,000 or the \$800,000. Mayor Rogers explained the motions would have to be withdrawn.

Mr. Willard stated that because the motion has been made and seconded, that is an appropriate question for discussion. Mayor Rogers said that questions can be asked if council is uncomfortable and asked Mr. Starling to explain why.

Mr. Starling asked if he could make a motion to table this until more study is done. Mr. Willard said that because the motion has been seconded, the motion should be voted on though Mr. Kramlich can withdraw the motion and consider Mr. Starling's motion to table is a possibility. Currently, there is a motion on the table which was seconded which allows for discussion followed by a vote.

Mr. Starling asked the difference when Ms. Wilson made the first motion for the \$800,000. Mr. Willard agreed it was not clear. His advice now is to break out the issues and the license package which was voted on. Now there is a motion for \$527,000, which has been seconded and needs to be voted on. If Mr. Kramlich wants to withdraw that motion for further reconsideration or to table it, that is up to Mr. Kramlich.

Ms. Wilson said that if they vote no to the \$527,000, will that mean the boys and girls club will not get anything. It appears they are being forced to vote yes to the lesser amount because the majority has already said \$527,000. Mr. Willard says it depends on the vote.

Mr. Starling confirmed that if this is approved, the \$800,000 can no longer be considered and all the work that went into this no longer matters. Mr. Willard said that must be the decision of council. Though it is not clean, council understands the issues before them and agrees that in the spirit of this partnership the city will provide the license agreement. Now the contribution issue should be addressed.

Mr. Starling then suggested providing half of the difference between the \$527,000 and \$800,000 and asked if he could make another motion to amend the previous motion. Mr. Willard said that is when the confusion occurred during the first vote.

Mr. Willard asked for council to proceed with the vote and recommended council state a reason why they are voting as they do.

Mayor Rogers said there is a motion on the floor that was seconded and again asked for questions.

Motion carried by the following 4-3 roll call vote:

Yes-Brooks, Morrow, Kramlich, Workman

No-Starling, Wilson, Ambrose

Mr. Starling said he wants it clear he is only voting no because he does not agree with the \$527,000 and wants to give them \$800,000 as council originally agreed.

Ms. Wilson votes no and goes back to the time when council made a commitment to give the club \$800,000 and is willing

to find the money to benefit the children in the community. She thinks this is a worthy cause and if the parks and recreation department came to council and said this is what they need, out of support and respect to parks and recreation, she feels council should find those funds to make this happen. Mr. Portmann said the funds were obtainable. She knows there will be other causes and programs that these funds will be used for and feels it is appropriate to use it for our children. That is very important to her. She is very sad. To consider the amount of work that has been put into this and not be able to come to a mutual agreement is disheartening. This is a meaningful cause and something to benefit the children in this community for years to come. Therefore, she says no to this motion because she favors the \$800,000 that was originally agreed to in 2005.

Mr. Ambrose votes no for all the reasons Mr. Starling and Ms. Wilson have stated. In addition, city council gave their word for what he feels was \$800,000, and he believes in standing behind his word and votes no because he feels it should be more than \$527,000.

Mr. Kramlich said this was more than four or five years ago. He wishes it had been voted on and council would not have this problem now which has put him in a spot. But it wasn't and he was left to make what he thinks was the best decision. He agrees with just about everything the other council members said. The boys and girls club is definitely worthy and so is parks and rec. He does not think the work was in vain and it has gotten to a point where a contribution will be made, but it is just a difference in opinion about what that amount should be. He feels a little bad in respect to his colleagues because he knows they do not agree. He is sorry and hopes there are no hard feelings. He said he has to vote for his conscience and votes for the \$527,000.

Mr. Workman stated that council is still giving to the boys and girls as was agreed four or five years ago. We are still giving to the boys and girls club who is a great organization. They do well for the children of Milford and the future generation of Milford and he votes yes for the \$527,000.

Mr. Starling concluded by saying that down the road, something will have to be eliminated for the children and he is a diehard for children and has worked with them all of his life. Now, something will be cut out that would have gone into the building or education wise. If that happens later, he would like to see the door left open for them to come back and inform council about what needs to be cut. He again asked if it would be possible for this to be brought back to council. He emphasized that this is taking something away from the children. He said some of the children don't get anything and the schools cannot do it all. He is upset but he is also happy. He has to go along with the flow and is with council 100%, but in a couple of weeks, he hopes he does not see an article in the paper where the boys and girls club cannot get this extra room or something else because of what council has done. He is hoping they will be able to come back and we can find something down the road. He remembers the children and personally has some grandchildren that will attend this club. Other people in here will also have family going out there.

Mr. Krupanski then stated that this is an issue that involves a lot of feelings and emotions and a lot of sincere intentions to do what is right. He said it is unfortunate it has taken this long to get to this point. Construction is well underway and there are signed contracts. Tomorrow, their legal counsels will look to see what obligations they have because they will have to make some cuts in the building. The only option he can see at this point is to somehow reduce their operations and perhaps not do all the things planned and make up for those capital costs. He appreciates Councilman Starling's point. He said once they have had a chance to look at things, if that is the case, he will be back. But he appreciates the intentions of council to do what they believe is right for the community and most important for the kids.

Howard Webb of Cedar Beach Road stated the funding should come out of Milford's general fund. He said if there is enough electric reserve money to do this, then the rates have been too high and the city should be subject to the public service commission. He would like to help out a little bit, but does not want to help out this much.

City Manager Carmean advised Mr. Webb the final decision has not yet been made.

Mr. Webb argued that it was already said the money will come out of the electric reserves.

Mayor Rogers explained the finance director provided some funding ideas, but presently we are unable to say for sure where it will come from.

Mr. Webb said that if the electric reserves have that much money, it should be going to the improvement project and this money should come from the general fund. He added that if you do not have the money, you must learn to spend what is available.

NEW BUSINESS

Adoption of Resolution/Final Authorization of Borrowing

Mr. Ambrose moved for adoption of the following resolution, seconded by Mr. Kramlich:

WHEREAS, the City Council of the City of Milford, Delaware (“Council”) has been advised that up to \$15,000,000 is required to finance the improvements associated with developing new wells, production and treatment facility, storage tower and system mapping (the “Water Project”); improvements to the Fisher Avenue pumping station and the Washington Street pumping station (PS No. 1), infiltration and inflow study and removal projects, and extension of sewer to areas currently not served by public sewer (the “Sewer Project”); the acquisition of land and construction of a new electric substation, and associated transmission line and distribution system improvements, and to complete necessary infrastructure improvements in connection therewith (the “Electric Project” and, collectively, the “Capital Improvements”).

NOW, THEREFORE, BE IT RESOLVED, and it is resolved that the City Council of the City of Milford does hereby authorize the borrowing of an amount of money not exceeding \$15,000,000 for the Capital Improvements described in the recital above through the issuance of General Obligation Bonds, Series of 2008 (the “2008 Bonds”) and the entering into of a loan with the United States Department of Agriculture (the “USDA Loan”). The average rate of 2008 Bonds shall not exceed 5.0% and the interest rate on the USDA Loan shall not exceed 5.0%. The 2008 Bonds and the USDA Loan shall be secured by the full faith and credit of the City. The 2008 Bonds shall be paid or funded by available revenues of the City. Up to \$4.500 million of the proceeds of the 2008 Bonds shall be applied to fund the Sewer Project. Up to \$5.500 million of the proceeds of the 2008 Bonds shall be applied to fund the Electric Project. The City is authorized to use a portion of the proceeds of the 2008 Bonds to pay costs associated with the issuance of the 2008 Bonds. Up to \$5.000 million of the USDA Loan shall be applied to fund the Water Project.

Motion carried with no one opposed.

Adoption of Resolution/Setting Date for Special Election

Mr. Workman moved for adoption of the following resolution, seconded by Mr. Kramlich:

WHEREAS, the City Council of the City of Milford, Delaware (“Council”) has been advised that up to \$15,000,000 is required to finance the improvements associated with developing new wells, production and treatment facility, storage tower and system mapping (the “Water Project”); improvements to the Fisher Avenue pumping station and the Washington Street pumping station (PS No. 1), infiltration and inflow study and removal projects, and extension of sewer to areas currently not served by public sewer (the “Sewer Project”); the acquisition of land and construction of a new electric substation, and associated transmission line and distribution system improvements, and to complete necessary infrastructure improvements in connection therewith (the “Electric Project” and, collectively, the “Capital Improvements”).

WHEREAS, the Capital Improvements are expected to be financed through the issuance of the City of Milford’s General Obligation Bonds, Series of 2008 (the “2008 Bonds”) and a loan from the United States Department of Agriculture (the “USDA Loan”).

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL AS FOLLOWS:

1. The Council hereby proposes unto the electors of the City that an amount of money not exceeding \$15,000,000 be borrowed to finance the Capital Improvements.
2. The average rate of interest on the 2008 Bonds shall not exceed 5.0% and the interest rate on the USDA Loan shall not exceed 5.0%.
3. The 2008 Bonds and the USDA Loan shall be secured by the full faith and credit of the City.
4. The 2008 Bonds and the USDA Loan shall be paid or funded from electric, sewer, water and tax revenues

- of the City.
5. Up to \$4.500 million of the proceeds of the 2008 Bonds shall be applied to fund the Sewer Project. Up to \$5.500 million of the proceeds of the 2008 Bonds shall be applied to fund the Electric Project. The City will be authorized to use a portion of the proceeds of the 2008 Bonds to pay costs associated with the issuance of the 2008 Bonds. Up to \$5.000 million of the proceeds of the USDA Loan shall be applied to fund the Water Project.
 6. The City Council orders and directs that a Special Election be held in the City of Milford. The purpose of such Special Election shall be for registered voters of the City to vote for or against the proposed borrowing. The Special Election shall be held at the Parks and Recreation Building, 207 Franklin Street in the City of Milford on Saturday, February 23, 2008 during the hours of 12:00 Noon and 8:00 p.m.

Motion carried.

FY 2006-2007 City of Milford Audit

Mr. Ambrose reviewed the audit several times and then met with Finance Director Portmann. He referred to the two government wide statements that report the city net assets and how they have changed. He noted the increases in the net assets which is very positive according to Mr. Ambrose.

He reported there were no exceptions found and the auditors did not identify any deficiencies.

In conclusion, Mr. Ambrose feels this is a good audit and that the city finances are being properly taken care of.

Mr. Ambrose moved for acceptance of the Fiscal Year 2006-2007 Audit as submitted, seconded by Mr. Brooks. Motion carried with no one opposed.

Proposed Historical District Ordinance

City Planner Gary Norris advised council that the City of Milford has three existing historical districts which will be attached to this proposed ordinance. They include the Shipyard District, the Victorian History District (downtown area) and the North Milford Historical District (north of Northeast Front Street). Benefits include tax advantages.

He has met with Mr. Ambrose on numerous occasions to discuss amending the second phase of the historical district. The draft historical preservation regulations would be the second step as is presented in the document. This would allow people to do certain things but major work would need to go before the historical preservation commission.

In regard to exterior architectural features, council is encouraged to read those critical standards.

Mr. Ambrose then stated that this project came as a result of a historic building in town being torn down which the city had no way to prevent though it was in the historical district. This may help other structures from being demolished in such cases. In addition, Downtown Milford is close to becoming a Main Street Community and one of the qualifications is a historic preservation ordinance must be in place which is why Mr. Ambrose presented this idea to the city planner.

They have discussed this with Brad Dugan and Dave Kenton of the Milford Historical Society who have fine tuned the draft. The highlighted areas have not yet been determined though there were varying opinions.

Mr. Ambrose said this is only an introduction to this resolution and council should make the decision on how restrictive it should be.

Mr. Carmean reported this is on the website for the public to review. Before council will vote on any final ordinance, public input should be taken. Mayor Rogers agrees and will schedule a public hearing at a later date.

Ms. Wilson prefers having some time to review this and will inform some residents who will want to be at this public hearing. She said no one understands how something like this can affect someone until it happens to them. She recalled living through a couple different incidents, one being the time their church was demolished. At that time, the historical

society strongly opposed the demolition.

Ms. Wilson also recalled several years ago when her grandfather wanted to renovate his home which was in a historic district though not officially listed as a historical home. There was a great deal of interference. This makes her a little uncomfortable and prefers hearing comments from the public.

Mr. Starling recalls the situation with the church and the opposition from the historical society. He recalled a booklet that was printed and personally attacked his wife who was the pastor of the church. This was in addition to the negative coverage through the media. He hopes this ordinance will prevent future situations like that from occurring again.

Mr. Workman asked if this will only apply in the city. He said that if there is a historical house and you are in the historical society, they have their own rules though he is unsure if that is part of the United States or local counties. He said that may be different rules they may have to deal with.

When asked if this would supersede the state historical society rules, Mr. Ambrose said he is unsure if the state has their own rules. He said if you seek historic designation on a national level, you are committed to following those very stringent rules. But that is a very long, involved process. This is not the same. They reviewed a number of ordinances and some allowed the commissions to dictate the color of the house. But that is not the intent of this ordinance.

Mr. Ambrose said this commission will offer assistance to residents. Someone who owns one of these houses will now know how to deal with these issues because these commissioners will give them advice. This will be as least intrusive as possible.

City Planner Norris explained that whenever federal money is involved, you go through that process. He also shares concerns of council and having come from Pennsylvania, there are many historic areas who have adopted very rigid rules. But the town he came from did not feel comfortable going to that second step. They had speakers come in from Washington, D.C. and elaborate on how great it was, but the governing body had the same concerns as Mr. Ambrose alluded to.

Mr. Willard said that council is able to have public hearings to discuss this ordinance, but recommends this be referred to the Planning Commission for a hearing for public comment and their recommendation as well. He said Delaware Code somewhat dictates that process.

Brad Dugan then addressed council stating this began when the Sapp house was demolished on Front Street which had a great deal of history and was from the early 1700's. He offered to purchase the home but was refused. He said at some point and time, it is important that the history of these houses belong not to the people who live here, but to the community. He stated that his home, which is 112 years old, has his name on the title, but feels he does not own it and is only the caretaker at this time. He hopes it will be there long into the future. He doubts if any of the new homes being built today will be there as long as his home will.

Mr. Dugan feels that some sort of preservation or protection needs to be involved in these historic districts. He also does not agree with the paint mandates required by other towns. That is where a restorationist, like himself, butts heads with a preservationist. He noted that many of these places have survived through history, though they have somewhat adapted to modern living. It is possible to have a historic structure, listed in the historic district, and have it perfectly comfortable and livable to a modern standard without altering the character of the architecture.

He advised that many of these homes date back to the shipyard dates, and are rotting and falling in on themselves. Many of these homes could be preserved for future generations.

The city planner will continue work on the draft to be brought back for later discussion before council.

Green Energy Program/Grant Request/Don Keen on behalf of My Bambino

Mr. Ambrose moved that Green Energy Funds be reserved in the amount of \$9,600 for Don Keen on behalf of My Bambino, seconded by Ms. Wilson. Motion carried.

Appointment of Special Election Board, Presiding Officer and Election Clerks fo 2008 Special Election

Mayor Rogers presented the following persons for appointment to the Special Election Board for the February 23, 2008 Special Election:

Head Judge	Tammy Mallamo
Judge	Joanne Leuthauser
Judge	Phyllis Fox
Clerk	Donna Merchant

Mr. Kramlich moved for approval of the appointments as submitted, seconded by Mr. Workman. Motion carried.

2008 City of Milford Residential Survey

City Planner Gary Norris informed council a survey has been developed to gather input and to meet the public requirement for the proposed comp plan. Copies are available at the City Public Works Facility and Milford Public Library. It will also be available on the city web site in a few weeks.

Mr. Norris will report back to council with the compiled information.

The city manager then advised that he met with the economic development group. He reported that the next comprehensive plan will include a catch phrase 'Milford-a great community to live, work, shop and play'. He feels it covers the four areas that will meet the needs of citizens in this area. The future goal is to make this community a place where you can do it all.

City of Milford Planning Commission Appointments

Mayor Rogers advised he will not make any new appointments this evening because the next planning commission meeting is tomorrow night and feels it would be unfair to any new appointees. He informed council that a new procedure has been put in place.

Mr. Norris reported this is a new questionnaire that needs to be completed providing some basic information. The form is on line for anyone who is interested in serving.

Mayor Rogers said there are several interested candidates. In addition, both Mr. Ambrose and Mr. Workman have provided names to be considered.

Mayor Rogers asked for questionnaires to be returned as soon as possible in order to make the appointments at the next meeting.

The openings are in the second and fourth ward.

Mr. Kramlich asked that the potential applicants be present at the next meeting for questions from council.

Once the election is over, Mayor Rogers plans to realign the wards to keep them balanced particularly considering how large Ward 1 has become.

Mayor Rogers then commended former Planning Commission Chairman Randy Marvel for his years of service to the city. He hoped Mr. Marvel would reconsider his resignation though he has not as of this time. He was a valuable person to the city and did an excellent job.

Finance Report

Mr. Ambrose advised that through the fifth month of Fiscal Year 2007-2008 with 42% of the year having passed, 48.5% of revenues have been received and 37.8% of the operating budget expended.

After a brief review of the report, Mr. Ambrose moved for approval of the November report, seconded by Mr. Kramlich. Motion carried.

Executive Session

Motion made by Mr. Kramlich to go into Executive Session reference a personnel matter, seconded by Mr. Workman. Motion carried.

Mayor Rogers recessed the council meeting at 9:15 p.m. to go into Executive Session to conduct a discussion regarding a personnel issue.

Return to Open Session

City Council returned to open session at 9:40 p.m.

Mayor Rogers advised that a personnel matter was discussed and a decision was not made but will be made at a later date.

Adjourn

Motion to adjourn the Council Meeting at 9:41 p.m. was made by Mr. Brooks and seconded by Mr. Morrow. Motion carried.

Respectfully submitted,

Terri K. Hudson, CMC
City Clerk/Recorder

MILFORD CITY COUNCIL
MINUTES OF MEETING
January 28, 2008

A Special Meeting of Milford City Council was held in the Meeting Room of the Delaware Rural Water Association Facility at 210 Vickers Drive, Milford, Delaware on Monday, January 28, 2008.

PRESIDING: Honorable Mayor Joseph R. Rogers

IN ATTENDANCE: Councilpersons Irvin Ambrose, John Kramlich, John Workman, Clifford Crouch,
Douglas Morrow and Owen Brooks, Jr.

ALSO: City Manager Richard Carmean, Police Chief Keith Hudson and City Clerk/Recorder
Terri Hudson

Mayor Rogers called the Special Meeting to order at 6:16 p.m.

EXECUTIVE SESSION

Motion made by Mr. Crouch to go into executive session reference personnel issues, seconded by Mr. Kramlich. Motion carried.

Mayor Rogers recessed the council meeting at 6:16 p.m. to go into Executive Session to conduct a discussion regarding personnel.

Return to Open Session

City Council returned to open session at 7:12 p.m.

Mr. Kramlich made a motion to confirm the action taken in Executive Session with regard to a personnel matter, seconded by Mr. Morrow. Motion carried with no one opposed.

Mayor Rogers adjourned the Special Meeting at 7:13 p.m.

Respectfully submitted,

Terri K. Hudson, CMC
City Clerk/Recorder

MILFORD CITY COUNCIL
MINUTES OF MEETING
January 28, 2008

A Public Hearing was held before Milford City Council on Monday, January 28, 2008 in the Meeting Room of the Delaware Rural Water Association Facility, 210 Vickers Drive, Milford, Delaware, to take final action upon:

R. Calvin Clendaniel Associates on behalf of Kent Sussex Auto Care for a Change of Zone from C-3 to R-3 for a portion (1.50 acres) of the 4.31 +/- acres located at 914 North Walnut Street, Milford, Delaware to permit low-rise apartments. Tax Map MD-16-174.18-01-15.00

PRESIDING: Honorable Mayor Joseph R. Rogers

IN ATTENDANCE: Councilpersons Irvin Ambrose, John Kramlich, John Workman, Clifford Crouch, Douglas Morrow and Owen Brooks, Jr.

ALSO: City Manager Richard Carmean, Police Chief Keith Hudson and City Clerk/Recorder Terri Hudson

Mayor Rogers called the Public Hearing to order at 7:01 p.m. and followed with a reading of the Public Notice.

City Planner Gary Norris advised this request was reviewed by the planning commission at the December 2007 meeting. City Solicitor Tim Willard recommended the parcel be subdivided to support the two different zones. At that meeting, a straw vote was taken which indicated the commissioners were not in favor of the rezoning. At the January meeting, the planning commission took another vote though the owner and the developer were not in attendance. At this point, Mr. Norris is recommending council hold the public hearing but not make a final recommendation.

Both the applicant and owner were in attendance.

Architect Robert Clendaniel of R. Calvin Clendaniel Associate Architects in Lincoln was representing the owner. His opinion on the action of the planning commission was that there appeared to be a misunderstanding on what had occurred at the January meeting. In December, following a great deal of discussion, their understanding was to return with a subdivision drawing and the commission would consider the rezoning of 1.5 acres along with the subdivision.

A motion was made to table the application until the applicant was able to proceed with the subdivision and rezoning simultaneously. After that motion passed, Mr. Clendaniel asked how long it would remain on the table in order to determine the length of time they had to provide the additional information needed for the subdivision. He was told a reasonable amount of time. At that time, former Chairman Randy Marvel asked Mr. Clendaniel for his opinion on what a reasonable amount of time would be. Mr. Clendaniel responded that he thought it could probably be presented for the February meeting. That is the reason they did not appear at the January planning commission meeting because their understanding was they did not need to be there.

Mr. Clendaniel feels this hearing is premature before the other issues can be addressed with the planning commission. In turn, he asked to present the plans for council to review, but also requested that any decision be delayed until the planning commission issues are addressed.

He then referred to the drawings presented at the December planning commission hearing though they will be slightly revised.

The first drawing showed the Kent and Sussex Auto Care on Tenth Street and Walnut. The property extends along Salevan Place and to the rear property owned by the cemetery. It wraps around two residential properties zoned R-2, property owned by the Church of Nazarene zoned R-2 and the balance of properties also zoned R-2. They are proposing the subdivision of a 1.5 acre parcel adjacent to these residential properties. The intent is to have the property rezoned to R-3 to allow construction of up to 24 apartment units in a low rise apartment complex.

He reported the units will be 1,000 to 1,100 square feet, three bedrooms, two baths and upscale in nature. Two-car garage parking per unit would be provided for a total of 60 spaces which includes 12 additional spaces. He explained this is a schematic plan that shows two buildings with 12 units though it will be slightly revised.

Mr. Clendaniel believes there is a need for this type of housing in Milford. He stressed that this is a downgrade in zoning and an appropriate use for this property. Property Owner Paresh Parekh said this site has been vacant for many years and an upgrade apartment complex of this nature would be beneficial to the city.

Mr. Clendaniel indicated his surprise by the opposition at the planning commission hearing because a downgrade in zoning is generally welcomed by the neighborhood. They did not address the residents' concerns at that time which is why he felt it was important to bring this back to the planning commission.

He emphasized that the properties surrounding this property are residential and downgrading to residential is much more appropriate particularly considering the various uses allowed in the C-3 zone. The property will be developed at some point and an R-3 would restrict the use to an apartment building. The neighbors' main concerns were traffic generation and stormwater issues which will occur with any type of development.

Mr. Clendaniel presented a chart showing estimated traffic generation with this type project compared to other types of commercial uses allowed in the C-3. A convenience store (approximate size of Wawa) generates almost 2,600 on a Saturday; fast food restaurants generate 2,800 per weekday; auto parts and service centers are estimated at 139 trips per weekday and 206 trips on Saturday. If the auto parts and service center were tripled, it would generate 417 per weekday and 618 on a Saturday. No figures were available for Sundays though a business of that size would be open on Sunday which would generate similar numbers.

The R-3 zone for a 24-unit apartment building has an estimated weekday traffic generation of 158, 172 on Saturday and 146 on Sunday. Sundays is the lighter day which was one of the concerns of the church with the feeling that traffic generated at this site would interfere with their traffic on Sunday. Mr. Clendaniel feels this is a good use in relation to the church. They believe this will generate less traffic than the current allowable uses.

He explained the three-story apartment complex will have first floor garage space with the second and third floors living areas. A preliminary sketch of the property was then shown to council though the garage level will be added.

Once the property is subdivided, traffic would use Salevan Place to exit/enter onto Route 113 or Tenth Street.

Mr. Norris confirmed the R-3 zone presently conflicts with the current comprehensive plan which shows the parcel as commercial. This site will need to be rezoned to be in compliance with the comprehensive plan during its revision in 2008. Mr. Clendaniel was not informed of that conflict.

City Manager advised that if the planning commission and city council agrees, this property could be rezoned to commercial when the comp plan was updated.

Mr. Clendaniel feels that making this area R-3 would clean that entire area up which is all residential with existing homes with the exception of this site.

Mr. Morrow moved to defer action on this application, seconded by Mr. Workman, until after they have presented the entire package to the planning commission. Motion carried with no one opposed.

Mayor Rogers adjourned the Public Hearing at 7:32 p.m.

Respectfully submitted,

Terri K. Hudson, CMC
City Clerk/Recorder

MILFORD CITY COUNCIL
MINUTES OF MEETING
January 28, 2008

A Public Hearing was held before Milford City Council on Monday, January 28, 2008 in the Meeting Room of the Delaware Rural Water Association Facility, 210 Vickers Drive, Milford, Delaware, to take final action upon:

Lynn and Karen McColley for the Minor Subdivision of 53.20 +/- acres into two parcels at 416 Northeast Tenth Street, Milford, Delaware in an R-2 District. Tax Map MD-16-174.19-01-01.00.

PRESIDING: Honorable Mayor Joseph R. Rogers

IN ATTENDANCE: Councilpersons Irvin Ambrose, John Kramlich, John Workman, Clifford Crouch, Douglas Morrow and Owen Brooks, Jr.

ALSO: City Manager Richard Carmean, Police Chief Keith Hudson and City Clerk/Recorder Terri Hudson

Mayor Rogers called the Public Hearing to order at 7:32 p.m.

City Planner Gary Norris referred to the drawing showing the subdivision of an approximate 20-acre parcel of the 91-acre property. The house, driveway and surrounding lands would remain one parcel.

The City of Milford Planning Commission recommended approval of the subdivision.

Property owner Lynn McColley was in attendance.

Mr. Kramlich asked if the property being subdivided is completely within city limits. It was verified the request only involves property within the city.

Mr. Brooks moved for approval of the subdivision, seconded by Mr. Morrow. Motion carried by the following 6-0 roll call vote:

Yes-Ambrose, Kramlich, Workman, Crouch, Brooks, Morrow

Mayor Rogers adjourned the Public Hearing at 7:34 p.m.

Respectfully submitted,

Terri K. Hudson, CMC
City Clerk/Recorder

MILFORD CITY COUNCIL
MINUTES OF MEETING
January 28, 2008

A Meeting of Milford City Council was held in the Meeting Room of the Delaware Rural Water Association Facility at 210 Vickers Drive, Milford, Delaware on Monday, January 28, 2008.

PRESIDING: Honorable Mayor Joseph R. Rogers

IN ATTENDANCE: Councilpersons Irvin Ambrose, John Kramlich, John Workman, Clifford Crouch,
Douglas Morrow and Owen Brooks, Jr.

ALSO: City Manager Richard Carmean, Police Chief Keith Hudson and City Clerk/Recorder
Terri Hudson

Mayor Rogers called the Council Meeting to order at 7:41p.m.

Presentation to Retired Milford Police Captain Chris Plack/Mayor Joseph Rogers

Retired Captain Plack was not in attendance. This will be rescheduled for a later date.

Appointment of City of Milford Planning Commissioners

Mayor Rogers announced he is submitting names to fill two vacancies on the planning commission who will serve the remaining terms of resigning commissioners. All new appointments will be made in May of this year.

Paul Hayes of 10 Causey Avenue and Karen McColley of 416 Northeast Tenth Street were named by Mayor Rogers to represent the second and third wards respectively.

Mr. Kramlich confirmed that Ms. McColley was not a realtor or any related profession which would be a conflict.

Mr. Kramlich made a motion to appoint Paul Hayes to the planning commission, as an interim planning commissioner until May of 2008, as a representative of the second ward, seconded by Mr. Workman. Motion carried.

Mr. Kramlich made a motion to appoint Karen McColley as an interim planning commissioner until May of 2008 to represent the third ward, seconded by Mr. Workman. Motion carried. Mayor Rogers said he hopes to have a representative of the fourth ward to fill the final vacancy which can be voted on at the next meeting.

Transfer of Property/Rear Entrance to High School/Sale or Lease

City Manager Carmean advised that School Superintendent Robert Smith was unable to attend tonight's meeting because of a school board meeting.

Referring to the letter from Dr. Smith included in the council packet, Mr. Carmean feels his proposal is essential with regard to the flow of school traffic. He remembers the city's intention has always been that the school would have first option should the city no longer need the property. The school needs something long term and plans to invest a great deal of money in engineering and paving in addition to the improvements of the parking area. Council needs to make a decision whether to lease or sell the property. The letter states that the district would grant the city and land users full access to the use of the road and parking after regular school hours.

Mr. Carmean agrees with the use of the parking after regular school hours, but prefers the use of the road anytime.

Mr. Brooks feels we are already leasing the site to BMX and is willing to work with the school on the use of this land.

Mr. Carmean confirmed that BMX would continue to have full access of the road as needed in addition to the use of the parking area after school.

Mr. Kramlich prefers to sell the property. He said if we lease the property, a number of improvements will be made which will be costly. They will require a long term lease though they will not agree to pay a lot for the lease because of the costs of the improvements. He feels the city will never be able to do anything else with the property. The city could sell this property, get the proceeds and require access to the BMX or the city property. It does not make much sense to lease it out. At that point, why would have to buy it. Even if they did want to purchase it, why would they want to give the appraised value because it could never be sold to anyone else for another use.

Mr. Brooks explained he is only talking about the road. Mr. Crouch said the city could sell it because the city has access to that property through the road.

Mr. Kramlich said he is not talking about selling the BMX property but is talking about the roadway the school wants. He does not understand why it would be leased because the city would never be able to sell or do anything with it. The city will never get any money for it though the city may get \$2 a year for a lease.

Mr. Crouch said the amount of money we get for the lease does not matter; his concern is this would protect the BMX track if the city maintains the lease. He is not confident that if the school district owned the piece of property, at some point and time, they may simply cut BMX off. Also, the city may need the roadway for some reason in the future.

Mr. Carmean advised there is also some land beside the roadway the school would like to acquire to designate for parking. Council could allow the school to purchase it as any developer would, make the improvements and dedicate the street back to the city or a portion into a city street. He agrees this is a good time for the school to buy because they currently have some land purchase money. Down the road ,they may lose that money.

Mr. Carmean further stated that the school could be permitted to make the improvements through a long term lease, which eventually, will mean the city has sold the property because the agreement cannot be broken. On the other hand, the city could allow them to put in the street and do the improvements but add a requirement that the city has permanent ingress and egress into our property.

Mr. Workman added that if we do sell the BMX, the school would always have first priority. Mr. Brooks confirmed that at the time the city acquired this property, it was set up in that manner. Mayor Rogers agreed.

Mr. Carmean said that he does not foresee BMX ever being able to do that.

Mr. Kramlich said he cannot see leasing the land and the city receiving nothing for it, as opposed to selling it which would allow the funding to be put into an account, and the city could still demand the use of it. Otherwise, the school will get permanent use though it will cost nothing other than the improvements which they will do regardless.

Mr. Morrow asked if we could require the guaranteed use of the road and parking by BMX for as long as they need it; Mr. Carmean explained it would need to state for use by the City of Milford or lessees of the City of Milford. Regardless, they could never shut the city off from the property or anyone the city leases to which would be spelled out in the agreement.

Mr. Crouch said that if BMX ever goes out of business and the city sells that property to the school, the road could be sold at the same time. Mr. Kramlich disagreed noting that if there was a long term lease in place, why would they sell it.

Mr. Brooks said he was referring to the lease because it seemed to be the way to go. This is taxpayers' money which is basically our money. He asked for the city manager's opinion. Mr. Carmean believes the school prefers to buy it. This would make a clean purchase with the land money they have available. They could purchase it at the market value or appraised value. It is his understanding that if the money is not used for this purpose, it will revert back to the state. Though it is taxpayers' money, when it goes back to the state, it could be used in other areas instead of Milford. They may not have the money down the road which is why they prefer to buy it now. However, Dr. Smith is also willing to take a lease if that is councils' preference.

Mr. Kramlich moved to sell the property as described in the letter written by Dr. Smith to Milford School District, seconded by Mr. Ambrose. Motion carried by the following 4-3 vote:

Yes-Ambrose, Kramlich, Morrow, Rogers
No-Workman, Crouch, Brooks

Mayor Rogers broke the tie vote by voting yes.

Introduction of Ordinance 2008-2/Water Source

ORDINANCE NO. 2008-2

AN ORDINANCE TO AMEND THE CODE OF THE CITY OF MILFORD, CHAPTER 230, ZONING, FOR THE PURPOSE OF ESTABLISHING WATER RESOURCE PROTECTION AREAS.

WHEREAS, the City of Milford relies on groundwater as its sole source of drinking water; and

WHEREAS, the protection of existing and proposed sources of water for public consumption is critical to the protection of public health, the environment, and continued economic prosperity; and

WHEREAS, the United States Congress has mandated the assessment of drinking water supplies through the provisions of the Safe Drinking Water Act Amendments of 1996; and

WHEREAS, the United States Congress has encouraged the protection of drinking water supplies through the provisions of the Safe Drinking Water Act Amendments of 1996; and

WHEREAS, the State of Delaware requires counties and municipalities with a population of 2,000 or more to adopt overlay maps delineating, as critical areas, source water assessment, wellhead protection, and excellent groundwater recharge potential areas through the provisions of the Delaware Source Water Protection Law of 2001; and

WHEREAS the State of Delaware, through the provisions of the Source Water Protection Law of 2001, requires counties and municipalities with a population of 2,000 or more to adopt regulations governing the use of land within source water assessment, wellhead protection, and excellent groundwater recharge potential areas to protect those critical areas from activities and substances that may harm water quality and subtract from overall water quality.

Dates: Planning Commission Public Hearing: February 19, 2008 (Recommendation to City Council)
City Council Public Hearing & Projected Adoption Date: March 24, 2008
Projected Effective Date: April 3, 2008

Assistant City Manager David Baird referred to the proposed amendment to the zoning code, explaining the purpose is to place source water protection standards in the City of Milford. He referred to a map showing an outline of the source water protection areas.

He explained that anything in blue is considered an excellent groundwater recharge area as identified by the State Department of Natural Resources as areas suitable for ground water to infiltrate back into the groundwater system to supply the underground aquifers. The orange areas are denoted by a couple of small dots throughout the city as wellhead protection areas on the southwest side of the city.

Mr. Baird advised that the ordinance establishes some land restrictions in the wellhead protection areas. Two wellhead protection areas have been established; the first are shown by the small dots seen throughout the areas that are around the existing wellheads. We are proposing a 150-foot radius around those wellheads. The only thing permitted in that area is any infrastructure, equipment or buildings, access roads and associated uses for the well, distribution system or water treatment facilities and/or maintenance. Any water infrastructure would be allowed within 150-foot radius of those wellheads. Any existing uses in those areas will be allowed to continue, but no new uses can be built within 150 feet.

Mr. Baird stated that in the downtown area, especially those areas on Washington Street, in addition to a few other properties, there is very little infringement with the exception of some new wells off Rehoboth Boulevard. The larger blue areas and the larger plum areas on the southwest side of town off Seabury Avenue, are considered level 2 source water

protection areas in zone 2. Those have some further restrictions that will go into place; any permitted use that is within those zoning classifications would be permitted to be maintained.

The main difference is it would have to come before council for a final conditional use approval. This provides an extra layer of protection from an approval standpoint and allows the city to be aware that a proposal will be take place within the wellhead protection areas or excellent groundwater recharge area.

In addition, there are some limits on what stormwater management practices need to be taking place on the property, impervious cover that is permitted on the property, underground and above ground storage tanks. As this moves through the public hearing process with both the planning commission and city council, he anticipates some amendments will be needed regarding the impervious cover.

Mr. Baird referred to the debate in Sussex County about the source water ordinance they are proposing. It is being worked out between the public and state agencies through some additional language being proposed for the impervious cover. Therefore, he is anticipating an amendment with Milford's ordinance during this process.

The basis of this ordinance is found in the 1996 amendments of the Safe Drinking Water Act which requires the states to respond as was adopted by their law in 2001. Now the towns and municipalities are required to provide their own local laws.

The draft is being presented to the planning commission on February 19, 2008 and will come back to city council for a public hearing and projected adoption date of March 24, 2008.

Mr. Kramlich asked if nothing can be built within the wellhead protection areas. Mr. Baird said only those areas designated by a small orange dot. He said the areas with the small box is where the wells go into confined aquifers. This is done through the use of deeper aquifers which are less likely to become contaminated or have infiltration. The larger one is a well located at the Seabury site which is more shallow and in an unconfined aquifer which is more susceptible to groundwater infiltration or things of that nature.

Mr. Kramlich pointed out that appears to be on top of what was just zoned commercial and asked if those commercial uses no longer exist. Mr. Baird explained the commercial uses are not gone, but because it is considered a zone 2, anything in the existing zoning classification is permitted. However, they will be asked to take some additional protection measures to ensure the groundwater is not contaminated and impacting the public drinking water.

Mr. Baird advised they have already met with the property owner and their representatives regarding that site. They are grandfathered because they have already started their planning process. However, they were encouraged to incorporate some of these practices though it is not required.

Mr. Baird has more concerns about what is traveling up Route 113 and what could potentially happen versus what will happen on this particular property.

Request to Rename Games Drive

Jason and Pamela James of IGames Drive submitted a letter requesting permission to rename their street to James Drive, James Street or James Avenue. They have a substantial amount of frontage on Games Drive. Mr. Carmean advised this street was named on behalf of the property owners who owned a great deal of land in this area though Ms. Games passed away a few years ago. The James home is the only dwelling on this street. However, there is a minor subdivision that has been approved on the street. Though construction has not started, a couple of lots were already sold.

Public notice is required to the other property owners on this street and public input will be needed. In addition, the 911 center must be contacted and their response required and their procedures followed.

Mayor Rogers said that this for information purposes only this evening.

Temporary Amendment to City of Milford Code/Chapter 21/Voter Registration Deadline/Special Election

Mr. Carmean advised that prior to any city election, the voter registration is closed 30 days prior to the election. In fairness to the public, it will be in the best interest for council to extend the voter registration deadline for the special election.

The 30-day deadline has already passed. The recommendation is to extend the registration date to Friday, February 8th at 4:30 p.m.

It was confirmed that the 30-day deadline would remain in effect for the general election.

Mr. Ambrose moved for an extension of the voter registration deadline to Friday, February 8, 2008 at 4:30 p.m. for the special election on February 23, 2008 only, seconded by Mr. Crouch. Motion carried.

With no further business, Mayor Rogers adjourned the Meeting of Milford City Council at 8:12 p.m.

Respectfully submitted,

Terri K. Hudson, CMC
City Clerk/Recorder

MILFORD CITY COUNCIL
MINUTES OF MEETING
January 28, 2008

The City Council of Milford met in Workshop Session on Monday, January 28, 2008 in the Meeting Room of the Delaware Rural Water Association Facility at 210 Vickers Drive, Milford, Delaware.

PRESIDING: Honorable Mayor Joseph R. Rogers

IN ATTENDANCE: Councilpersons Irvin Ambrose, John Kramlich, John Workman, Clifford Crouch,
Douglas Morrow and Owen Brooks, Jr.

ALSO: City Manager Richard Carmean, Police Chief Keith Hudson and City Clerk/Recorder Terri
Hudson

Mayor Rogers convened the Workshop Session at 8:12 p.m.

Historic Preservation Ordinance Draft

City Planner Gary Norris recalled council being previously informed of a proposed ordinance for historical preservation regulations requested by Councilman Ambrose and required by the Main Street Program for Downtown Milford, Incorporated. Before proceeding with the ordinance, a decision needs to be made on a couple of items.

He asked for councils' opinion on the procedures on page 4, number 3 which involves the repair of existing bridge structures such as cupolas, dormers and chimneys and requires the same material be used which would not alter the exterior appearance of the structure. The type of repairs or material will be left up to the owner of the property.

Mr. Ambrose advised that Dan Bond had expressed some concerns and suggests that he talk to council.

Mr. Norris agreed noting that Mr. Bond's comment was apropos; he was concerned about the color of paint that people could choose for these structures though that is not part of this ordinance. Mr. Ambrose said his other concern is that this ordinance is limited to residential and should include commercial structures as well.

It was again confirmed that this ordinance only applies to structures 50 years or older in the historical districts denoted on the maps.

Mr. Kramlich advised he is not in favor of this ordinance. He said the city tells residents they must fix their sidewalks, they tell people what they have to do in their yards, there are restrictions on what is allowed on their front porch and this ordinance will tell them what condition the house must be in because you cannot add certain things. He feels the only good thing in the ordinance is that we are not telling them what color to paint their house.

Mr. Kramlich believes that if someone owns a piece of property, they should be able to do whatever they want. He likes the idea of someone fixing up an old home, but does not want to mandate how it is done. He would rather have incentives than restrictions.

Mr. Ambrose explained the purpose of the ordinance is to have a commission to advise property owners on what they could do versus tearing down a historic structure.

Mr. Kramlich asked if this is an advisory ordinance that people do not have to adhere to as law. He said if he wants to repair his home and he does not get approval, the home could end up in more disrepair because nothing would be done.

Mr. Norris further explained this is the second step in trying to preserve the historical districts and structures in the city. There are already three historical districts in the city. Someone improving their property is allowed. If it is restored historically, there are incentives in place through federal tax credits.

Mr. Kramlich said he hopes all of the structures are preserved but he does not want to infringe on a person's property rights.

Mr. Norris said this takes it to the next level which is to go before an advisory board who will make a decision on whether it can be done. He agrees there are different arguments that the homes should be preserved or that it is an infringement upon private property rights.

Mr. Kramlich feels it is more than an advisory decision because there is an appeal process.

Mr. Norris recalled the homes that were torn down on Northwest Front Street that precipitated the development of this ordinance because one of the homes was of historical significance to the City of Milford. The cost to restore a home may be prohibitive or the owner may not have sufficient funds to restore it. In those cases, a demolition permit could be issued so the home could be torn down.

It was confirmed that any demolition in these historic districts would have to come before the historical preservation advisory group.

Mr. Carmean verified that even if the advisory group tells the property owner the home should not be torn down, the owner would still have the right to tear it down.

Mr. Crouch referred to a recent case in Dover when a historical home was demolished which resulted in a significant fine being assessed.

Mr. Ambrose believes the Dover ordinance has a lot more teeth than the one being proposed in Milford. If this goes before the historical commission and they deny the request, there is an appeal process which would come back before council.

Mr. Workman verified this ordinance is a mandate of the Main Street program and is required for Downtown Milford, Incorporated to get that designation.

Mr. Ambrose said council needs to decide how restrictive the ordinance should be. He understands the value of keeping a property versus tearing it down and replacing it with a manufactured home. He recalled the point that Brad Dugan made when this was initially discussed. Mr. Ambrose' home was built 160 plus years ago. He feels he is somewhat a temporary caretaker because someone else will own it long after he is gone. But it is his responsibility to see that the house continues to maintain the qualities it has now.

He agrees that some more thought needs to be put into this ordinance. If a home is in a historic district and something is planned that could change the overall outward appearance, the responsibility or power of the commission needs to be determined. Renovations to the interior of the home do not fall under the jurisdiction of this ordinance.

Mr. Norris agreed that there are good arguments on both issues. This is a matter of whether council wants to preserve and protect the existing structures in these historic districts.

Mr. Carmean also recalled the point Mr. Dugan made that our grandchildren need to be able to see what a Victorian home looks like other than in a book. However, he is all for a property rights and that a person should be able to do what they want as long as it is not infringing upon their neighbors.

He informed council that the city has a new code enforcement official. He feels one of the biggest quality of life issues in town will be property maintenance and what is going on around people's homes. We currently have developments with \$300,000 plus homes that are having neighboring maintenance issues that are devaluing their properties. The issues range from rentals to junk in the yard or on a porch. He feels that future councils will have to be much more embroiled in these type decisions. The preservation of historic districts will be a significant issue as well.

Mr. Norris said it appears the consensus of council is that the historic preservation commission would be an advisory nature only. Anyone that took a building permit or demolition permit would go before the commission to get their recommendation.

Mr. Ambrose said that because the members of this commission would be familiar with older structures and how to deal with them, it is possible they could come up with a better idea that the property owner would prefer.

Mr. Norris will continue work on the ordinance.

With no further business, Mayor Rogers adjourned the Workshop at 8:31 p.m.

Respectfully submitted,

Terri K. Hudson, CMC
City Clerk/Recorder

City of Milford



PUBLIC NOTICE ***Board of Adjustment Hearing***

The Board of Adjustment of the City of Milford will hold a Public Hearing on Thursday, March 13, 2008 at 10:00 a.m., or as soon thereafter as possible, in the Parks and Recreation Meeting Room at 207 Franklin Street, Milford, Delaware to consider the following variance to the City of Milford Zoning Code:

Application of Phillip and Elaine Pratzner requesting an 11-foot encroachment into a 25-foot rear yard setback to allow for a screened room and covered deck. Property is located in a R-1 District at 52 Meadow Lark Drive, Milford, Delaware, Tax Map 3-30-11.00-780.00.

All interested persons are hereby notified to be present. Comments may be in writing or presented orally at the hearing. Written comments will be accepted if received prior to the Public Hearing. Questions should be directed to 302-422-6616 Extension 164.

By: Terri Hudson, CMC

01/25/08 01/28/08

CITY OF MILFORD
DELAWARE



"THE GARDEN CITY OF TWIN COUNTIES"

PLANNING AND ZONING DEPARTMENT
(302) 422-6616
FAX # (302) 424-5933

201 S. WALNUT STREET
PO BOX 159
MILFORD, DELAWARE 19963

SITE PLAN CONDITIONAL USE APPLICATION SUB-DIVISION VARIANCE CHANGE OF ZONE
(circle all that apply)

The undersigned hereby makes formal application to the City of Milford for the approval of Variance for the property described below. Applications shall be represented at the appropriate meetings or hearing. The applicant is aware that no applications will be accepted if violations exist or if any service fees, including taxes, are delinquent.

OWNER NAME: Phillip & Elaine Pratzner PHONE NUMBER: 302-265-2583
ADDRESS: 52 Meadow Lark Dr. Milford, DE. 19963

SIGNATURE: Elaine Pratzner DATE: 12/26/07
PLEASE NOTE: LEGAL OWNER MUST SIGN APPLICATION! FEE: \$ 300.00

APPLICANT NAME: Phillip & Elaine Pratzner PHONE NUMBER: 302-265-2583
ADDRESS: 52 Meadow Lark Dr. Milford, DE. 19963

SITE LOCATION: ROAD _____ N,S,E,W SIDE _____ FEET N,S,E,W OF _____
ROAD _____ SUBDIVISION NAME: _____ LOT NUMBER: _____
SITE ADDRESS: 52 Meadow Lark Dr.

ZONING: EXISTING: R1 PROPOSED: R1 TAX MAP NUMBER: 3-30-11.00-780.00

PRESENT USE: Single Family Dwelling PROPOSED USE: Same w/ enclosed porch

AREA OF PETITION: 23 AC AREA OF ADJACENT LAND IN SAME OWNERSHIP: Ø AC

SANITARY FACILITIES:	EXISTING	<u>X</u>	PROPOSED	_____
ELECTRIC SUPPLY:	EXISTING	<u>X</u>	PROPOSED	_____
WATER SUPPLY:	EXISTING	<u>X</u>	PROPOSED	_____

DWELLING UNITS:	EXISTING:	<u>1</u>	PROPOSED:	_____
FRONT SETBACK:	REQUIRED:	_____ FT	PROPOSED:	_____ FT
REAR SETBACK:	REQUIRED:	<u>25</u> FT	PROPOSED:	_____ FT
SIDE SETBACKS:	REQUIRED:	_____ FT	PROPOSED:	_____ FT

WETLANDS ON SITE? YES NO COMPREHENSIVE PLAN RECOMMENDATION: _____

ZONING CHAPTER 230, ARTICLE _____

VARIANCE INFORMATION (IF APPLICABLE): Requesting relief of 11' encroachment into a 25' rear yard setback for the purpose of a screened room and covered deck

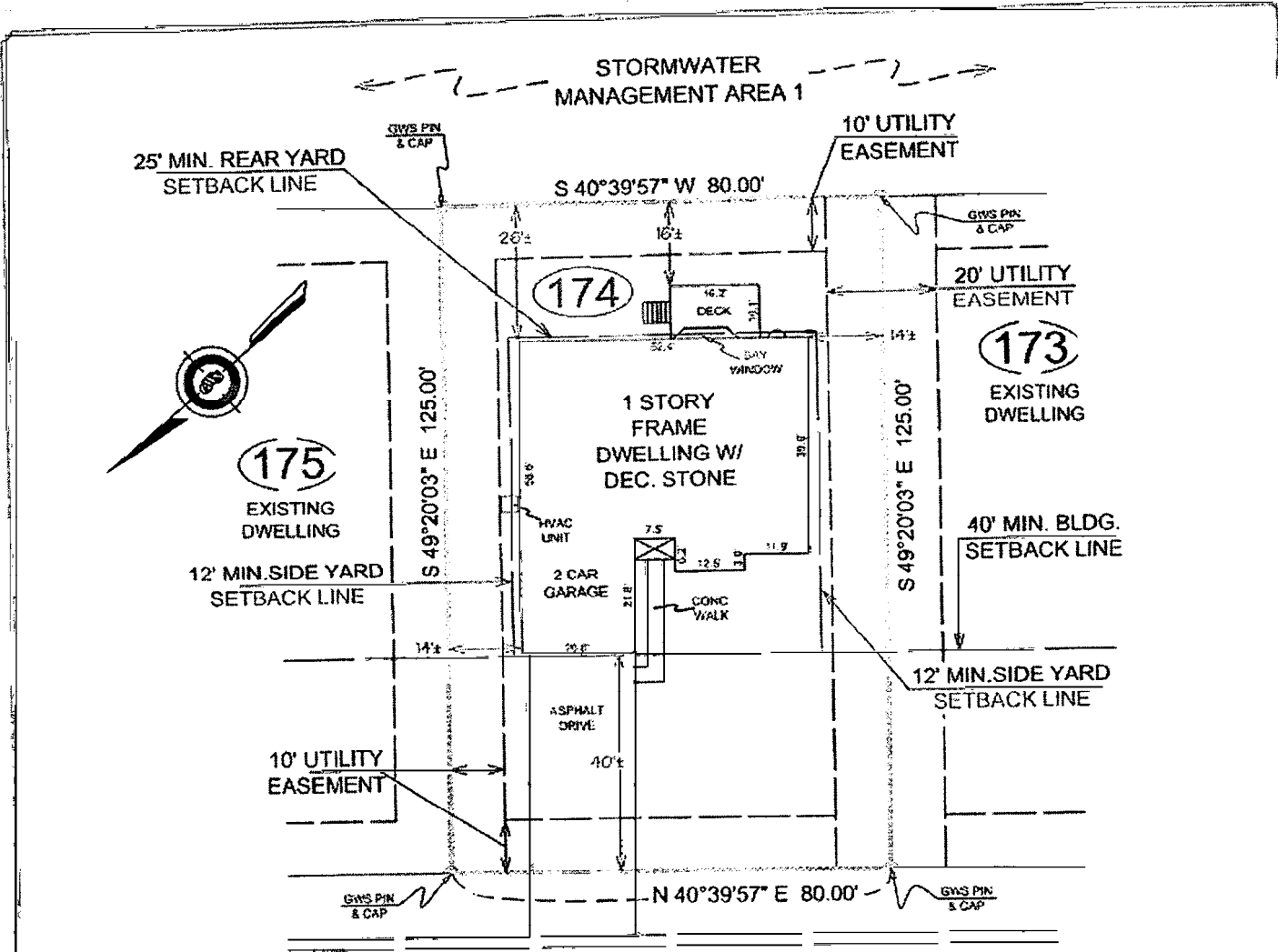
CONTACT FOR APPLICATION: _____ PHONE: _____

APPLICATION RECEIVED BY: Christine Conch DATE: 12-26-07

DAC MTG: _____ P.C. MTG: _____ COUNCIL MTG: pd ch # 117

B.O.A. MTG: _____

Requested March hearing: 03.13.08



MEADOW LARK DRIVE
(50' RW)

NOTE: THIS CERTIFICATION IS BASED ON A FIELD RUN SURVEY PERFORMED ON 09/19/2006.

This Location Drawing has been prepared in accordance with State of Delaware Board for Professional Land Surveyors Minimum Standards of Practice. This plat is to certify that we have made a location survey of the improvements and that they are located as shown hereon, and that at the time the location was performed the property corners were set and/or verified on the ground. Dimensions to property lines are within a tolerance of one foot more or less. This survey is void unless original seal, signature, and date are affixed hereon.

[Signature]
Associate
Reg. No. 707 Date 9/28/06

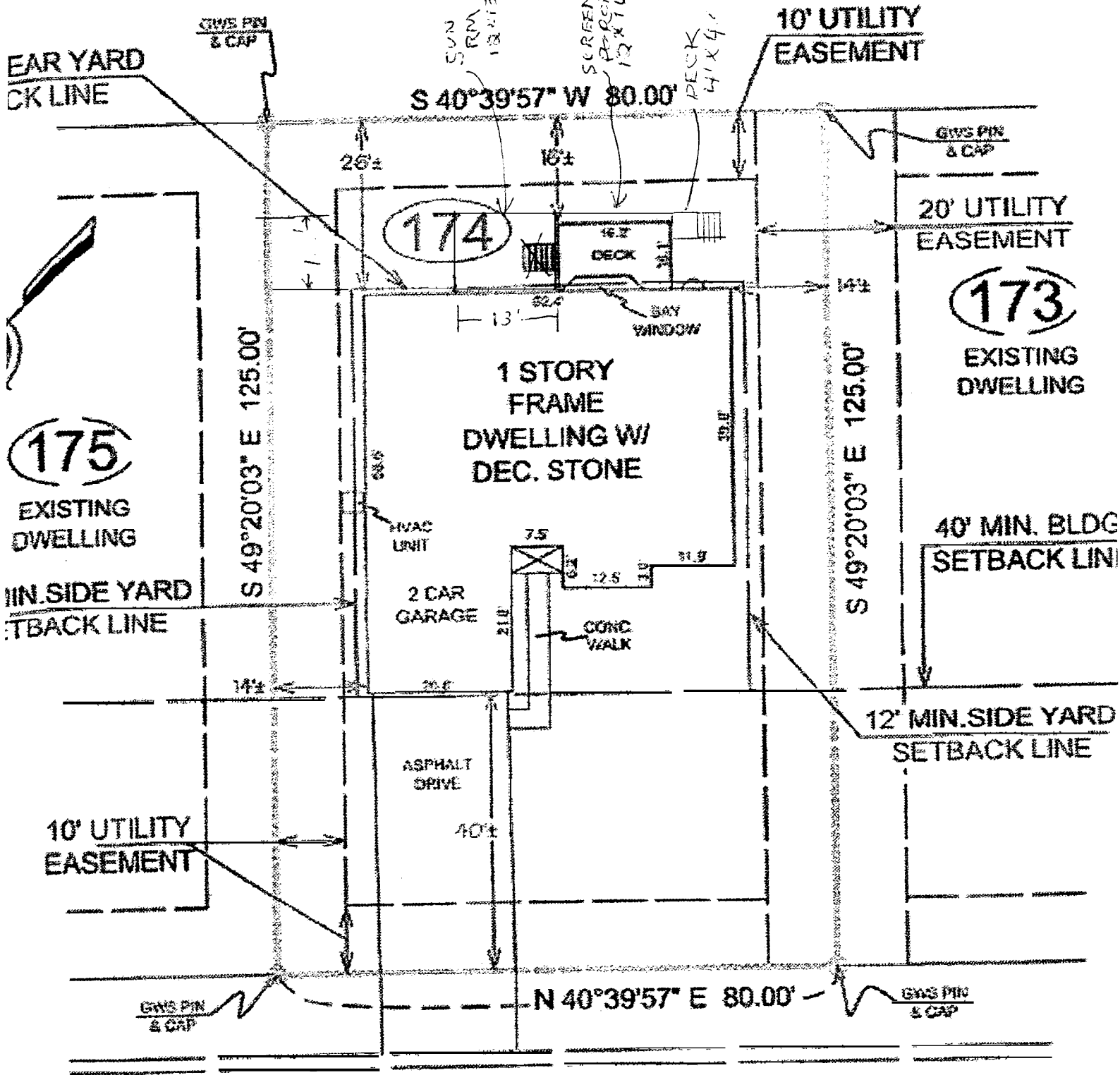
FINAL LOCATION SURVEY
LOT 174
PLAT ENTITLED: THE MEADOWS AT SHAWNEE
Plat Book 76-261
MEADOW LARK DRIVE
City of Milford, Sussex County, Delaware
GEORGE WILLIAM STEPHENS, JR. and ASSOCIATES, INC.

FLOOD NOTE:
Lot 174 shown hereon does not lie within any 100-Year Flood Boundary as shown on National Flood Insurance Program, Flood Insurance Rate Map for Sussex County, Delaware and incorporated areas Community Panel Number 10005C0050 H effective date January 6, 2005, but does lie within Zone X (areas determined to be outside the 0.2% annual chance floodplain) shown on said map.

ENGINEERS ♦ PLANNERS ♦ SURVEYORS ♦ TRANSPORTATION
104 EAST PINE STREET
GEORGETOWN, DELAWARE 19947
Ph: (302) 655-4990 <http://www.gwstephens.com> Fax: (302) 655-4955

P.N.: 3010337 Scale: 1" = 30'
Drawn: CDB Date: 09/27/2006

STORMWATER
MANAGEMENT AREA 1



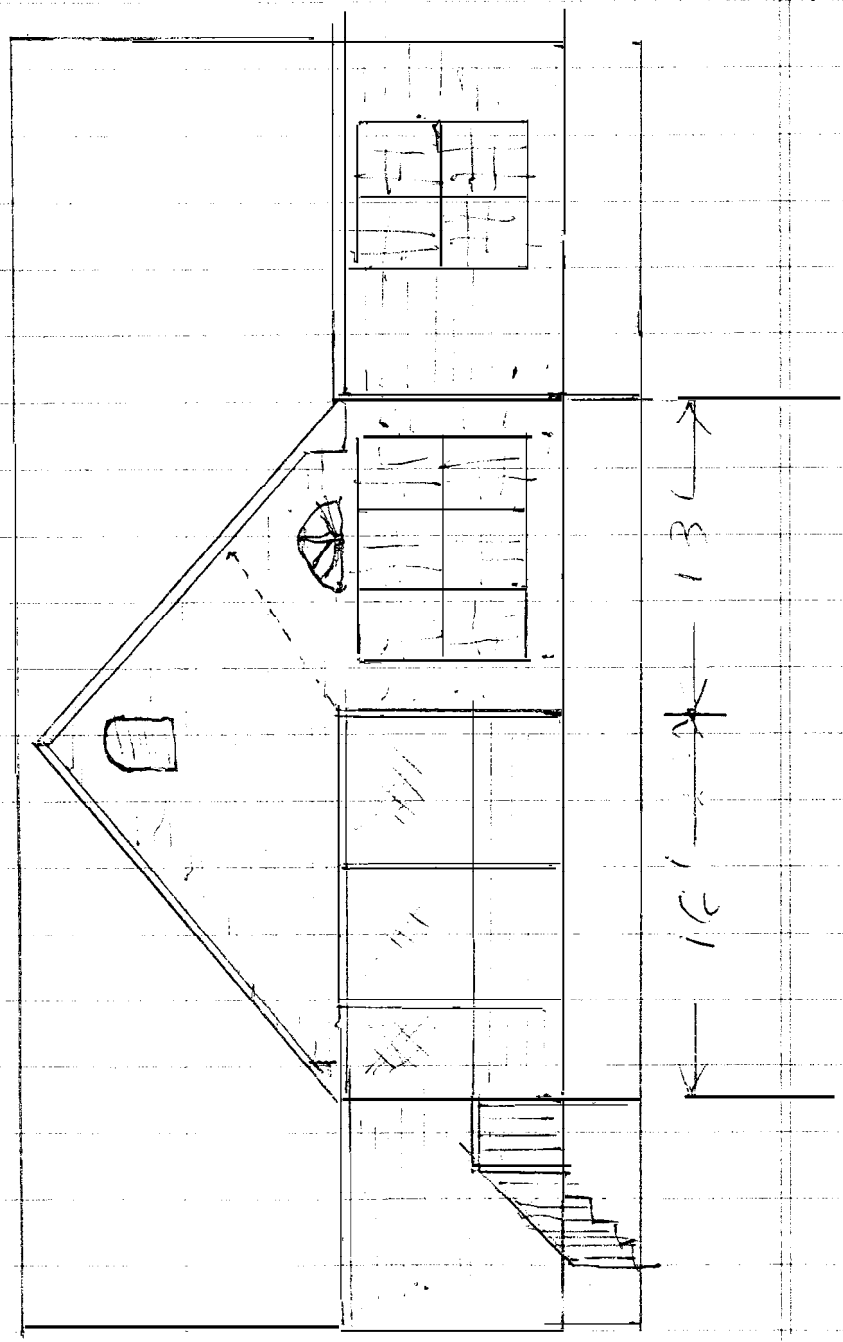
MEADOW LARK DRIVE

(50' RW)

PHIL & ELAINE PRATZNER

NOTE: THIS CERTIFICATE
FIELD RUN SURVEY PERFORMED
09/19/2006.

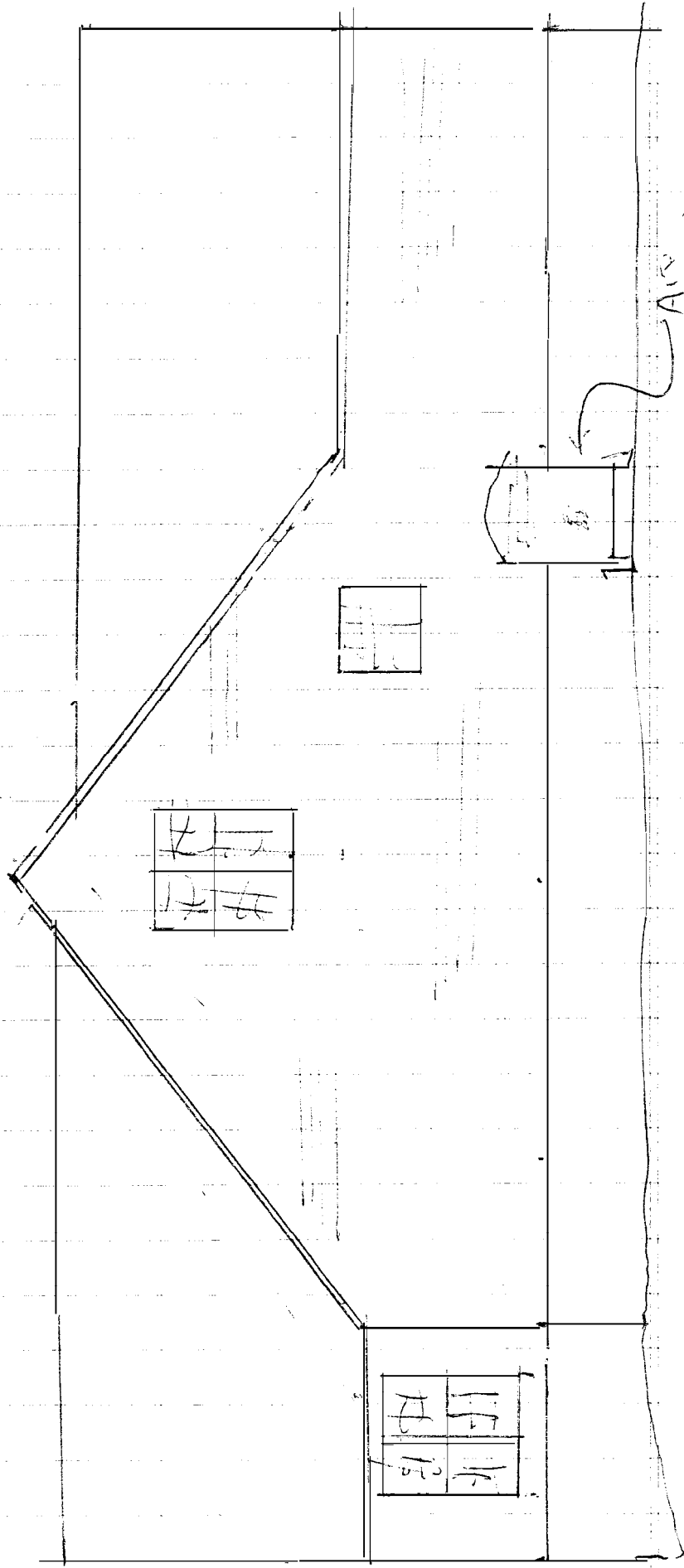
Phil & Elaine Kratzner
52 Meadow Fork Dr.
Mifflord, DE. 19963
302-265-2583
Lot 174



REAR

cont'd

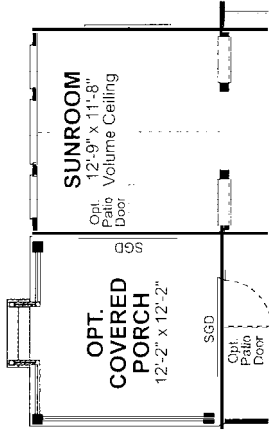
Phil & Elaine Portner
52 Meadow Hunt Dr.
Milford, DE 19963
302-265-2583
LOT 174



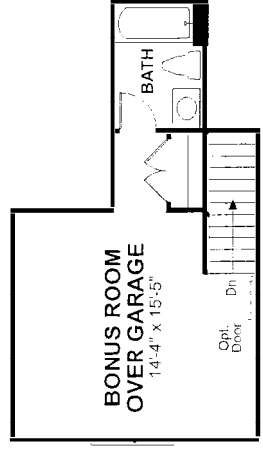
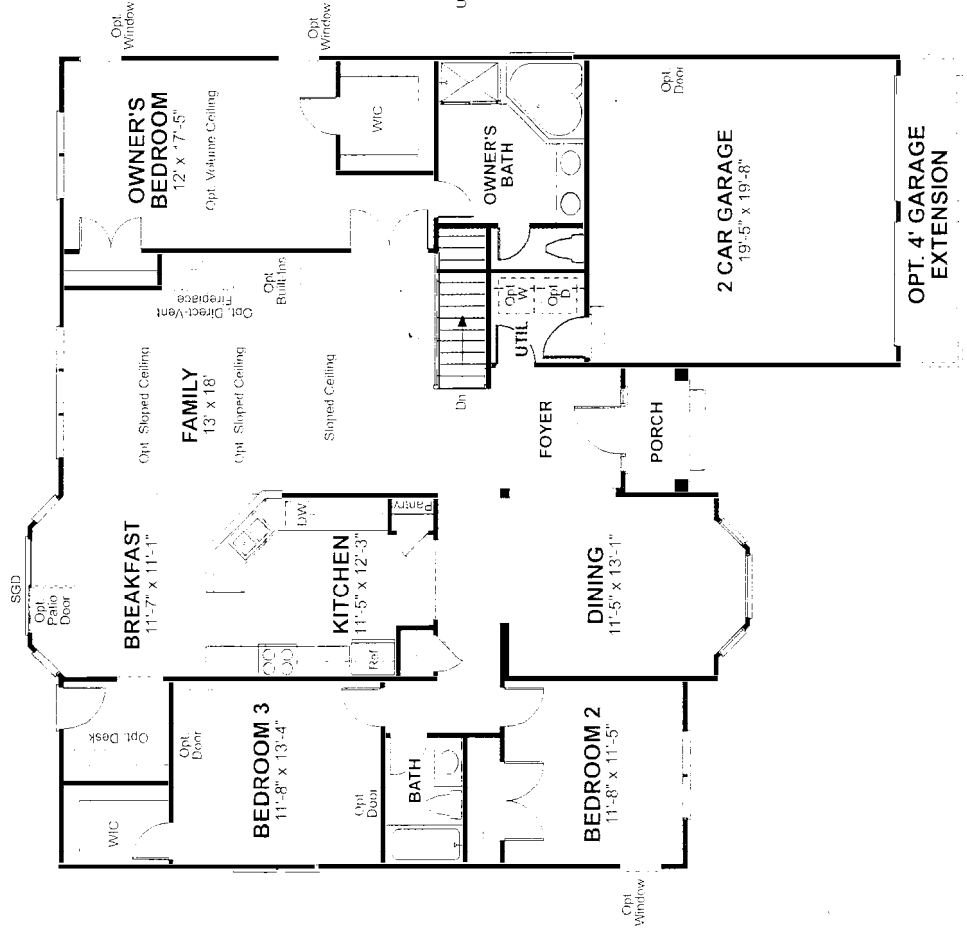
K-121

RIGHT

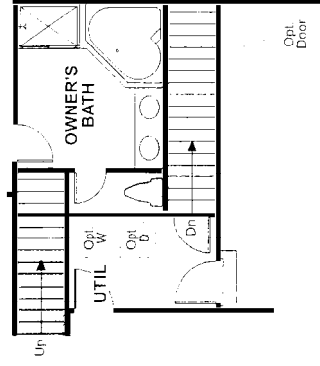
The Cypress Point



**OPTIONAL SUNROOM W/
OPTIONAL COVERED PORCH**



BONUS ROOM OVER GARAGE



STAIRS TO OPTIONAL BONUS LEVEL

CITY OF MILFORD
BOARD OF ADJUSTMENT
MEETING MINUTES, 09.14.06

Present: Mayor Joseph R. Rogers, City Solicitor Tim Willard,
Absent: City Manager, Richard Carmean
Also: Code Enforcement Officer John Darnsey, City Planner Gary Norris, Administrative Assistant &
Recording Secretary Christine Crouch

Owner: Hughes, William & Nancy

Location: 6 Fairway Court

Relief Of: 7 foot encroachment into a 15 foot rear yard setback to allow for a screen porch

Zoning: R-2

Tax Map: 3-30-11.00-150.00

Mayor Rogers called the hearing to order at 10:10 am. Mr. Darsney explained the back of the house is adjoined to a storm water management area. Mayor Rogers confirmed no one was in the audience to speak against it. The applicant stated he would like the porch so that it will provide an outside living area. Mr. Willard confirmed there is already a door accessible to the proposed screen porch. Mr. Willard made a motion to approve the application; seconded by Mayor Rogers. Motion passed unanimously.

Owner: Butcavage, Jr., Nicholas

Location: 9 Little Pond Drive

Relief Of: 5 foot encroachment into a 25 foot rear yard setback to allow for a deck

Zoning: R-1

Tax Map: 3-30-11.00-786.00

Mayor Rogers called the meeting to order at 10:15 am. Mr. Darsney explained that the proposed deck will still leave a 20' distance to the rear property line. Again this house backs up to a storm water management area. Mr. Willard asked if the applicant has any outdoor living space. The applicant stated they do not. This would also provide them with access out of the rear of the home where a door is already. Mr. Willard confirmed the steps will not encroach into the setback. Mayor Rogers confirmed that no one was in the audience to speak against the application. Mr. Willard made a motion to approve the application, seconded by Mayor Rogers. Motion passed unanimously.

Owner: Schleigh, David & Mary Anne

Location: 2 West Thrush Drive

Relief Of: 4 foot encroachment into a 20 foot rear yard setback to allow for a screen porch and deck

Zoning: R-1

Tax Map: 3-30-11.00-736.00

Mayor Rogers called the meeting to order at 10:30 am. Mr. Darsney stated the applicant is looking for a 12' wide deck that will extend the length of the house. In order to do this, they need to go 4' into the setback. There will be a screened porch and open deck. Mayor Rogers confirmed there was no one in the audience to speak against the application. Mr. Willard asked who the neighbor was closest to the deck. That person is not present and had not submitted any comments. The applicant is not familiar with who that is. Mr. Willard confirmed the applicant has no other outside living space. Mr. Willard made a motion to approve the application based on the fact it is a corner lot and has large setbacks, seconded by Mayor Rogers. Motion passed unanimously.

Owner: Beazer Homes

Location: 52 Meadow Lark Drive

Relief Of: 9.5 foot encroachment into a 25 foot rear yard setback to allow for an existing deck

Zoning: R-1

Tax Map: 3-30-11.00-780.00

Mayor Rogers called the meeting to order at 10:46 am. Mr. Darsney stated the deck is already built. Tim Gray, the Production Manager for the Delaware area on behalf of Beazer, stated that is correct. Mr. Darsney confirmed there are no CO's issued for this house and the deck was built by the builder after which the builder was told to come apply for a variance to make it legal. No permits were issued for the deck, so depending on the outcome of this hearing a permit will have to be applied for to make sure it meets code. Mr. Gray stated this home backs up to open space. Mr. Willard confirmed this deck encroaches by nine and a half feet into the setback. Mr. Gray stated there was only six inches off the back of the house until the setback. Mr. Willard asked how many houses Beazer built in this development. Mr. Gray stated 65 and now there is only one lot left to build on, which is where the construction trailer is currently. Mr. Willard asked if there were only three decks out of 65 that Beazer had this problem with. Mr. Gray stated this is a very consistent problem in the entire development because of the 40' front yard setback it pushes the houses right onto the rear setback line. Mr. Norris asked Mr. Gray if he had it to do over, would he move the house closer to the front setback line. Mr. Gray stated the house is right up on the front setback line. Mr. Norris reiterated his question and asked if the front setback was reduced would the house have been moved farther forward. Mr. Gray stated most definitely. Mr. Gray stated the average setback is 25 to 30 feet and 40 feet is greater than any other Beazer has encountered. The house is then located based on the front yard setback. Mr. Norris asked if the Beazer would keep the same depth of the lot that exists now of 125' if the front yard setback was reduced to 25' or 30'. Mr. Gray stated they most builders look for the most density they are allowed in a piece of land, so he cannot answer that question. Mr. Willard noted he has never heard a developer admit that. Mr. Willard then asked if the deck was built without a permit. Mr. Gray stated yes and they are in complete violation. He even asked if the building inspector wanted it torn down. Mr. Willard asked when it came to Mr. Gray's attention that he needed a variance for this deck. Mr. Gray stated he knew from the beginning he would need a variance for the decks, but the subcontractor that built the decks (2) moved faster than expected. Mr. Gray came onsite and found two decks built. Mr. Norris asked if this is the only development that Beazer has in the City. Mr. Gray confirmed it is and that they were part of the Simpson Crossing project, but due to the state of the market, that has been slowed down a bit. But Beazer is still interested in working in the City and in Sussex County. Mayor Roger stated no one was in the audience to speak against the application. Mr. Willard made a motion to approve the application, seconded by Mayor Rogers. Motion passed unanimously.

Owner: Beazer Homes

Location: 54 Meadow Lark Drive

Relief Of: 5.5 foot encroachment into a 25 foot rear yard setback to allow for an existing deck

Zoning: R-1

Tax Map: 3-30-11.00-781.00

Mayor Rogers called the meeting to order at 11:00 am. Mr. Darsney stated this application is very similar to the last in that it backs up to a storm water management area. This deck was one of the decks that were built by the subcontractor over the weekend and Mr. Gray found it afterward. Mayor Rogers noted no one is in the audience to speak against the application. Mr. Willard made a motion to approve the application based on the location of the deck to the storm water area and the fact there will be no other outside living area, seconded by Mayor Rogers. Motion passed unanimously.

Owner: Beazer Homes

Location: 33 Meadow Lark Drive

Relief Of: 9.8 foot encroachment into a 25 foot rear yard setback to allow for a deck

Zoning: R-1

Tax Map: 3-30-11.00-663.00

Mayor Rogers called the meeting to order at 11:15 am. Mr. Darsney stated this deck backs up to Kirby Road. Mr. Gray stated this deck was the one that was being built when discovered and has been removed until the outcome of this hearing. Mr. Darsney asked if there is a landscape buffer along Kirby Rd. Mr. Gray stated there is existing vegetation. Mayor Rogers stated no one is in the audience to speak against the application.

Mr. Norris asked if there are any plans to put a fence along Kirby Rd. Mr. Gray stated not to his knowledge. Mr. Willard asked if there are any other houses along Kirby Rd complete. Mr. Gray stated yes except one lot. Mr. Willard asked confirmed that the street is adjacent to the back of the lot and there is no other outdoor living space available. Mr. Willard made a motion to approve the application, seconded by Mayor Rogers. Motion passed unanimously.

Owner: Edward Andre Johns
Location: 9 West Bullrush Drive
Requesting: A 4 foot encroachment into the 25 foot rear yard setback to allow for an existing deck
Zoning: R-2
Tax Map: 3-30-11.00-699.00

Mayor Rogers called the meeting to order at 11:31 am. Mayor Rogers stated the application was tabled from the last Hearing due to the fact he was not present. As of this time he has not made an appearance yet. Mr. Willard confirmed a letter was mailed to the applicant stating he or a representative needed to attend today. The letter was not returned therefore he would have received it. Mr. Willard stated the applicant's presence is important in order to demonstrate special conditions or unnecessary hardships. The Board cannot do that for them. Mr. Willard made a motion to deny the application, seconded by Mayor Rogers. Motion passed unanimously.

Respectfully Submitted,

Christine Crouch
Administrative Assistant

City of Milford



PUBLIC NOTICE ***Board of Adjustment Hearing***

The Board of Adjustment of the City of Milford will hold a Public Hearing on Thursday, March 13, 2008 at 10:00 a.m., or as soon thereafter as possible, in the Parks and Recreation Meeting Room at 207 Franklin Street, Milford, Delaware to consider the following variance to the City of Milford Zoning Code:

Application of Ramesh C. Batta Associates, P.A. on behalf of CCM-Koelig LLC requesting 20-foot encroachments into 30-foot front yard setbacks and 13-foot encroachments into 15-foot rear yard setbacks of all 205 lots in the proposed Wickersham Subdivision located in a R-3 District on the northerly side of Johnson Road, Road 207, approximately 600 feet north of the intersection of U.S. Route 1 and Johnson Road, Milford, Delaware. Tax Map No. 3-30-16.00-5.00.

All interested persons are hereby notified to be present. Comments may be in writing or presented orally at the hearing. Written comments will be accepted if received prior to the Public Hearing. Questions should be directed to 302-422-6616 Extension 164.

By: Terri Hudson, CMC

01/29/08

January 17, 2008

City of Milford
Planning and Zoning Department
P.O. Box 159
Milford, DE 19963

Attention: Mr. Gary J. Norris, AICP
City Planner

Re: Wickersham. Variance Request Form
(A) Reduction of front yard of 10 ft
(B) Reduction of rear yard to 2 ft

Dear Mr. Norris

Pursuant to your letter dated January 8, 2008 we are writing this letter to request variance from present case code requirements as follows.

- (A) The front yard variance from 30 feet required to 10 feet proposed.
- (B) Rear yard requirement of 15 feet to 2 feet.

The departure is required to create a neo- traditional development of townhouses, providing useable private court yards for each townhome owner's use. The said courtyard will be between the house and the garage. It will also be fenced along both lot lines with a privacy fence, thus creating a courtyard for families to enjoy.

This effect is achieved by moving the building closer to the street by twenty feet, leaving a front yard of 10 foot. The 10 feet front yard will be utilized by utility construction as required by current code.

In the back there will be a proposed alley of twenty feet and garages will be constructed with two feet back on both sides leaving a usable alley width if 24 feet. The area between the proposed back of garage and the back of townhouse will be a useable courtyard for occupant's enjoyment. This scheme is shown in exhibit "A" and is attached herewith for your consideration.

Exhibits "B" and "C" shows the development under the current code standard with front setback of 30 feet rear setback of 15 feet with the one car garage as a part of the building. This scheme of conventional development poses two major setbacks which are as follows:

- (1) It eliminates the useable space that is highlighted in Exhibit "A". This courtyard is keeping with the spirit of neo- traditional development, which is the new and coming trend. This private courtyard is a significant amenity for the occupants and will add value to their homes.

- (2) Exhibits "B" and "C" show lots laid out in compliance with the setbacks and parking spaces currently required by the City of Milford code. In scheme "B" each lot with a 100' depth and the house placed 5' back from the setback line adds 50 square feet of impervious surface. This is a conservative per lot estimate, since 100' depth is the minimum required and there are many lots that exceed the minimum. Over the course of 205 lots, this 50 SF per lot adds up to about a quarter acre. In scheme "C" the additional impervious coverage comes to 2.8 acres additional impervious cover over the layout proposed in Exhibit "A." The lot layout in both Exhibit "B" and Exhibit "C" eliminate the private courtyard provided in the layout proposed in Exhibit "A."

Granting this variance will not increase the number of lots in the proposed development; it will, however decrease the amount of runoff that would be created if this development were to proceed under the current code. There are many concepts in development that are more desirable than the older way of thinking. Municipalities and city governments that strictly adhere to and do not revise code that does not allow these new concepts to be implemented cause a hardship to developers who want to create communities that are lovely to live in as well as being environmentally friendly. It is for these reasons that we seek relief from the front and rear yard setbacks.

Would you please schedule us for a request from variance so that we may make our presentation to the Board of Adjustments to seek the said relief.

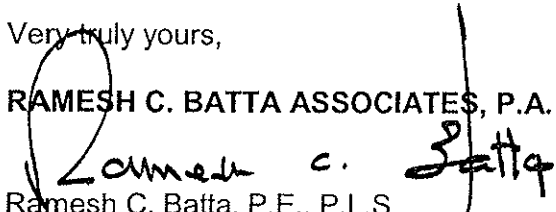
Attached herewith please find the following:

- Six prints of Major Subdivision Plan
- Exhibit "A" showing development with anticipated variance to front and back yard and Exhibit "B" and "C" showing the development as per the current code respective setbacks.

We will await to hearing from you and look forward to making our presentation to the Board of Adjustments. As this time I thank you for the Consideration and should there be any comments and/ or questions please call.

Very truly yours,

RAMESH C. BATTA ASSOCIATES, P.A.


Ramesh C. Batta, P.E., P.L.S.

RCB: zys

L-5888

cc: Mr. Gary M. Farrar w/ enclosure
Mr. Steve Deaton w/ enclosure
John Tracey ESQ. w/ enclosure

File # 87560

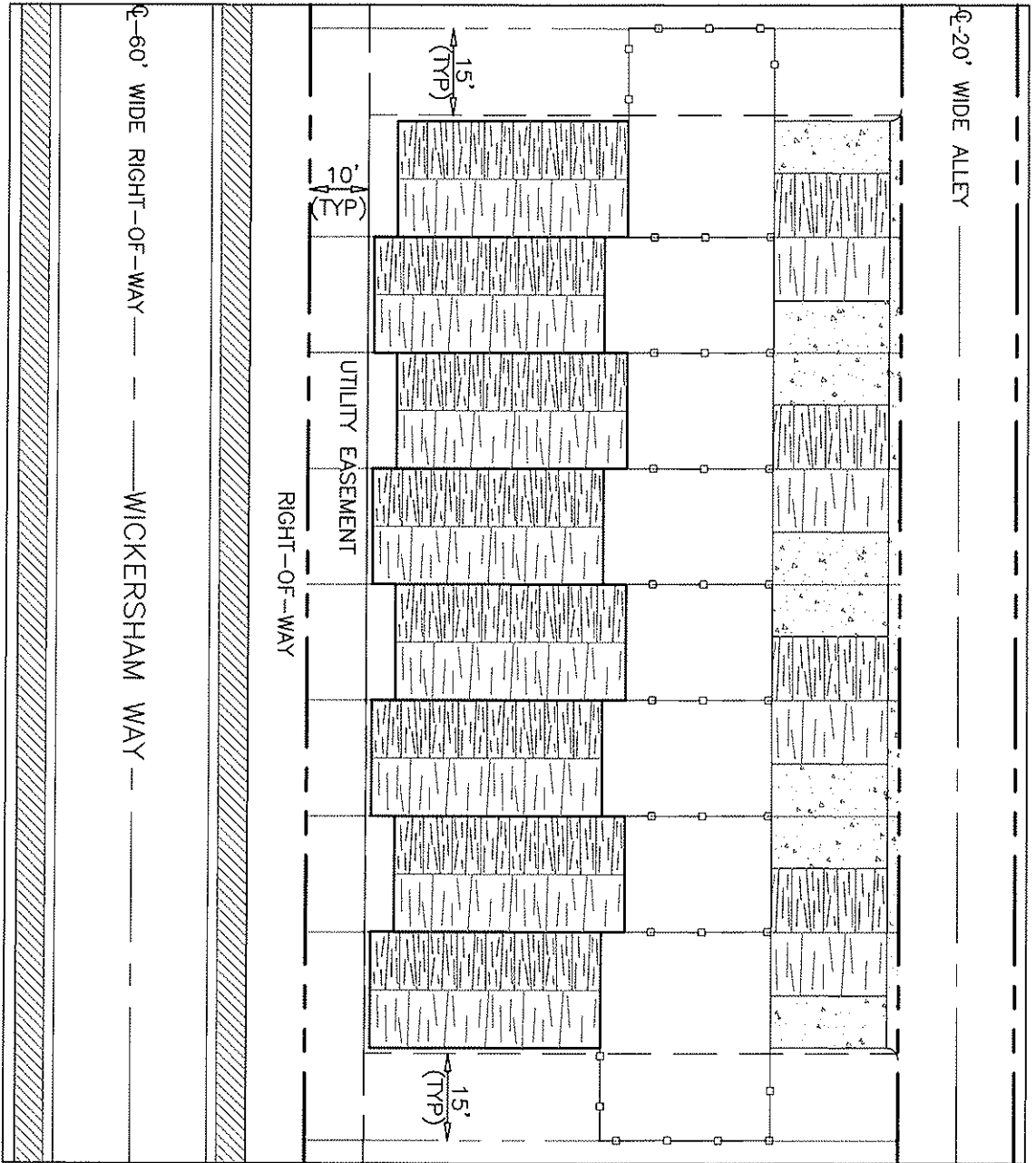


EXHIBIT "A"

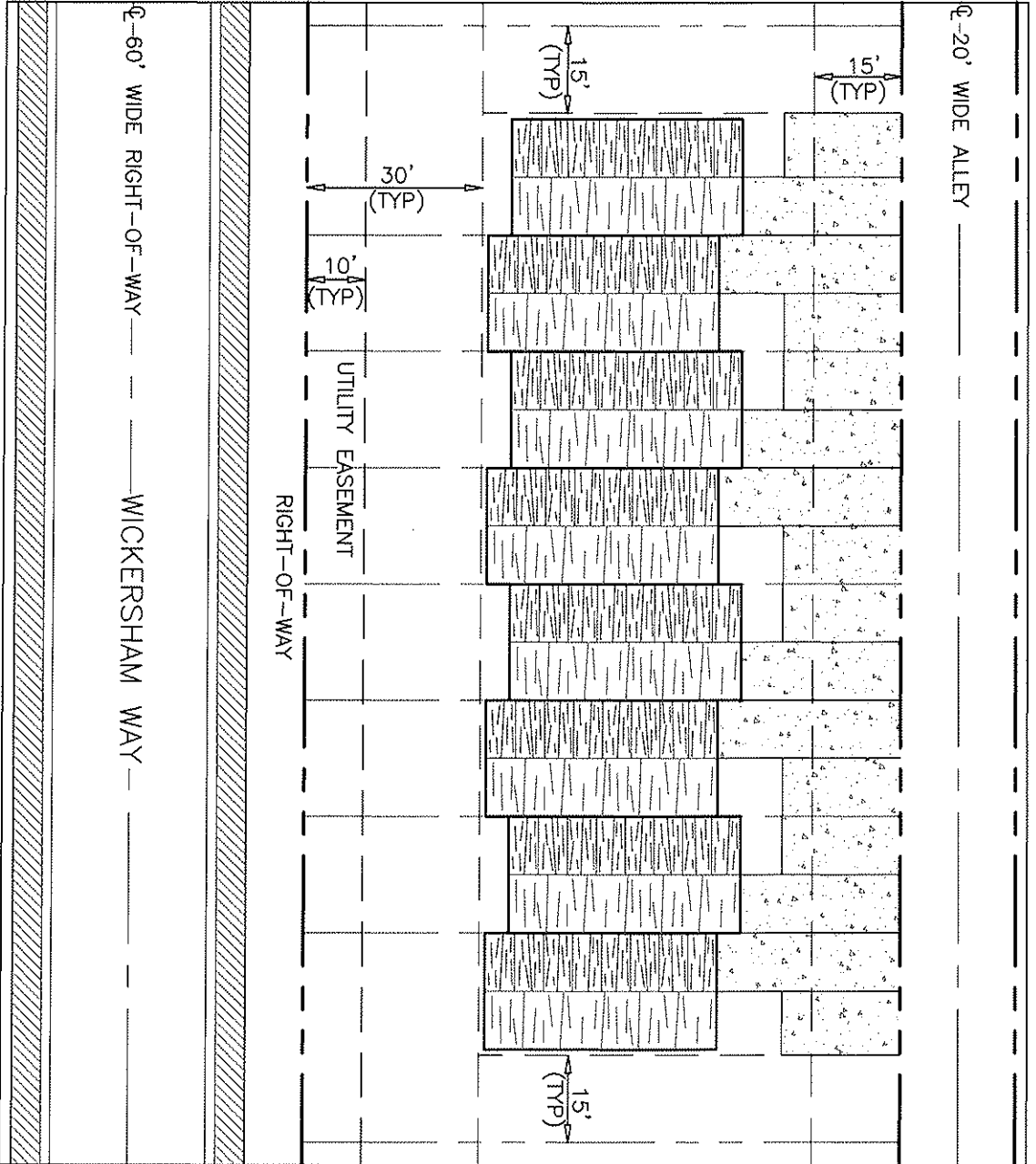


EXHIBIT "B"

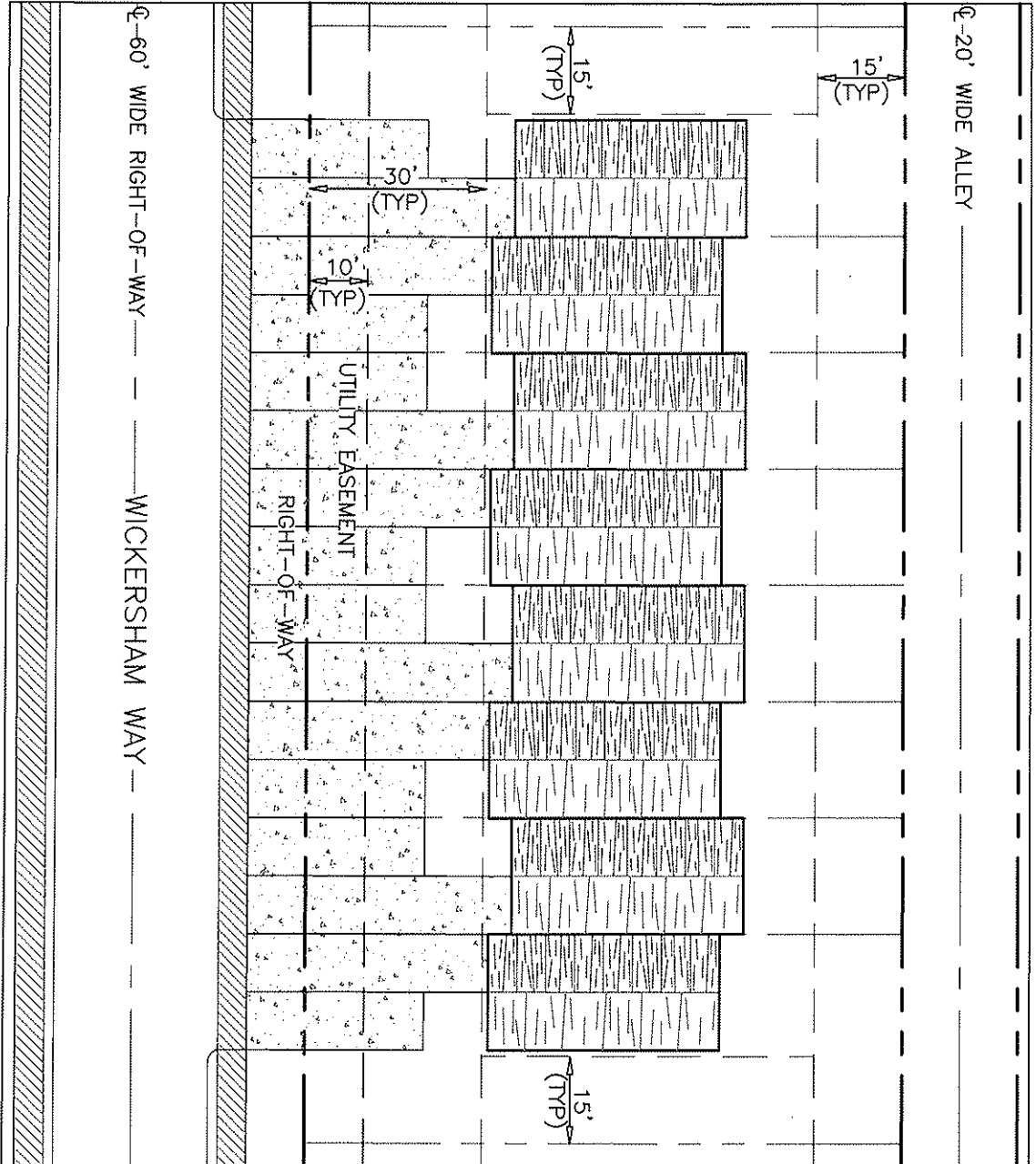


EXHIBIT "C"

City of Milford



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By: Terri Hudson, CMC

01/29/08